



UNIVERSITY OF ALBERTA UNIVERSITY GOVERNANCE

General Faculties Council
Executive Committee
Approved Open Session Minutes

Monday, September 10, 2018
Council Chamber, 2-100 University Hall (UNH)
2:00 PM - 4:00 PM

ATTENDEES:

David Turpin
Masoud Aliramezani
Akanksha Bhatnagar
Lisa Collins
Lesley Cormack
Steven Dew
Duncan Elliott

Bill Foster
Sean McMurtry
Al Meldrum
Eleni Stroulia
Nathan Sunday
Brent Swallow

STAFF:
Meg Brolley, GFC Secretary
Marion Haggarty-France,
University Secretary
Heather Richholt, Scribe

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Cormack/Elliott

THAT the GFC Executive Committee approve the Agenda.

CARRIED

2. Approval of the Open Session Minutes of May 14, 2018

Materials before members are contained in the official meeting file.

Motion: Stroulia/Aliramezani

THAT the GFC Executive Committee approve the Minutes of May 14, 2018.

CARRIED

3. Comments from the Chair (no documents)

The Chair welcomed everyone to the first meeting of the 2018/2019 session and asked members to introduce themselves. He thanked members for their contributions to academic governance and their participation with the GFC Executive Committee.

The Chair noted that it would be an interesting year with provincial and federal elections shaping many discussions. He further noted that, together with presidents of other provincial post-secondary institutions, a shared strategy would be presented to government regarding: low participation rate of Albertans in postsecondary education, affordability related to non-repayable student financial aid, and other initiatives that focus on research and innovation.

The Chair noted that the university is waiting for news on the provincial government's reviews of tuition and the funding model.

The Chair indicated that the university's research revenue last year was almost \$500,000: a record year for research grants. He also highlighted some notable research achievements and awards received by members of the university community.

4. Committee Kick Off and Orientation 2018-2019

Presenter(s): Marion Haggarty-France, University Secretary; Meg Brolley, Secretary to GFC and Manager of GFC Services

Ms Haggarty-France and Ms Brolley gave a presentation on the structure of academic governance at the University of Alberta and the implementation of the recommendations of the GFC *ad hoc* Committee on Academic Governance including Delegated Authority. They highlighted the recommendations that had been completed to date and gave an overview of GFC Principles for Delegation of Authority, GFC Principles for Standing Committee Composition, GFC Roles and Responsibilities of Members, GFC Meeting Procedural Rules, and the GFC Executive Committee terms of reference including mandate, responsibilities and delegated authority.

DISCUSSION ITEMS

5A. Goals from the Students' Union (SU) 2018-2019

Materials before members are contained in the official meeting file.

Presenter(s): Reed Larsen, President, Students' Union

Discussion:

Mr Larsen provided members with a summary of the strategic goals and plans for 2018-2019. Members asked questions about the Myra Horowitz Theatre and the SU's data project.

5B. Goals from the Graduate Students' Association (GSA) 2018-2019

Materials before members are contained in the official meeting file.

Presenter(s): Sasha van der Klein, President, Graduate Students' Association

Discussion:

Ms van der Klein provided members with a summary of the strategic goals and plans for 2018-2019. Members asked questions about hours of work and study permits.

ACTION ITEMS

6. Proposed New Course Designator of DH (Digital Humanities) in the Faculty of Arts

Materials before members are contained in the official meeting file.

Presenter(s): Rebecca Nagel, Associate Dean Student Programs, Faculty of Arts

Purpose of the Proposal: To introduce a new course designator DH (Digital Humanities) to replace the current HUCO (Humanities Computing) designator.

Discussion:

Dr Nagel provided an overview of the proposal. There was no discussion.

Motion: Bhatnagar/Foster

THAT the GFC Executive Committee approve, with delegated authority from the General Faculties Council, the new course designator DH for Digital Humanities courses, to take effect for Fall 2019.

CARRIED

7. Proposed New Course Designator of SANSK (Sanskrit) in the Faculty of Arts

Materials before members are contained in the official meeting file.

Presenter(s): Rebecca Nagel, Associate Dean Student Programs, Faculty of Arts

Purpose of the Proposal: To introduce a course designator SANSK for the Sanskrit language course currently taught as RELIG 230.

Discussion:

Members discussed when a unique course designator should be required for a topic of study.

Motion: Sunday/Cormack

THAT the GFC Executive Committee approve, with delegated authority from the General Faculties Council, the new course designator SANSK for Sanskrit language courses, to take effect for Fall 2019.

CARRIED

8. Proposed New Course Designator of EPE (Éducation à la petite enfance) in Centre collegial de l'Alberta, Faculté Saint-Jean

Materials before members are contained in the official meeting file.

Presenter(s): Dolorèse Nolette, Director, Centre collégial de l'Alberta, Campus Saint-Jean

Purpose of the Proposal: To introduce a new course designator, EPE, as an identifier of courses in the Éducation à la petite enfance program for the Centre collégial de l'Alberta, Faculté Saint-Jean.

Discussion:

Ms Nolette provided an overview of the proposal. There was no discussion.

Motion: Collins/Cormack

THAT the GFC Executive Committee, under delegated authority from General Faculties Council, approve the new course designator of EPE (Éducation à la petite enfance) in Centre collégial de l'Alberta, to take effect upon approval.

CARRIED

9. Proposal from the Faculté Saint-Jean to add EDU P 242, EDU P 243 and EDU F 244 to the List of Courses with Consolidated Exams

Materials before members are contained in the official meeting file.

Presenter(s): Martine Cavanagh, Associate Dean, Campus Saint-Jean

Purpose of the Proposal: To add EDU P 242, EDU P 243 and EDU F 244 to the list of courses for which consolidated final exams are scheduled.

Discussion:

Members asked if the syllabus is the same across the classes and about issues with the physical space required to accommodate consolidated final exams.

Motion: Bhatnagar/Swallow

THAT the GFC Executive Committee approve, under delegated authority from General Faculties Council, the addition of EDU P 242, EDU P 243 and EDU F 244 to the list of courses with Consolidated Final Examinations, as submitted by the Faculty Saint-Jean, to take effect 2018-2019.

CARRIED

10. Proposed changes to Chair Selection committee composition, Faculty of Rehabilitation Medicine

Materials before members are contained in the official meeting file.

Presenter(s): Robert Haennel, Dean, Faculty of Rehabilitation Medicine

Purpose of the Proposal: The proposal is before the committee because the FRM would like to seek Faculty specific changes to the committee composition as outlined in UAPPOL for Department Chair Selection Committees.

Discussion:

Members discussed the number of people on the committee and the roles of the three department chairs, each representing a unique health profession.

Motion: Foster/McMurtry

THAT the GFC Executive, with delegated authority from General Faculties Council, approve the addition of the Associate Dean Research to the Faculty of Rehabilitation Medicine (FRM) Chair Selection Committees and approve the addition of an ATS representative from the department concerned to the FRM Chair Selection Committees.

CARRIED

11. Proposed Chair for October 22, 2018 GFC Meeting

Materials before members are contained in the official meeting file.

Presenter(s): David Turpin, University President and Vice-Chancellor and Chair GFC Executive Committee

Purpose of the Proposal: It is proposed that the GFC Executive Committee, acting as the executive body of GFC, approve the appointment of the Dean serving on GFC Executive Committee as the most appropriate chair for GFC in the event that both the President and the Provost are unable to chair.

Discussion:

Members expressed support with having a mechanism for such circumstances and the importance of retaining flexibility to address matters as they arise as well as the authority of GFC to make decisions about meeting procedures.

Motion: Aliramezani/Elliott

THAT the GFC Executive Committee, acting as the executive body of General Faculties Council, approve that, in the absence of the President and Provost, the Faculty Dean serving on the GFC Executive Committee shall chair General Faculties Council.

CARRIED

DISCUSSION ITEMS

12. Update on Implementation of ad hoc Committee recommendations

Materials before members are contained in the official meeting file.

Presenter(s): Eleni Stroulia, Chair, GFC Transition Committee

Purpose of the Proposal: The proposal is before the committee to provide an update on the status of the implementation of the recommendations of the *ad hoc* Committee on Academic Governance including Delegated Authority and to include the update on the September 24, 2018 GFC agenda.

Dr Stroulia updated members on the work of the Transition Committee and the implementation of the ad hoc Committee recommendations including:

- The status of the revision of GFC Committees' Terms of Reference
- The establishment of the free-standing Nominating Committee and the disbandment of the Replenishment Committee
- The Council on Student Affairs (COSA) would be coming to GFC and the Board for early consultation

The Chair thanked Dr Stroulia and the members of the Transition Committee for their work on these recommendations.

13. Alberta Credential Framework

Materials before members are contained in the official meeting file.

Presenter(s): Steven Dew, Provost and Vice-President (Academic); Tammy Hopper, Vice-Provost (Programs)

Purpose of the Proposal: To discuss the release of the Alberta Credentials Framework and the development of the university's compliance strategy.

Dr Dew explained that this item is coming forward to raise awareness of the framework and the university's plans to bring the few credentials that are not in compliance up to date. He confirmed that all degree programs were in compliance with the framework.

Dr Hopper noted that the university's Post-Baccalaureate Certificates will become Graduate Certificates and that Undergraduate Certificates and one Post-Graduate Diploma will need to be addressed as well.

Members asked about timelines for implementation, how often the framework changed, and whether embedded certificates would continue to exist.

14. Report of the Cannabis Working Group

Materials before members are contained in the official meeting file.

Presenter(s): Andrew Leitch, Director, ERM Programs, Risk Management Services; Kevin Friese, Assistant Dean, Health & Wellness, University Health Centre

Purpose of the Proposal: The proposal is before the committee because it contains recommended actions that touch on academic and student affairs at the university.

The presenters spoke about the background of the working group and gave a summary of the report.

During the discussion, members expressed several comments and questions, including but not limited to: the city of Edmonton's policies regarding smoking of cannabis and tobacco; mechanisms in place for members of the university community to bring forward concerns; the recommendation to establish an impairment policy; the policies at Northern Alberta Institute of Technology (NAIT) and MacEwan University; the GFC directive to establish a Clean Air Strategy; and the move toward a smoke free campus.

EARLY CONSULTATION

15. Council on Student Affairs (COSA) - Terms of Reference

Materials before members are contained in the official meeting file.

Presenter(s): Akanksha Bhatnagar, Vice-President, Academic, SU; Masoud Aliramezani, Vice-President, Academic, GSA; Tammy Hopper, Vice-Provost (Programs)

Purpose of the Proposal: To discuss the draft Terms of Reference for COSA.

Members discussed: consultation with the Aboriginal Student Council, non-voting status of some members, whether this would represent an extra step on the approval pathway, how to ensure value added, large size of proposed committee, demographic versus elected membership.

ITEMS FROM GFC ACADEMIC PLANNING COMMITTEE FOR GFC AGENDA (for information only)

There were no items.

ACTION ITEMS

16. Draft Agenda for the Next Meeting of General Faculties Council

Materials before members are contained in the official meeting file.

Purpose of the Proposal: To approve the Agenda for the GFC meeting to be held on Monday, September 24, 2018.

Motion: Cormack/Elliott

THAT the GFC Executive Committee approve, under delegated authority from General Faculties Council, the Agenda for the September 24, 2018 meeting of General Faculties Council (GFC), as set forth in Attachment 1.

CARRIED

DISCUSSION ITEMS

17. Question Period

INFORMATION REPORTS

18. Items Approved by the GFC Executive Committee by email

- faculty representative for Vargo Teaching Chair Selection Committee
- faculty representative for TLEF Adjudication Committee
- faculty representative for Henry Marshall Tory Chair Selection Committee

19. Information Items Forwarded to GFC Executive Committee between Meetings - no items to date

CLOSING SESSION

20. Adjournment

The Chair adjourned the meeting at 4:05 p.m.