



UNIVERSITY OF ALBERTA

UNIVERSITY GOVERNANCE

General Faculties Council
University Teaching Awards Committee
Approved Open Session Minutes

Thursday, November 01, 2018
3-07 South Academic Building (SAB)
1:00 PM - 2:30 PM

ATTENDEES:

Voting Members:

Pierre Lemelin, Chair
Jen Beverly
Gautam Gaur
Cheryl Poth
Heather Raymond

Janet Yao

Regrets:

Ramesh Bhambhani
Ryan Dunch

Staff:

Laura Riley, Coordinator
Meg Brolley, GFC Secretary

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Raymond / Poth

THAT the GFC University Teaching Awards Committee approve the Agenda.

CARRIED

2. Approval of the Open Session Minutes of October 04, 2018

Materials before members are contained in the official meeting file.

Motion: Gaur / Yao

THAT the GFC University Teaching Awards Committee approve the Minutes of October 4, 2018.

CARRIED

3. Comments from the Chair (no documents)

Presenter(s): Pierre Lemelin, Chair, GFC University Teaching Awards Committee

Discussion:

The Chair welcomed the committee and discussed the important work the university community and this committee has undertaken leading to the documents before them today as action items.

ACTION ITEMS

4. GFC University Teaching Awards Committee Terms of Reference

Materials before members are contained in the official meeting file.

Presenter(s): Pierre Lemelin, Chair, GFC University Teaching Awards Committee

Purpose of the Proposal: To approve the revised terms of reference for the GFC University Teaching Awards Committee.

Discussion:

The Chair gave a brief overview of the work carried out since the committee met in April 2018 to discuss the draft document: review and comments from the Transition Committee, and early consultation with GFC Executive Committee and GFC. The Chair noted that GFC asked about student representation and Indigenous representation on the committee. The committee discussed and agreed that student representation was adequate given the balance of faculty/alumni/student membership. The committee discussed Indigenous representation and felt that GFC should consider how to reflect this on all standing committees.

Motion: Beverly / Yao

THAT the GFC University Teaching Awards Committee recommend that General Faculties Council approve the proposed changes to the GFC University Teaching Awards Committee Terms of Reference as set forth in Attachment 1, to take effect May 1, 2019.

CARRIED

5. GFC University Teaching Awards Committee Adjudication Guidelines

Materials before members are contained in the official meeting file.

Presenter(s): Pierre Lemelin, Chair, GFC University Teaching Awards Committee

Purpose of the Proposal: To approve the revised adjudication guidelines for the GFC University Teaching Awards Committee.

Discussion:

The Chair advised the committee that when the Terms of Reference went to GFC for approval, the guidelines would be attached for information. The Chair reminded members that this will be an evolving document to be reviewed and approved annually.

Motion: Raymond / Beverly

THAT the GFC University Teaching Awards Committee approve the GFC UTAC Adjudication Guidelines as set forth in Attachment 1.

CARRIED

DISCUSSION ITEMS

6. Election of GFC UTAC Vice-Chair

Presenter(s): Pierre Lemelin, Chair, GFC University Teaching Awards Committee

Purpose of the Proposal: For information/discussion

Discussion:

The Chair noted that Ryan Dunch had agreed to serve as Vice-Chair. The committee unanimously elected him to Vice-Chair commencing immediately and ending June 30, 2019.

The Chair advised that election of a Vice-Chair would be considered again in April 2019 so that the next Vice-Chair could participate in GFC Chair orientation in September.

7. Question Period

There were no questions.

INFORMATION REPORTS

8. Items Approved by the Committee by E-Mail Ballots (non-debatable) (no items to date)

There were no items.

9. Information Items Forwarded to Committee Members Between Meetings (no items to date)

There were no items.

CLOSING SESSION

10. Adjournment

The Chair adjourned the meeting at 2:00 pm.