

Friday, June 17, 2011  
3-15 University Hall  
1:00 pm to 3:00 pm**OPENING SESSION****Presenter/Proposer**

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| 1. Approval of the Agenda                                | Elisabeth Le |
| 2. Approval of the Open Session Minutes of April 8, 2011 | Elisabeth Le |
| 3. Comments from the Chair (no documents)                | Elisabeth Le |

**DISCUSSION ITEMS**

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| 4. Review of GFC UTAC Awards Procedures and Pre-Adjudication/Adjudication Processes | Elisabeth Le |
| 5. Election of a Chair and Vice-Chair: Discussion (no documents)                    | Elisabeth Le |
| 6. Question Period  | Elisabeth Le |

**INFORMATION ITEMS**

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| 7. Items Approved by the Committee by E-Mail Ballots (non-debatable) (no items to date) | Elisabeth Le |
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*The following items were sent to members between meetings. Any member wishing to debate an item must contact University Governance at least two business days prior to the meeting to request that the item be placed on the Agenda as a separate item. This will allow for an expert to attend the meeting to speak to the item.*

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| 8. Information Items Forwarded to Committee Members Between Meetings | Elisabeth Le |
| ➤ A Quick Note and Request (E-Mailed to Members on April 8, 2011)    |              |

**CLOSING SESSION**

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| 9. Next meeting date: Friday, September 23, 2011 (1:00 pm to 3:00 pm in Room 3-15, University Hall). | Elisabeth Le |
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Documentation was before members unless otherwise noted.

Notes to members: Ms Bobbi Schiestel, Faculty Awards Facilitator, Academic Awards and Ceremonies Office, Office of the Registrar and Student Awards, will join GFC UTAC for the discussion centring on Agenda Item #4.

Meeting REGRETS to:	Garry Bodnar, Acting GFC UTAC Coordinator, 780-492-4733, <a href="mailto:garry.bodnar@ualberta.ca">garry.bodnar@ualberta.ca</a>
Prepared by:	Garry Bodnar, Acting GFC UTAC Coordinator
Posted online for members:	June 9, 2010
University Governance:	<a href="http://www.governance.ualberta.ca">http://www.governance.ualberta.ca</a>

**Presenter:**

Elisabeth Le	Chair, GFC University Teaching Awards Committee (UTAC)
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