



General Faculties Council  
Campus Law Review Committee  
Approved Open Session Minutes

Thursday, September 28, 2017  
2-31 South Academic Building (SAB)  
9:30 AM - 11:00 AM

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**ATTENDEES:**

Steven Penney, Chair  
Danielle Bouchard  
André Costopoulos  
Deborah Eerkes  
Marc Johnson  
Janice Johnson  
Michelle Kim  
Rebecca Nagel  
David Rayner

Babak Soltannia  
Andrea Urbina  
Ilya Ushakov  
Richelle Volk  
**NON-VOTING**  
Michael Peterson  
Meg Brolley

**REGRETS:**

Bill Spinks

**STAFF:**

Marion Haggarty-France,  
University Secretary  
Andrea Patrick, CLRC  
Coordinator

**OPENING SESSION**

1. Approval of Agenda

Materials before members are contained in the official meeting file.

*Discussion:*

The Chair noted that Item 6: Early Consultation: Student Groups Policy and Procedures would be deferred to the next meeting at the request of the proposers.

Motion: Ushakov/Volk

THAT the GFC Campus Law Review Committee approve the Agenda.

**CARRIED**

2. Approval of the Open Session Minutes of May 25, 2017

Materials before members are contained in the official meeting file.

Motion: Kim/Johnson

THAT the GFC Campus Law Review Committee approve the Minutes of May 25, 2017.

**CARRIED**

3. Comments from the Chair

The Chair provided a welcome and invited members to introduce themselves.

4. Committee Kick-Off and Orientation 2017-2018

Materials before members are contained in the official meeting file.

*Presenter(s)*: Marion Haggarty-France, University Secretary; Meg Brolley, GFC Secretary and Manager of GFC Services

*Purpose of the Proposal*: To provide committee members with an overview of the principles under which GFC operates and how these inform the work and functioning of the committee. To orient members to the committee's mandate, terms of reference, procedures and to committee member roles and responsibilities.

*Discussion*:

Ms Haggarty-France and Ms Brolley provided members with a high level overview of the university's governance structure. Members were provided with an orientation to GFC's approved principles of delegated authority and committee composition and the significance of these documents to the structure and functioning of CLRC. In addition, the roles and responsibilities of members and procedural rules were reviewed. Finally, the mandate and responsibilities of CLRC were discussed and the recommendations of the ad hoc committee for changes to the committee's terms of reference were introduced.

The Chair thanked the presenters.

**ACTION ITEMS**

5. Proposed Changes to the GFC Campus Law Review Committee Terms of Reference

Materials before members are contained in the official meeting file.

*Presenter(s)*: Steven Penney, Chair, GFC CLRC

*Purpose of the Proposal*: The committee terms of reference are being amended to reflect the GFC principles on delegated authority and committee composition approved by GFC on April 21, 2017. The Report of the *ad hoc* Committee on Academic Governance including Delegated Authority, endorsed by GFC on April 21, 2017, noted that CLRC currently works within a well defined mandate and the delegated authority given to the committee is also well defined. The benefits to having a Chair with legal training was emphasized in the report and has been added to the proposed terms of reference. No major changes were recommended.

*Discussion*:

The Chair provided a summary of the proposed changes, including the removal of student residence codes from the terms of reference, the preference for legal training for the Chair of the committee, as well as voting and membership changes to align the terms of reference with the GFC Principles of Membership Composition.

The Chair noted that based on discussions at previous meetings, he would recommend a committee name change to better reflect the mandate of the committee. He proposed amending the name to the GFC Student Conduct Policy Committee.

During the ensuing discussion, members discussed the role of the GFC Executive Committee in approving proposals emanating from CLRC, as well as clarification surrounding how student residence codes (now called 'House Rules') are approved. Members also discussed whether the committee name should align with key words in the title of the Code(s). There was unanimous support for the proposed name change.

Motion: Eerkes/Urbina

THAT the GFC Campus Law Review Committee recommend that General Faculties Council approve the
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proposed changes to the GFC Campus Law Review Terms of Reference as set forth in Attachment 1, as amended, to take effect upon approval.

**CARRIED**

### **DISCUSSION ITEMS**

6. Early Consultation: Proposed Student Groups Policy Suite

Materials before members are contained in the official meeting file.

*Presenter(s):* André Costopoulos, Vice-Provost and Dean of Students

*Purpose of the Proposal:* To discuss the proposed Student Groups Policy Suite as early consultation with members of GFC CLRC.

*Discussion:*

At the request of the presenter of this item, this proposal was deferred to the October 26, 2017 meeting of GFC CLRC.

7. Question Period

There were no questions.

### **INFORMATION REPORTS**

8. Items Approved by the GFC Campus Law Review Committee by E-Mail Ballots

There were no items.

9. Information Items Forwarded to Committee Members Between Meetings

There were no items.

### **CLOSING SESSION**

10. Adjournment

The Chair adjourned the meeting at 10:40 a.m.