



The following Motion and Documents were considered by the GFC Academic Standards Committee by E-Vote on December 22, 2016:

Agenda Title: **Proposed Changes to Academic Regulations, Dental Hygiene Diploma/BSc (Dental Hygiene Specialization) Program, Faculty of Medicine and Dentistry**

CARRIED MOTION: THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, proposed changes to the academic regulations, Dental Hygiene Diploma/BSc (Dental Hygiene Specialization) Program, as proposed by the Faculty of Medicine and Dentistry, and as set forth in Attachment 1, to take effect for Fall 2017.

Final Item: 8

OUTLINE OF ISSUE
Action Item

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Motion: THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, proposed changes to the academic regulations, Dental Hygiene Diploma/BSc (Dental Hygiene Specialization) Program, as proposed by the Faculty of Medicine and Dentistry, and as set forth in Attachment 1, to take effect for Fall 2017.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Fraser Brenneis, Vice-Dean Education, Faculty of Medicine and Dentistry
Presenter	Fraser Brenneis, Vice-Dean Education, Faculty of Medicine and Dentistry

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is (please be specific)	Changes to the Dental Hygiene Program, including the reorganization of the BSc (Dental Hygiene Specialization) Program were approved at the November 16, 2016 Academic Planning Committee. Changes proposed here include reworded sections pertaining to students entering the newly reorganized BSc Program in Fall 2017, while retaining wording specific to students currently completing the Dental Hygiene Diploma Program and the BSc (Dental Hygiene Specialization) where necessary.
The Impact of the Proposal is	To provide clarity for students in each Dental Hygiene program.
Replaces/Revises (eg, policies, resolutions)	Revises a portion of academic requirements for the Dental Hygiene Diploma/BSc (Dental Hygiene Specialization); Dental and Dental Hygiene Programs sections.
Timeline/Implementation Date	Fall 2017
Estimated Cost and funding source	No additional cost to the program
Next Steps (ie.: Communications Plan, Implementation plans)	
Supplementary Notes and context	

Engagement and Routing (Include meeting dates)

<p>Participation: (parties who have seen the proposal and in what capacity)</p> <p><For further information see the link posted on the Governance Toolkit section Student Participation Protocol></p>	<p><u>Those who have been consulted:</u></p> <ul style="list-style-type: none"> • Dental Hygiene Program Advisory Committee – reviewed and approved Sept. 23, 2016 • Department of Dentistry Council Meeting – reviewed and approved September 29, 2016 • Faculty Learning Committee – reviewed and approved – November 28, 2016 (FoMD Delegated body) • Office of the Registrar, Calendar Production – consulted/informed
	<p><u>Those who are actively participating:</u></p> <ul style="list-style-type: none"> • Director, Dental Hygiene Program • Full-time faculty Dental Hygiene Program • Associate Chair, Academics, Department of Dentistry
<p>Approval Route (Governance) (including meeting dates)</p>	<p>FoMD Faculty Learning Committee – November 28, 2016 GFC Academic Standards Committee – December 15, 2016</p>
<p>Final Approver</p>	<p>GFC Academic Standards Committee</p>

Alignment/Compliance

<p>Alignment with Guiding Documents</p>	<p><i>For the Public Good</i> GOAL: SUSTAIN our people, our work, and the environment by attracting and stewarding the resources we need to deliver excellence to the benefit of all Albertans.</p> <p>Objective 21: Encourage continuous improvement in administrative, governance, planning and stewardship systems, procedures, and policies that enable students, faculty, staff, and the institution as a whole to achieve shared strategic goals.</p>
<p>Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please quote legislation and include identifying section numbers)</p>	<p>1. Post-Secondary Learning Act (PSLA): The <i>PSLA</i> gives GFC responsibility, subject to the authority of the Board of Governors, over academic affairs (Section 26(1)).</p> <p>2. PSLA: The <i>PSLA</i> gives Faculty Councils the authority to “determine the conditions under which a student must withdraw from or may continue the student’s program of studies in a faculty” (Section 29(1)(d)).</p> <p>3. UAPPOL Academic Standing Policy: All current academic standing regulations, including academic standing categories, University graduating standards and requirements for all individual programs will be those prescribed by Faculty Councils and GFC as set forth in the University Calendar.</p> <p>4. GFC Academic Standards Committee Terms of Reference (Mandate): “A. Definitions <i>i. Routine and/or Editorial</i> [...] the term “routine and/or editorial” refers to proposals which do not involve or affect other Faculties or units; do not form part of a proposal</p>

	<p>for a new program; and which do not involve alternation of an existing quota or establishment of a new quota. Editorial or routine changes include any and all change to the wording or an admissions or academic standing policy.”</p> <p>“B. Admission and Transfer, Academic Standing, Marking and Grading, Term Work, Examinations, [...]</p> <p>i. All proposals from the Faculties or the Administration related to admission and transfer, to the academic standing of students, to institutional marking and grading policies and/or procedures and to term work policies and procedures are submitted to the Provost and Vice-President (Academic) (or delegate) who chairs the GFC Academic Standards Committee. ASC will consult as necessary with the Faculties and with other individuals and offices in its consideration of these proposals.</p> <p>ii. ASC acts for GFC in approving routine and/or editorial changes to both admission/transfer policies and academic standing regulations”</p>
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Attachments (each to be numbered 1 - <>)

1. Attachment 1 (page(s) 1 – 5) Academic Regulations – Dental Hygiene Diploma/Bachelor of Science (Dental Hygiene Specialization)

Prepared by: Prepared by: Jocelyn Plemel, Executive Assistant to the Vice-Dean, Education,
jplemel@ualberta.ca

FACULTY OF MEDICINE AND DENTISTRY
 CALENDAR ENTRY
 Effective Fall Session 2017-18

Dated: October 26, 2016

CURRENT	PROPOSED
<p>ACADEMIC REGULATIONS</p> <p>Dental Hygiene Diploma/Bachelor of Science (Dental Hygiene Specialization)</p> <p>The following apply to students in the Dental Hygiene Diploma or Bachelor of Science (Dental Hygiene Specialization) programs:</p> <ol style="list-style-type: none"> 1. Certification in CPR (Cardiopulmonary Resuscitation) at the Health Care Provider Level is required and provided by the Program. 2. Students entering the Dental Hygiene program may be granted credit for courses completed that are deemed by the Program Director, in consultation with the course coordinator and the Chair of the Department Academic Standing Committee, to be demonstrably equivalent to courses for which credit is being sought. Students carrying an academic load reduced by ★6 or more from the full course load of their academic year will not be eligible for awards. 3. The Associate Dean/Department Chair, or Supervisor acting on behalf of the Associate Dean, may immediately deny assignment of a student to, withdraw a student from, or vary terms, conditions or site of practicum/clinical placement if the Associate Dean or Supervisor has reasonable grounds to believe that this is necessary in order to protect the Public Interest. (See Practicum Intervention Policy.) 4. The Council of the Faculty of Medicine and Dentistry approves the principle that the means of assessing a student's progress and determining a student's grades may vary from one course to another in accordance with the nature of the course. Students are advised at the beginning of each course and year of the 	<p>ACADEMIC REGULATIONS</p> <p>Dental Hygiene Diploma/Bachelor of Science Dental Hygiene</p> <p>The following applies to students in <u>all</u> Dental Hygiene programs:</p> <p>[...]</p>

procedures to be used in their evaluation, the determination and reporting of their grades, and the standards required by the Faculty. Students are also advised of the procedures for appeal established within the Faculty and the University. Students must satisfactorily complete all components of all courses.

5. Recommendations for promotion and graduation are based on a grade of at least D in each subject and a GPA of at least 2.0.

6. The notation of "With Distinction" is awarded to a graduating student in the diploma program who has obtained an average GPA of 3.5 or higher in the second and third years of the program with a minimum GPA of 3.3 in either year and no failing grades over the entire program.

The notation of "With Distinction" is awarded to a graduating student registered in a minimum of ★24 in the BSc (Specialization in Dental Hygiene) program who has obtained an average GPA of 3.5 or higher in the third and fourth years of the program with a minimum GPA of 3.3 in either year and no failing grades over the entire program.

7. **Reexaminations:** See [Reexaminations](#).

- a. Students are allowed reexamination privileges only in courses that are failed.
- b. The Department of Dentistry Academic Standing Committee and the Faculty Academic Standing and Promotion Committee must approve reexaminations for students who fail one or two courses. Students with more than two failed courses in any academic year will not be allowed reexamination privileges.
- c. The Department of Dentistry Academic Standing Committee may allow reexamination of the didactic component of a course if a student fails the didactic component of a clinical course but passes the clinical portion. Reexamination is not

6. The notation of "With Distinction" is awarded to a graduating student in the **Dental Hygiene Diploma** program who has obtained an average GPA of 3.5 or higher in the second and third years of the program with a minimum GPA of 3.3 in either year and no failing grades over the entire program.

The notation of "With Distinction" is awarded to a graduating student registered in a minimum of ★24 in the BSc Dental Hygiene program who has obtained an average GPA of 3.5 or higher in the third and fourth years of the program with a minimum GPA of 3.3 in either year and no failing grades over the entire program.

Rationale: This regulation applies to students who will complete this program in 2017 and 2018 following their completion of the DH Diploma program as well as students entering the recently approved degree program to begin in 2017.

[...]

permitted in courses that are entirely clinical or in clinical components of courses that include both didactic and clinical components.

- d. A student repeating a year is not allowed reexamination privileges in that year of the program.
- e. If a reexamination is approved, satisfactory completion of a remedial program may be required by the Faculty of Medicine and Dentistry Academic Standing and Promotion Committee before the student is permitted to take the reexamination.
- f. Students are advised that it is not possible to make a ruling regarding remediation or reexamination until all grades for a year are received and recorded.
- g. The weight of reexamination is at least that of the final examination, but may be more (at the discretion of the Program Director in consultation with the course coordinators).
- h. The reexamination mark (as in the case of a deferred mark) will replace the original final exam mark.
- i. Any student who, after reexamination and/or evaluation fails to meet promotion/graduation requirements, is deemed to have failed the year.
- j. A student who does not take a reexamination within the time period prescribed by the Faculty will not be allowed to continue in the program.
- k. During the Dental Hygiene Diploma program, reexamination privileges will not exceed four reexaminations or a maximum of ★18. For students continuing on to the Dental Hygiene BSc program, the total reexamination privileges will not exceed five reexaminations or a maximum of ★20.

k. During the Dental Hygiene Diploma program, reexamination privileges will not exceed four reexaminations or a maximum of ★18 in total over all two years of the program.

l. For students registered in a BSc Dental Hygiene program, the total reexamination privileges will not exceed five reexaminations or a maximum of ★20 in total over all three years of the program.

8. Reexamination Procedure

- a. The Faculty of Medicine and Dentistry Academic Standing and Promotion Committee will specify by course the reexaminations required of a failed student for the purposes of meeting promotion/graduation requirements.
 - b. Second-year Dental Hygiene students will take the reexamination as scheduled by June 30. Students in the third and fourth year will write after the end of the first term for first term courses, and by May 30 for second term and two term courses. Students in the Post Diploma Degree Completion Programs will write reexaminations after the applicable term. Students are advised to consult the Department.
9. Students are permitted to repeat second-year and third-year Dental Hygiene only in exceptional cases as determined by the Faculty Academic Standing and Promotion Committee. Repeating students are considered for awards, if taking a full course load.

8.Reexamination Procedure

- a. The Faculty of Medicine and Dentistry Academic Standing and Promotion Committee will specify by course the reexaminations required of a failed student for the purposes of meeting promotion/graduation requirements.
 - b. Students registered in the final year of all Dental Hygiene programs will write reexaminations at the end of the first term for first term courses, and by May 30th for second term and two-term courses.
 - c. All other students in Dental Hygiene programs will take reexaminations as scheduled by June 30th.
- Rationale: This is only reworded from the previous calendar and is applicable to all DH programs. The meaning of the regulation is unchanged.*
9. Students in any Dental Hygiene program are permitted to repeat any year, only in exceptional cases as determined by the Faculty Academic Standing and Promotion Committee. Repeating students are considered for awards, if taking a full course load.

Rationale: This is only reworded from the previous calendar and is applicable to all DH programs. The meaning of the regulation is unchanged.