

Inviting Parents to Attend Convocation

Sample Letter: For your reference only, please write your own letter using your own words based on your own personal circumstances.

The Canadian Embassy,
Immigration Section

Date

Dear Visa Officer,

Re: Letter of Invitation for my parents (name of your parents)

I am writing this letter to support the Temporary Resident Visa application of my parents. My father's name is (your father's name) he was born on (father's birth date). My mother's name is (your mother's name) and she was born on (mother's birth date). They live at (your parent's full address) and their phone number is (your parent's phone number).

My name is (your full name). I am an international student and I recently completed (your degree program) on (the date you completed your program). I would like to invite my parents to attend my convocation ceremony that will be held on (date of your convocation ceremony) in Edmonton. They hope to come to Canada on (date of arrival) and stay for (dates of the visit).

During their visit, my parents will stay at (specific location/address- with you or in a hotel). My parents will be leaving Canada on (date of departure). The travel and living costs for their stay will be covered by (you or your parents).

I have attached a copy of my immigration documents such as my passport and study permit. My date of birth is (your date of birth) and I live at (your address). My phone number is (your phone number) and my email address is (your email address).

Thank you and I look forward to your favorable response.

Sincerely,

(write your name, sign above)