

General Faculties Council
Executive Committee (Exec)
Approved Open Session Minutes

Monday, January 16, 2023
South Academic Building (SAB) 2-31
2:00 PM - 3:35 PM

ATTENDEES:

Jerine Pegg, Vice-Chair
Bishoi Aziz
Joannie Fogue (delegate)
Jelena Holovati
Shanthi Johnson
Jane Lee (delegate)
Christopher Lupke

Spencer Proctor
Tracy Raivio
Dan Romanyk
Verna Yiu
Nese Yuksel
non-voting:
Brad Hamdon
Kate Peters

REGRETS:

Bill Flanagan
Gurleen Kaur
Norma Rodenburg
Chanpreet Singh

Staff:

Heather Richholt, Scribe

OPENING SESSION

Before calling the meeting to order the Vice-Chair acknowledged "that we are located on Treaty 6 territory. We respect the histories, languages, and cultures of First Nations, Métis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our vibrant community."

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Presenter(s): Jerine Pegg, Professor and Elected GFC Academic Staff Member, and Vice-Chair of GFC Exec

Discussion:

The Vice-Chair proposed some changes to the agenda to defer the action item on proposed changes to the GFC Meeting Procedural Rules and to move the discussion item on the GFC University Teaching Awards Committee to later in the agenda.

The motion was moved and seconded.

THAT the GFC Executive Committee approve the agenda as amended.

CARRIED

2. Comments from the Chair (no documents)

Presenter(s): Jerine Pegg, Professor and Elected GFC Academic Staff Member, and Vice-Chair of GFC Exec

Discussion:

In her comments, the Vice-Chair made note of the upcoming First Peoples' Annual Round Dance on January 28, and the Board, GFC, and Senate Summit on January 20.

Kate Peters, GFC Secretary provided an update on the new voting tool that was developed by Information Services and Technology (IST) and invited members to the test session on January 17.

Jeannie Smith, Chief of Staff in the office of the President was invited to provide an update on the University Secretary recruitment and selection process. She noted that the search committee was being formed and that the composition and timelines would be shared in the next few weeks. She also noted that GFC and the Board would be kept informed throughout the process.

CONSENT AGENDA

Materials before members are contained in the official meeting file.

The motion to approve the consent agenda was moved and seconded.

3. Approval of the Open Session Minutes of December 5, 2022

THAT GFC Executive Committee approve the open session minutes of December 5, 2022.

CARRIED

DISCUSSION ITEMS

4. Communicating Recommendations from General Faculties Council to the Board of Governors

Materials before members are contained in the official meeting file.

Presenter(s): Brad Hamdon, General Counsel and University Secretary

Discussion:

B Hamdon noted that the guidelines which were developed by the Board Governance Committee (BGC) and the GFC Executive Committee (Exec) had been used for the first time to communicate a GFC recommendation at the December 9, 2022 Board of Governors meeting. He spoke about the GFC Committee of the Whole recommendations from February 2021 related to a joint committee of GFC and the Board and the resulting collaboration between BGC and Exec to produce a protocol for communicating recommendations from GFC to the Board when additional measures may be required to improve communications and effective functioning of shared governance. He asked members for their thoughts on the implementation of the protocol in December.

Members discussed whether there had been any feedback from GFC members, an email from a GFC member that was received by some members of GFC regarding the protocol, and that BGC may have some feedback to offer once they have a chance to discuss the protocol at their March meeting.

A member offered an opinion that the culture of shared governance at the university was being damaged by major restructuring done to answer the financial issues imposed by government.

A member expressed that the process worked well and that GFC's message was communicated to the Board. She further noted that if the Board chose not to engage with the recommendation then that was beyond GFC's control.

A member noted that the protocol provided limited opportunity for the presenter to speak but that the process worked well.

B Hamdon explained that the protocol's limitations on the presenter's ability to speak beyond presenting the brief were intentional because it was not fair to ask one person to speak on behalf of GFC. He committed to reporting back after the BGC meeting in March.

FOR PLACEMENT ON THE GFC AGENDA - CONSENT AGENDA

Materials before members are contained in the official meeting file.

5. Duolingo English Test: Extension of Short-term Use, Office of the Registrar
6. SAT/ACT Test Optional Policy, Office of the Registrar

FOR PLACEMENT ON THE GFC AGENDA - ACTION ITEMS

Materials before members are contained in the official meeting file.

7. Proposed Changes to the Terms of Reference for the GFC Nominating Committee

FOR PLACEMENT ON THE GFC AGENDA - DISCUSSION ITEMS

Materials before members are contained in the official meeting file.

8. Teaching, Learning and Evaluation Policy Revised Appendix A: Student Perspectives of Teaching (SPOT) Survey
9. Definition of Full-time Academic Staff, General Faculties Council and Faculty Council Composition
10. Update on the College Dean's progress and plans (no documents)
11. Proposed Changes to GFC Executive Terms of Reference
12. Budget Model Update
13. Embedded Certificate Framework

ACTION ITEMS

14. Draft Agenda for the Next Meeting of General Faculties Council

Materials before members are contained in the official meeting file.

Presenter(s): Jerine Pegg, Professor and Elected GFC Academic Staff Member, and Vice-Chair of GFC Exec

Discussion:

Kate Peters, GFC Secretary, noted that the proposed changes to the Nominating Committee's terms of reference had not been discussed by GFC because the item had been deferred three times but that Exec did recommend these changes at their October 31, 2022 meeting. She also suggested that the proposed changes to the Executive Committee's terms of reference, and the Draft Undergraduate Embedded Certificate Framework could come to GFC as information items with an opportunity for GFC to provide feedback. Members were also asked to consider whether it was appropriate to re-introduce in-person meeting of GFC without a remote option.

Members discussed how to encourage more members to attend in person to allow for greater engagement. A member expressed that the remote option should remain for those who felt unsafe attending in person. A member noted that people were continuing to attend hybrid meetings when they were sick and should be

encouraged to rest and not attend at all. A members expressed the hope that the new voting system would help the hybrid meeting to run more smoothly. Members agreed that it was not the right time to have in person only meetings but that maybe that could be the goal for the fall.

Members discussed the timing of specific items on the GFC agenda, whether 30 minutes should be allocated for question period, and made amendments including moving the Executive Committee terms of reference and the Embedded Certificate Framework to information items with opportunity to provide feedback.

The motion was moved and seconded.

THAT the GFC Executive Committee approve, under delegated authority from General Faculties Council, the Agenda for the January 30, 2023 meeting of General Faculties Council, as set forth in Attachment 1, as amended.

CARRIED

DISCUSSION ITEMS

15. Update on University Teaching Awards (no documents)

Presenter(s): Karsten Mündel, Acting Vice-Provost (Learning Initiatives)

Discussion:

K Mündel explained that the GFC University Teaching Awards Committee (UTAC) was being reconstituted and would be asked to work on adjudication of teaching awards for Sessional and Academic Teaching Staff, and revising the Awards for Teaching Excellence Policy suite in alignment with the Report of the Equity, Diversity, & Inclusivity Review of Teaching Awards Working Group.

Members discussed the call for nominations for UTAC and asked that GFC be kept informed of the plan and its progress.

16. Question Period

There were no questions.

INFORMATION REPORTS

Materials before members are contained in the official meeting file.

17. General Appeals Committee (GAC) Annual Report to General Faculties Council (July 1, 2021 to June 30, 2022)

CLOSING SESSION

18. Adjournment

- Next Meeting of Exec: February 12, 2023
- Next Meeting of GFC: January 30, 2023