

General Faculties Council  
Facilities Development Committee  
Approved Open Session Minutes

Thursday, September 27, 2012  
Room 3-07, South Academic Building  
1:30 PM – 3:50 PM

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**ATTENDEES:**

Voting Members:

Elisabeth Le (Acting Chair)	Provost and Vice-President (Academic) or Delegate and Academic Staff Member
Andy Cheema	Students' Union Vice-President (Academic) or Delegate
Naseeb Adnan	Graduate Students' Association Vice-President (Academic) or Delegate
Don Hickey	Vice-President (Facilities and Operations) or Delegate
Erasmus Okine	Academic Staff
Debbie Feisst	Academic Staff
Shannon O'Byrne	Academic Staff
Phil Haswell	Support Staff
Caitlin Marchak	Undergraduate at-large
Loren Kline	Academic Staff, cross-representative from GFC Academic Planning Committee

Non-Voting Members:

Ben Louie	University Architect or Delegate
Bernie Kessels	Vice-Provost and University Registrar or Delegate
Bart Becker	Associate Vice-President (Facilities and Operations)

Regrets:

Joanne Profetto-McGrath	Academic Staff
Colleen Skidmore	Provost and Vice-President (Academic) or Delegate

Presenter(s):

Lorna Baker-Perri	Associate Director, Planning, Office of the University Architect
Bart Becker	Associate Vice-President (Facilities and Operations)
Allen Berger	Dean of Augustana Campus
Doug Dawson	Executive Director, Ancillary Services, Facilities and Operations
Marion Haggarty-France	University Secretary
Léo Lejeune	Architect, Stantec Architecture Ltd., Prime Consultant
Ben Louie	University Architect, Office of the University Architect (Facilities and Operations)
Colleen Skidmore	Vice-Provost and Associate Vice-President (Academic) and Chair (GFC Facilities Development Committee)

Staff:

Ann Hodgson	Coordinator, GFC Facilities Development Committee
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**OPENING SESSION**

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Kline/O'Byrne

THAT the GFC Facilities Development Committee approve the Agenda.

**CARRIED**

2. Approval of the Open Session Minutes of July 26, 2012

Materials before members are contained in the official meeting file.

The Acting Chair noted that Revised Minutes were sent to members by email, with a minor editorial reflected in the document.

Motion: Marchak/Kline

THAT the GFC Facilities Development Committee approve the Revised Open Session Minutes of July 26, 2012.

**CARRIED**

3. Comments from the Chair

Acting Chair, Elisabeth Le, welcomed all members to the first meeting of the new academic year, marking the first opportunity for committee members to convene in the South Academic Building (SAB).

4. Kick-off

*Presenters:* Marion Haggarty-France, University Secretary; Bart Becker, Associate Vice-President (Facilities and Operations); Ben Louie, University Architect, Office of the University Architect (Facilities and Operations)

*Purpose of the Proposal:* To provide new and continuing members of the GFC Facilities Development Committee with an (annual) orientation to the legislative and administrative frameworks in which this standing committee of General Faculties Council (GFC) will operate during the Academic Year 2012-2013.

*Discussion:*

The Acting Chair welcomed Ms Marion Haggarty-France to introduce University Governance's role within academic governance and provide an overview of the GFC Standing Committees' Terms of References. Ms Haggarty-France identified the University Governance main website, including the GFC FDC Orientation Manual available on-line. Ms Haggarty-France advised new members of upcoming learning opportunities such as "Governance 101" and a special introductory session for new members to GFC standing committees (coming this Fall).

Mr Bart Becker summarized the Facilities and Operations portfolio as it relates to GFC FDC, identifying the role of planning documents (also available on-line) such as the University Long Range Development Plan, its appendices and amendments; Sector Plans (referencing the Community Relations web-site); and Business Plans.

Mr Ben Louie highlighted the Office of the University Architect (OUA), including an overview of the Planning and Design process, Space Management Policy (and related Procedures), as well as the Facility Alteration Request (FAR) reporting form and associated process.

## **ACTION ITEMS**

### 5. Augustana Campus, Phase 1 - General Space Program

Materials before members are contained in the official meeting file.

*Presenters:* Ben Louie, University Architect, Office of the University Architect (Facilities and Operations); Allen Berger, Dean of Augustana Campus; Léo Lejeune, Architect, Stantec Architecture Ltd., Prime Consultant; Lorna Baker-Perri, Associate Director, Planning, Office of the University Architect

*Purpose of the Proposal:* To form the basis of further planning for Augustana Campus.

*Discussion:*

Acting Chair, Ms Elisabeth Le, asked members of the presentation team to report on the Augustana Campus, Phase 1 - General Space Program (GSP). Mr Ben Louie welcomed Dean Allen Berger, Mr Léo Lejeune, and Ms Lorna Baker-Perri to the table, supported by members of the proposal team. Aided by a detailed power-point presentation, Mr Lejeune outlined the goals of the report, inviting Dean Allen Berger to open the presentation by sharing the vision and mission of the GSP Proposal.

Dr Berger provided a detailed synopsis of the project's history and major challenges leading to the development of the Phase One - GSP proposal, and addressed primary factors shaping the space requirements. Dr Berger reviewed the increased student enrolment growth (by program), staffing projections (2016-17), and area summaries (by department). Mr Lejeune, joined by Ms Lorna Baker-Perri, addressed the critical need to update the first GSP of 2005, and reiterated the purpose of the proposed Augustana Campus, Phase One - GSP.

During the ensuing discussion, presenters addressed questions and comments including, but not limited to, the following: student engagement on campus; capability of meeting future student enrolment thresholds. Dean Allen Berger added that non-academic space is suggested as a focus within a developing vision for an Augustana Campus, Phase Two - GSP, looking to include informal spaces for students and student-centred activities.

The Acting Chair, Dr Elisabeth Le, thanked the presentation team for their comprehensive report.

Motion: Hickey/Kline

THAT the GFC Facilities Development Committee approve, under delegated authority from General Faculties Council, and on the recommendation of Planning and Project Delivery, the proposed Augustana Campus, Phase 1 - General Space Program (as set forth in Attachment 2) as the basis of further planning. <b>CARRIED</b>
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### 6. East Campus Village 89th Avenue Student Residence Project, Phase 1 - Design Development

Materials before members are contained in the official meeting file.

*Presenters:* Ben Louie, University Architect, Office of the University Architect (Facilities and Operations); Doug Dawson, Executive Director, Ancillary Services, Facilities and Operations, Anastasia Lim (Executive Director, University Relations).

*Purpose of the Proposal:* This project will increase the amount of purpose built student residence on

campus in alignment with the university's ultimate goal of accommodating 25% of students in residence housing.

*Discussion:*

Acting Chair, Dr Elisabeth Le, invited Mr Bart Becker to report on the proposed East Campus Village 89th Avenue Student Residence Project, Phase 1 - Design Development. Mr Becker advised members on the consultative history of this project and the incorporating of community feedback and recommendations in advance of the Design Development phase. Joining Mr Becker in the report, Mr Ben Louie also welcomed Mr Doug Dawson and Ms Anastasia Lim to the table.

Aided by the support of a detailed power-point presentation, Mr Dawson reviewed the project goals and deliverables, highlighting sustainable communities and presenting the integration of East Campus Village (ECV) as a walkable and accessible community. Mr Louie articulated the vision of the project, identifying challenges and functionality, and noting the opportunities available.

FDC members received an update from Ms Anastasia Lim regarding the community consultation aspects. Ms Lim advised that Community Relations continues to engage on the ECV project with neighbouring communities and focus groups. To date, six meetings have occurred, including one Public Information Open House (held August 16, 2012). Previous engagements have been well-attended, with an evaluation summary (output document) available on-line reflecting verbal/email responses received. Ms Lim indicated that neighbouring communities have been in dialogue with the University, specifically in the preservation planning elements.

Mr Louie added that the University has engaged Garneau Community members in accordance to the *Consultation Protocol for Substantial Development* as per the Long Range Development Plan (LRDP), and as outlined within the *Design Guideline for Infill Development*.

During the ensuing discussion, presenters addressed questions and comments including, but not limited to, the following: access to buildings (eg, safety features/control, interior doors/access), provision of additional parking spaces, new pedestrian cross-ways, and the percentages of students on campus (eg, 25%).

Motion: Adnan/O'Byrne

THAT the GFC Facilities Development Committee approve, under delegated authority from General Faculties Council, and on the recommendation of Planning and Project Delivery, the proposed East Campus Village 89th Avenue Student Residence Project, Phase 1 – Design Development, being part of the design build (as set forth in Attachment 2) as the basis for further engineering and development of contract documents.

**CARRIED**

**DISCUSSION ITEMS**

7. Founders Hall - Renewal Program

Materials before members are contained in the official meeting file.

*Presenters:* Bart Becker, Associate Vice-President (Facilities and Operations); Ben Louie, University Architect, Office of the University Architect (Facilities and Operations)

*Purpose of the Proposal:* To bring forward as an information item, the renewal program for Founders Hall, Augustana Campus.

*Discussion:*

Acting Chair, Dr Elisabeth Le, invited Mr Bart Becker to report on the Founders' Hall - Renewal Program. Mr Becker advised that the University has commenced on a communication process for the renewal program for Founders Hall (Augustana Campus), requiring a re-purpose of interior space to accommodate the needs identified within the Augustana General Space Program, while ensuring the historical legacy is maintained.

Mr. Becker outlined the consultative path of this project to date, noting that the University will be looking to remove the Registered Historical Resource (RHR) to this facility having met with and advised Alberta Infrastructure (AI) and Enterprise and Advanced Education (EAE) on the project, including the implications to the RHR designation. Mr Becker acknowledged that both groups support the direction being considered by the University.

Joining Br Becker in the report, with the aid of a detailed power-point presentation, Mr Ben Louie advised that as Founders' Hall (Augustana Campus) is repurposed and design proceeds, exterior design documents (eg, siding, windows, doors, landing replacements) will come forward to GFC FDC. Given that a repurpose of Interior space (eg, addition of an elevator) represents a significant change, Mr Louie indicated that this interior design proposal will come to GFC FDC in 2013 for consideration and approval, as per the Terms of Reference of FDC.

The Acting Chair thanked Bart Becker and Ben Louie for bringing this information to Committee Members.

8. Projects Update from the Associate Vice-President (Facilities and Operations)

There were no documents

*Presenter:* Bart Becker, Associate Vice-President (Facilities and Operations)

*Purpose of the Proposal:* For discussion/ information.

*Discussion:*

- o Balmoral (landscaping)
- o Physical Activity and Wellness Complex (Order in Council, Communication plan)
- o CCIS (landscaping)
- o ECHA (landscaping)
- o Study (space utilization in classrooms)
- o Signage/way-finding standards (establishing sub-committee)
- o Historic recognition on campus (re-casting committee)

9. Question Period

There were no questions.

**INFORMATION REPORTS**

10. Items Approved by the GFC Facilities Development Committee by E-Mail Ballots

There were no items.

11. Information Items Forwarded to Committee Members Between Meetings

There were no items.

**CLOSING SESSION**

12. Adjournment

The Chair adjourned the meeting at 3:50 p.m.

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