



UNIVERSITY OF ALBERTA

UNIVERSITY GOVERNANCE

General Faculties Council
Facilities Development Committee
Open Session Minutes

Thursday, September 25, 2014
2-31 South Academic Building (SAB)
1:30 PM - 4:30 PM

ATTENDEES:

Voting Members:

Olive Yonge	Deputy Provost and Chair
Monty Bal	Member (Delegate), Graduate Students' Association Vice-President (Academic)
Cheryl Harwardt	Member, Academic Staff
Don Hickey	Member, Vice-President (Facilities and Operations)
Cory Hodgson	Member (Delegate), Students' Union Vice-President (Academic)
Erasmus Okine	Member, Academic Staff

Non-Voting Members:

Pat Jansen	Member (Delegate), Associate Vice-President (Facilities and Operations), Resource
Ben Louie	Member, University Architect, Resource

Presenter(s):

Garry Bodnar	Coordinator, GFC Facilities Development Committee
Marion Haggarty-France	University Secretary
Pat Jansen	Associate Vice-President, Planning and Project Delivery, Facilities and Operations
Ben Louie	University Architect, Facilities and Operations
Olive Yonge	Deputy Provost and Chair, GFC Facilities Development Committee

Staff:

Garry Bodnar, Coordinator and Scribe, GFC Facilities Development Committee
Marion Haggarty-France, University Secretary

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Presenter: Olive Yonge, Deputy Provost and Chair, GFC Facilities Development Committee

Motion: Hickey/Kline

THAT the GFC Facilities Development Committee approve the Agenda.

CARRIED

2. Approval of the Open Session Minutes of June 19, 2014

Materials before members are contained in the official meeting file.

Presenter: Olive Yonge, Deputy Provost and Chair, GFC Facilities Development Committee

Motion: Okine/Kline

THAT the GFC Facilities Development Committee approve the Minutes of June 19, 2014.

CARRIED

3. Comments from the Chair

The Chair commented on a number of items of interest to members.

4. Comments from the University Secretary for the New Academic Year

There were no documents.

Presenter(s): Marion Haggarty-France, University Secretary

Discussion:

Ms Haggarty-France welcomed members to the first meeting of GFC FDC for the current Academic Year and thanked them for their dedication towards and participation in collegial academic governance at the University of Alberta. She provided members with a brief orientation regarding the specific mandate of the Committee as well as information in relation to those delegations of authority within academic governance stemming from General Faculties Council (GFC) and the Board of Governors. She encouraged members to review orientation material on the University Governance website and to consider registering for one of a number of Governance 101 sessions planned throughout the coming year. Finally, she acknowledged the keen leadership demonstrated by Mr Hickey in his oversight of the Facilities and Operations portfolio.

Ms Haggarty-France announced the upcoming retirement this winter of Mr Garry Bodnar, Director of General Faculties Council (GFC) Services and Secretary to GFC, and thanked him for his 35 years of service to the University of Alberta. She concluded by stating that University Governance exists to assist members of the University community with understanding their role within academic governance at the institution, and she encouraged members to contact any member of the University Governance team if they required any assistance and/or information.

DISCUSSION ITEMS

5. Orientation on the Role and Responsibilities of the GFC Facilities Development Committee (FDC) and Its Relationship With Facilities and Operations

There were no documents.

Presenter(s): Olive Yonge, Deputy Provost and Chair, GFC Facilities Development Committee; Garry Bodnar, Coordinator, GFC Facilities Development Committee; Pat Jansen, Associate Vice-President, Planning and Project Delivery, Facilities and Operations; Ben Louie, University Architect, Facilities and Operations

Purpose of the Proposal: For discussion/information.

Discussion:

Dr Yonge began by asking members of GFC FDC what it was they felt they needed in order to be effective on this GFC standing committees. Members responded by stating they were interested in: an exchange of ideas; transparency; the thrill of seeing the abstract turn into the concrete (ie, new facilities being constructed and existing buildings or spaces being renovated/repurposed across the campuses of the University of Alberta) and the long-term impact decisions reached by the Committee have for the institution; ready access to information; and a willingness and commitment on the part of the Administration to answer in a clear and thorough manner the questions asked by members on any of the items brought forward to GFC FDC for its consideration. Dr Yonge commented that this committee has to think differently—GFC FDC breaks out of a short-term planning paradigm and actually thinks of the long-term impacts its decisions will have for the University of Alberta. In this regard, she noted, this committee represents a nice mix of all elements of governance.

Mr Bodnar provided a brief overview of the 'Orientation Manual' made available to members *via* the University Governance website (www.governance.ualberta.ca) and the online documents, resources, and helpful 'tips' members could access by means of the links provided therein. He encouraged members, if they had not already done so, to carefully review the Terms of Reference for GFC FDC and its companion committees, the GFC Academic Planning Committee (APC) and the Board Finance and Property Committee (BFPC); he noted that, particularly on policy-related issues, GFC FDC would recommend forward on such matters to GFC APC or BFPC. Finally, he drew to members' attention to the acronyms list provided which he stated was a very valuable tool for anyone who actively participated in governance at the University of Alberta. Mr Louie noted that Facilities and Operations has a similar list of acronyms for the names of institutional buildings and indicated he would be happy to share this, as well, with the Committee.

At this point, the Vice-President (Facilities and Operations) and his colleagues continued with the orientation by highlighting the work done by this portfolio, particularly in relation to the University's academic and board governance systems. Mr Hickey noted that it was his and his colleagues' responsibility to always be as clear as possible and to avoid hiding behind technical jargon when presenting to GFC FDC (and other legislative bodies). Mr Jansen stated that they will always strive for clarity in the data presented and will look to members to provide input, which, he noted, is invaluable in steering projects through their consultative and planning stages.

At this point, Mr Jansen and Mr Louie continued with the assistance of a PowerPoint presentation. Their collective presentation covered a number of key issues for GFC FDC including, but not limited to, the following: the roles of main planning documentation and auxiliary strategic documents (eg, the Long-Range Development Plan (LRDP), Sector Plans, business cases, the Comprehensive Institutional Plan (CIP)); project implementation and processes; approval methodology and governance; the organizational structure of the Facilities and Operations portfolio; planning and design processes; detailed descriptions of partnership projects, tenant occupancies, alternate-delivery models, alumni- and donor-supported projects, and ancillary operations; when discussion/information items *versus* 'action' items would come forward to GFC FDC; and clarification on how projects considered by members often relate to and support the academic mission of the University.

During the ensuing discussion that followed the presentation, members expressed a number of comments and questions, including, but not limited to: clarification that financial matters associated with and the physical siting of individual projects are not within the purview of GFC FDC, but, instead, are issues discussed in detail by BFPC; and a query as to what is meant by the "academic import" of individual projects that come before the Committee.

Mr Louie concluded this discussion by stating his portfolio, in developing the projects that come before University governance for formal consideration, are the products of careful and thoughtful planning where both current and future needs are considered and are the reflections of responsive and coordinated approaches to the institution's comprehensive vision, aligned with budget priorities and opportunities.

6. Projects Update from Facilities and Operations

There were no documents.

Presenter: Pat Jansen, Associate Vice-President, Planning and Project Delivery, Facilities and Operations

Purpose of the Proposal: For information/discussion.

Discussion:

Mr Jansen provided members with brief updates regarding current projects underway, including reference to the following:

- Physical Activity and Wellness (PAW) Centre – part of the facility is now open to the public; the fitness centre and climbing wall will be open in late November, 2014
- St Joseph's College Women's Residence – work continues to progress well and is on schedule; occupancy is slated for September, 2015
- Innovation Centre for Engineering (ICE) and Chemical/Materials Engineering (CME) Building – both projects are advancing; glazing on ICE, however, continues to be a challenge
- Camrose Performing Arts Centre (CPAC) – this facility is very close to completion; the fit-out and technical requirements are going through their final testing
- Founders' Hall – the renewal project work continues
- South Campus – 122 Street is now open; 63 Avenue is not yet open but is expected to be completed this October (2014)
- Telus Centre – repurposing of this facility is currently in the design stage
- Expansion of the Students' Union Building (SUB) – work continues on this project; interior work is going well, and exterior work is ongoing, with total completion slated for September, 2015
- Medical Sciences Building – Pharmacy, Phase II – is completed, with the turnover taking place this month
- Clinical Sciences Building (CSB) – the repurposing project continues
- Infill Housing Project in the East Campus Village (ECV) – construction is slated to begin shortly
- Peter Loughheed Hall – work continues on this initiative; this project will be tendered in October, 2014

Mr Jansen noted the following projects (or elements thereof) were likely to come to GFC FDC in the near to medium future:

- Twin arenas (South Campus) business case development
- South Campus (temporary dome; overflow parking)
- Islamic Garden development at the Devonian Botanic Garden
- Michener Park redevelopment
- Sector Plan development for the Devonian Botanic Garden
- Augustana Campus – General Space Programme (Phase II)
- Psychology Functional Program
- Power Plant repurposing and Varsity Field

Members posed questions with regard to the following: clarification regarding the completion date associated with the St Joseph's College Women's Residence; the completion date associated with the renovation of University Hall; and the status of the SLOWPOKE II Nuclear Reactor Facility decommissioning.

Mr Hickey noted that wayfinding, campus open spaces, and the use of campus street addresses were issues that would warrant further discussion across the institution, with a series of focus groups being established by the University to carry on these conversations. He stated that GFC FDC would be one of these groups.

7. Question Period

There were no questions.

INFORMATION REPORTS

8. Items Approved by the GFC Facilities Development Committee by E-Mail Ballots

There were no items.

9. Information Items Forwarded to Committee Members Between Meetings

There were no items.

CLOSING SESSION

10. Adjournment

The Chair adjourned the meeting at 2:55 pm.