



# UNIVERSITY OF ALBERTA UNIVERSITY GOVERNANCE

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General Faculties Council  
Executive Committee  
Approved Open Session Minutes

Monday, October 31, 2016  
2-31 South Academic Building (SAB)  
2:00 PM - 4:00 PM

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## **ATTENDEES:**

### Voting Members:

David Turpin	Chair, President
Marina Banister	Member, Vice-President (Academic), Students' Union
Heather Bruce	Member, Academic Staff, elected from/by GFC
Lisa Collins	Member, Vice-Provost and University Registrar
Steven Dew	Member, Provost and Vice-President (Academic)
Duncan Elliott	Member, Academic Staff, elected from/by GFC
Nicole Hammond	Member, Undergraduate Student Representative, elected from/by GFC
Paul Jurasz	Member, Academic Staff, elected from/by GFC
Sarah Ficko (Delegate)	Member, Vice-President (Academic), Graduate Students' Association
Anita Molzahn	Member, Academic Staff, elected from/by GFC
Kathleen Weiss	Member, Academic Staff, elected from/by GFC
Jonathan White	Member, Academic Staff, elected from/by GFC
Sheena Wilson	Member, Academic Staff, elected from/by GFC

### Presenter(s):

David Turpin	President and Chair, GFC Executive Committee
Mark Loewen	Chair, GFC <i>Ad Hoc</i> Committee on Academic Governance Including Delegated Authority
Steve Patten	Vice-Chair, GFC <i>Ad Hoc</i> Committee on Academic Governance Including Delegated Authority
David Johnson	Special Advisor to the Provost, Faculty and Staff Relations
Lisa Collins	Vice-Provost and University Registrar
Wayne Patterson	Executive Director, Human Resource Services
Craig Whitton	Residence Area Coordinator, Residence Services
Anna Vocioni	Assistant Registrar, Examinations and Timetabling

### Staff:

Meg Brolley, General Faculties Council (GFC) Secretary and Manager of GFC Services  
Marion Haggarty-France, University Secretary  
Andrea Patrick, Scribe

## **OPENING SESSION**

### 1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Weiss/Elliott

THAT the GFC Executive Committee approve the Agenda.

**CARRIED**

2. Approval of the Open Session Minutes of October 17, 2016

Materials before members are contained in the official meeting file.

Motion: Dew/Molzahn

THAT the GFC Executive Committee approve the Minutes of October 17, 2016.

**CARRIED**

3. Comments from the Chair

The Chair congratulated Dr Richard Fedorak on his appointment as Dean, Faculty of Medicine and Dentistry.

He reported that the Provincial Government had recently announced that the tuition freeze would be extended and would include mandatory non-instructional fees; there is no word on whether last year's backfill funding will continue. The Chair noted that, over the next year, government will be reviewing the tuition model including tuition fee regulations, and will also review the current funding model. It is anticipated that both of these reviews will be complete by next fall.

The Chair provided members with an overview of his recent trip to China, in relation to the University of Alberta's educational partnerships that country.

He continued with an update regarding the development of the metrics for *For the Public Good*. He noted that areas currently being developed include the National Recruitment Strategy and Signature Research and Teaching Areas.

Finally, he advised members that a special GFC meeting has been tentatively planned for Friday, April 21, 2017, to discuss and/or vote on the recommendations of the GFC *Ad Hoc* Committee on Academic Governance Including Delegated Authority.

**ACTION ITEMS**

4. GFC *Ad Hoc* Committee on Academic Governance including Delegated Authority - Guiding Principles

Materials before members are contained in the official meeting file.

*Presenter(s)*: Mark Loewen; Steve Patten

*Purpose of the Proposal*: To discuss and recommend the GFC *Ad Hoc* Committee on Academic Governance Including Delegated Authority's Guiding Principles for endorsement at the GFC meeting of November 21, 2016.

*Discussion*:

Dr Loewen provided members with an update on the membership and recent activities of the *Ad Hoc* Committee and presented the Guiding Principles for discussion. He clarified that the *Ad Hoc* Committee is seeking endorsement of these principles from GFC. Dr Patten emphasized that this document relates to the mandate of the *Ad Hoc* Committee, not GFC overall.

The Committee discussed how this work would impact the student experience of governance, and ways that GFC could assume more robust leadership over academic issues at the academy as opposed to being reactive. It was noted that one possible area for change could be the composition of GFC. Members also engaged in discussion surrounding the dual role of GFC members in representing their own personal views as well as what

is best for the academy. Dr Patten confirmed that the *Ad Hoc* Committee has begun to discuss the inclusion of research within GFC's mandate.

Motion: Molzahn/Elliott

THAT the GFC Executive Committee recommend that General Faculties Council endorse the Guiding Principles as presented by the GFC *Ad Hoc* Committee on Academic Governance Including Delegated Authority and as set forth in Attachment 1.

**CARRIED**

## **DISCUSSION ITEMS**

5. General Appeals Committee (GAC) Annual Report to General Faculties Council (July 1, 2015 - June 30, 2016)

Materials before members are contained in the official meeting file.

*Presenter(s)*: David Johnson

*Purpose of the Proposal*: To provide GFC with the annual General Appeals Committee (GAC) Report.

*Discussion*:

Dr Johnson provided members with a brief overview of the contents of the Report. He expressed thanks to Chairs, Dr Mitchell and Dr Hegadoren, for their years of service to the committee.

In response to a question on the effectiveness of the FEC process, Dr Johnson noted that, on the basis of the number of appeals, the FEC process is remarkably fair.

The Chair thanked Dr Johnson for this Report.

6. Annual Report of the Residence Discipline Statistics: 2015-2016

Materials before members are contained in the official meeting file.

*Presenter(s)*: Craig Whitton, Residence Area Coordinator, Residence Services

*Purpose of the Proposal*: To provide members with the highlights from the Annual Report of the Residence Disciplines Statistics: 2015-2016.

*Discussion*:

Mr Whitton explained the process of Restorative Justice (RJ), the preferred method of dealing with resident conduct issues. He highlighted a decrease in alcohol related incidents noted and explained the use of Community Resolutions in restorative justice. Mr Whitton also noted that reporting on mental health incidents is quite recent and has been done in conjunction with increased advocacy around mental health and more wellness checks.

The Chair thanked Mr Whitton for his Report.

7. Undergraduate National Recruitment Strategy and Annual Report on Undergraduate Financial Supports

There were no documents.

*Presenter(s)*: Lisa Collins

Purpose of the Proposal: To report on the Undergraduate National Recruitment Strategy and the Annual Report on Undergraduate Financial Support.

*Discussion:*

Ms Collins reported that the Undergraduate National Recruitment Strategy builds upon goals within *For the Public Good*. She provided members with an update in regards to priority groups in Alberta as well as nationally. She explained the goal towards attracting high-achieving students and that overall, there has been a significant increase in the number of students engaged in recent national events hosted by the University of Alberta.

On the subject of the first Annual Report on Undergraduate Financial Support, Ms Collins reported that this provides important information on amount and structure of undergraduate funding available to undergraduate students, and how it is reflective of institutional goals. She noted that financial support is made up of both merit based and needs based funding. She reported that 85% of support goes to domestic students and that 76% of support is merit based.

There was no further discussion.

**ACTION ITEMS**

8. Proposed Changes to the Statement on Equity in Student Affairs

Materials before members are contained in the official meeting file.

*Presenter(s):* Lisa Collins

*Purpose of the Proposal:* To revise the Student Statement on Equity to reflect changes to *Alberta Human Rights Act* and changing norms in diversity and equity within the academy.

*Discussion:*

There was no discussion.

Motion: Dew/Wilson

THAT the GFC Executive Committee, under delegated authority from General Faculties Council, recommend to General Faculties Council, as recommended by the GFC Academic Planning Committee, proposed changes to the Statement on Equity in Student Affairs found in the section University Regulations and Information for Students/General University Policies/Statement on Equity in Student Affairs of the University Calendar as submitted by the Office of the Registrar and as set forth in Attachment 1, to take effect upon final approval.

**CARRIED**

9. Proposed Changes to University Equity Statement

Materials before members are contained in the official meeting file.

*Presenter(s):* Wayne Patterson

*Purpose of the Proposal:* To revise the University Equity Statement to reflect changes to *Alberta Human Rights Legislation* and changing norms in diversity and equity within the academy.

*Discussion:*

During the discussion in relation to this proposal, members enquired about the updated list of protected groups and changes to the Approver of the related UAPPOL procedures.

Motion: Wilson/Molzahn

THAT the GFC Executive Committee, under delegated authority from General Faculties Council, and as recommended by the GFC Academic Planning Committee, recommend to General Faculties Council, proposed changes to the University Equity Statement in the Academic Staff Posting and Advertising Procedure and the Support Staff Posting and Advertising Procedure (UAPPOL) as set forth in Attachment 1, to take effect upon final approval.

**CARRIED**

10. 2017-18 Academic Schedule

Materials before members are contained in the official meeting file.

*Presenter(s)*: Lisa Collins

*Purpose of the Proposal*: To provide term and deadline dates for the 2017-2018 academic year.

*Discussion*:

Ms Collins highlighted that the 2017-2018 Academic Schedule includes the Augustana 3 week -11 week course structure and the Faculty of Nursing inclusion in the fall reading week (with the exception of clinical placements). There was a discussion on the placement of the fall term reading week with one member noting that it falls too late in the term. A member asked about the removal of the SU Health and Dental Change of Coverage Deadline. It was responded that there has been confusion about this item in the past with two different dates appearing in two different places and that a single source of information would minimize the confusion.

Motion: Wilson/Dew

THAT the GFC Executive Committee approve, under delegated authority from General Faculties Council, the Academic Schedule for 2017-2018 (as submitted by the Vice-Provost and University Registrar and as set forth in Attachment 4) and, in doing so, empower the Registrar to make any editorial changes as needed as long as the changes do not have the force of policy, to be effective upon final approval.

**CARRIED**

*Secretary's Note*: Following further consultation after the meeting, the coverage deadlines were re-inserted into the Academic Schedule for the 2017-2018 University Calendar.

11. Draft Agenda for the Next Meeting of General Faculties Council

Materials before members are contained in the official meeting file.

*Presenter(s)*: David Turpin

*Purpose of the Proposal*: To approve the next Agenda for General Faculties Council (GFC).

*Discussion*:

The Chair invited members to review the draft Agenda for the GFC meeting of November 21, 2016. There was no further discussion.

Motion: Wilson/Elliott

THAT the GFC Executive Committee approve, under delegated authority from General Faculties Council, the Agenda for the November 21, 2016 meeting of General Faculties Council.

**CARRIED**

## **DISCUSSION ITEMS**

### 12. Question Period

There were no questions.

## **INFORMATION REPORTS**

### 13. Items Approved by the GFC Executive Committee by email ballots

There were no items.

### 14. Information Items Forwarded to GFC Executive Committee between Meetings

There were no items.

## **CLOSING SESSION**

### 15. Adjournment

The Chair adjourned the meeting at 3:20 p.m.