

The following Motions and Documents were considered by the GFC Academic Standards Committee at its September 20, 2012 meeting:

Agenda Title: **Faculty of Arts – Proposed Changes to Existing Admission/Transfer and Academic Standing Requirements**

APPROVED MOTION: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission/transfer and academic standing requirements, as submitted by the Faculty of Arts and as set forth in Attachment A of the documentation (as highlighted in green), to be effective in 2013-2014.

Agenda Title: **Faculty of Engineering – Proposed Changes to Existing Admission Requirements**

APPROVED MOTION: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission requirements, as submitted by the Faculty of Engineering and as set forth in Attachment B of the documentation, to be effective in 2013-2014.

Agenda Title: **Faculty of Graduate Studies and Research – Proposed Changes to Existing Admission/Transfer and Academic Standing/Graduation Requirements**

APPROVED MOTION: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission/transfer and academic standing/graduation requirements, as submitted by the Faculty of Graduate Studies and Research and as set forth in Attachment C of the documentation, to be effective in 2013-2014.

Agenda Title: **Faculty of Medicine and Dentistry – Proposed Changes to Existing Admission/Transfer Requirements**

APPROVED MOTION: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission/transfer requirements, as submitted by the Faculty of Medicine and Dentistry and as set forth in Attachment D of the documentation, to be effective in 2013-2014.

Agenda Title: **Faculty of Medicine and Dentistry – Proposed Changes to Existing Re-examination/Academic Standing Requirements**

APPROVED MOTION: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing re-examination/academic standing requirements, as submitted by the Faculty of Medicine and Dentistry and as set forth in Attachment E of the documentation, to be effective in 2013-2014.

Agenda Title: **Faculty of Native Studies – Proposed Changes to Existing Admission/Transfer Requirements**

APPROVED MOTION: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission/transfer requirements, as submitted by the Faculty of Native Studies and as set forth in Attachment F of the documentation, to be effective in 2013-2014.

Agenda Title: **Faculty of Pharmacy and Pharmaceutical Sciences – Proposed Changes to Existing Admission/Transfer and Academic Standing/Graduation Requirements**

APPROVED MOTION: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission/transfer and academic standing requirements, as submitted by the Faculty of Pharmacy and Pharmaceutical Sciences and as set forth in Attachment G of the documentation, to be effective in 2013-2014.

Agenda Title: **Office of the Registrar – Proposed Revisions to University of Alberta Calendar Section 13.3.1 (English Language Proficiency/Requirements for the CanTEST (Canadian Test of English for Scholars and Trainees))**

APPROVED MOTION: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, the proposed changes University Calendar Section 13.3.1 (English Language Proficiency) with regard to the scoring of the CanTEST (Canadian Test of English for Scholars and Trainees), as submitted by the Office of the Registrar and as set forth in Attachment H (as amended), to take effect upon approval (with publication in the 2013-2014 University Calendar).

Agenda Title: **Office of the Registrar Course Approvals for September, 2012**

APPROVED MOTION: THAT the GFC Academic Standards Committee approve, under delegated authority from GFC, the proposal for approval of transfer credit, as submitted by the Office of the Registrar and as set forth in Attachment I, to take effect upon final approval.

Agenda Title: **Faculty of Science – Proposed Admission/Transfer and Academic Standing/Graduation Requirements**

APPROVED MOTION: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission/transfer and academic standing requirements, as submitted by the Faculty of Science and as set forth in Attachment J of the documentation (as highlighted in green), to be effective in 2013-2014.

Final Amended Item: 4A-4J

Agenda Title: **Office of the Registrar – Proposed Revisions to University Calendar Section 23.8.3 (Requirement for Criminal Records Checks)**

APPROVED MOTION: THAT the GFC Academic Standards Committee recommend to the GFC Academic Planning Committee the proposed changes to University Calendar Section 23.8.3 (Requirement for Criminal Records Checks), as submitted by the Office of the Registrar and as set forth in Attachment 1, to be effective upon final approval.

Final Recommended Item: 5

Agenda Title: **Office of the Registrar – Proposed Revisions to University Calendar Admission Chart 2 (Classification of High School Courses Used for Admission)**

APPROVED MOTION: THAT the GFC Academic Standards Committee recommend to the GFC Academic Planning Committee the proposed changes to the Classification of High School Courses used for Admission (Admission Chart 2, University Calendar), as submitted by the Office of the Registrar and as set forth in Attachment 1, to take effect upon approval (with publication in the 2013-2014 University Calendar).

Final Recommended Item: 6

Agenda Title: Office of the Registrar – Removal of References to the Test of Spoken English (TSE) in the University Calendar and Concurrent Clarification on the University’s Spoken English Requirement

APPROVED MOTION: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, the removal of references to the Test of Spoken English (TSE) from the University Calendar and the concurrent clarification on the University of Alberta’s Spoken English Requirement, as submitted by the Office of the Registrar and as set forth in Attachment 1, to take effect upon approval (with publication in the 2013-2014 University Calendar).

Final Item: 7

Agenda Title: University of Alberta Handbook on Certificate Development from the Offices of the Provost and Vice-President (Academic) and the Registrar

APPROVED MOTION: THAT the THAT the GFC Academic Standards Committee recommend to the GFC Academic Planning Committee the approval of the University of Alberta Handbook on Certificate Development as the guidelines for certificate development at the University, as submitted by the Offices of the Provost and Vice-President (Academic) and the Registrar and set forth in Attachment 1 (as amended), to take effect upon final approval.

Final Recommended Amended Item: 8

OUTLINE OF ISSUE

- 4A. Faculty of Arts – Proposed Changes to Existing Admission/Transfer and Academic Standing Requirements**
- 4B. Faculty of Engineering – Proposed Changes to Existing Admission Requirements**
- 4C. Faculty of Graduate Studies and Research – Proposed Changes to Existing Admission/Transfer and Academic Standing/Graduation Requirements**
- 4D. Faculty of Medicine and Dentistry – Proposed Changes to Existing Admission/Transfer Requirements**
- 4E. Faculty of Medicine and Dentistry – Proposed Changes to Existing Re-examination/Academic Standing Requirements**
- 4F. Faculty of Native Studies – Proposed Changes to Existing Admission/Transfer Requirements**
- 4G. Faculty of Pharmacy and Pharmaceutical Sciences – Proposed Changes to Existing Admission/Transfer and Academic Standing/Graduation Requirements**
- 4H. Office of the Registrar – Proposed Revisions to University of Alberta Calendar Section 13.3.1 (English Language Proficiency/Requirements for the CanTEST (Canadian Test of English for Scholars and Trainees))**
- 4I. Office of the Registrar Course Approvals for September, 2012**
- 4J. Faculty of Science – Proposed Admission/Transfer and Academic Standing/Graduation Requirements**

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Bill Street, Associate Registrar (Student Programs), Faculty of Arts; Ken Porteous, Associate Dean, Faculty of Engineering; René Poliquin, Vice-Dean, Faculty of Graduate Studies and Research; Marc Moreau, Assistant Dean (Admissions), Faculty of Medicine and Dentistry; Brendan Hokowhitu, Dean, Faculty of Native Studies; Dion Brocks, Associate Dean (Undergraduate Student Affairs), Faculty of Pharmacy and Pharmaceutical Sciences; Ada Schmude, Associate Registrar and Director of Records, Office of the Registrar; Brenda Leskiw, Senior Associate Dean (Student Services), Faculty of Science
Presenter	Bill Connor, Vice-Provost (Academic Programs and Instruction) and Chair, GFC Academic Standards Committee
Subject	N/A

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is (please be specific)	See individual items for detail on proposed changes submitted by Faculties and the Office of the Registrar.

The Impact of the Proposal is	See 'Purpose'.
Replaces/Revises (eg, policies, resolutions)	Various sections of the <i>University Calendar</i> , see individual items for specific affected <i>Calendar</i> sections. Updates the <i>Alberta Transfer Guide</i> .
Timeline/Implementation Date	Item 4A: To take effect in 2013-2014. Item 4B: To take effect in 2013-2014. Item 4C: To take effect in 2013-2014. Item 4D: To take effect in 2013-2014. Item 4E: To take effect in 2013-2014. Item 4F: To take effect in 2013-2014. Item 4G: To take effect in 2013-2014. Item 4H: To take effect upon approval. Item 4I: To take effect upon approval. Item 4J: To take effect in 2013-2014.
Estimated Cost	N/A
Sources of Funding	N/A
Notes	N/A

Alignment/Compliance

Alignment with Guiding Documents	<i>Dare to Discover</i> Values: to provide an intellectually superior educational environment; integrity, fairness, and principles of ethical conduct built on the foundation of academic freedom, open inquiry, and the pursuit of truth
Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please <u>quote</u> legislation and include identifying section numbers)	<p>1. <i>Post-Secondary Learning Act (PSLA)</i>: The <i>PSLA</i> gives GFC responsibility, subject to the authority of the Board of Governors, over academic affairs. Further, the <i>PSLA</i> gives the Board of Governors authority over certain admission requirements and rules respecting enrolment. The Board has delegated its authority over admissions requirements and rules respecting enrolment to GFC and the GFC ASC (Academic Standards Committee). (Sections 26(1), 60(1)(c) and (d)).</p> <p>2. <i>PSLA</i>: The <i>PSLA</i> gives Faculty Councils power to “provide for the admission of students to the faculty” (29(1)(c)).</p> <p>3. <i>UAPPOL Admissions Policy</i>: “Admission to the University of Alberta is based on documented academic criteria established by individual Faculties and approved by GFC. This criteria may be defined in areas such as subject requirements, minimum entrance averages, and language proficiency requirements. In addition to academic requirements for admission, GFC authorizes each Faculty to establish such other reasonable criteria for admission of applicants as the Faculty may consider appropriate to its programs of study, subject to the approval of GFC (e.g. interview, audition, portfolio, etc.)</p> <p>The admission requirements for any Faculty will be those approved by GFC as set forth in the current edition of the <i>University Calendar</i>. In addition to the admission requirements, selection criteria for quota programs, where they exist, will also be published in the current edition of the <i>University Calendar</i>.</p> <p>The responsibility for admission decisions will be vested in the Faculty</p>

Admission Committees or in the Deans of the respective Faculties, as the councils of such Faculties will determine.”

4. ***UAPPOL Admissions Procedure:***

PROCEDURE

1. EFFECTIVE DATE OF CHANGES TO ADMISSION REGULATIONS

Following approval by GFC:

a. Where changes to admission regulations may disadvantage students in the current admission cycle, normally implementation will be effective after the change has been published in the *University Calendar* for one full year (i.e., effective the second year that the information is published in the *University Calendar*).

For example, a change approved in May 2005 would be first published in the 2006-2007 *University Calendar* in March 2006. Therefore the statement cannot come into effect until September 2007 (affecting applicants who apply for the September 2007 term beginning July 2006).”

b. Where changes to admission regulations are deemed by the approving body to be ‘advantageous to students’, normally the date of implementation will be effective immediately or at the next available intake for the admitting Faculty.”

5. ***PSLA:*** The *PSLA* gives Faculty Councils the authority to “determine the conditions under which a student must withdraw from or may continue the student’s program of studies in a faculty” (Section 29(1)(d)).

6. ***UAPPOL Academic Standing Policy:*** “All current academic standing regulations, including academic standing categories, University graduating standards and requirements for all individual programs will be those prescribed by Faculty Councils and GFC as set forth in the *University Calendar*.”

7. ***UAPPOL Academic Standing Regulations Procedures:*** “All proposed new academic standing regulations and changes to existing academic standing regulations will be submitted by the Faculties or the Administration to the Provost and Vice-President (Academic). Faculties will also submit to the Provost and Vice-President (Academic) any proposed changes to the use and/or computation of averages relating to academic standing, including promotion and graduation.

If the Provost and Vice-President (Academic) determines the proposal to be in good order, the proposal will be introduced to the appropriate University governance process(es). In considering these proposals, governance bodies will consult as necessary with the Faculties and with other individuals and offices.

Normally, changes become effective once they are approved by GFC or its delegate and are published in the University Calendar.”

8. GFC Academic Standards Committee (ASC) Terms of Reference (Mandate): The Office of the Provost and Vice-President (Academic) has determined that the proposed changes are **editorial** in nature. ASC’s terms of reference provide that “the term **‘routine and/or editorial’** refers to proposals which do not involve or affect other Faculties or units; do not form part of a proposal for a new program; and do not involve alteration of an existing quota or establishment of a new quota. Editorial or routine changes include any and all changes to the wording of an admissions or academic standing policy” (3.A.i).

Section 3.B of GFC ASC’s Terms of Reference state:

“Admission and Transfer, Academic Standing, Marking and Grading, Term Work, Examinations, International Baccalaureate (IB), Advanced Placement (AP)

i. All proposals from the Faculties or the Administration related to admission and transfer, to the academic standing of students, to institutional marking and grading policies and/or procedures and to term work policies and procedures are submitted to the Provost and VicePresident (Academic) (or delegate) who chairs the GFC Academic Standards Committee. ASC will consult as necessary with the Faculties and with other individuals and offices in its consideration of these proposals. (GFC 29 SEP 2003) (GFC 31 MAY 2005) (EXEC 04 DEC 2006)

ii. ASC acts for GFC in approving routine and/or editorial changes to both admission/transfer policies and academic standing regulations, and acts for GFC in approving all proposals for a) change to examination regulations, b) change to existing International Baccalaureate (IB) and Advanced Placement (AP) policies and procedures and c) change to the University Calendar Section on Missed Term Work (under the Section entitled Evaluation Procedures and Grading System. (EXEC 18 NOV 1996) (EXEC 04 DEC 2006)”

9. GFC ASC Terms of Reference (Mandate): GFC ASC’s delegated authority from GFC extends to the following:

“a. ASC approves, for inclusion in the Alberta Transfer Guide, courses for transfer credit to the University of Alberta which are offered by non-University institutions in Alberta. Approval will be based upon an assessment of course content and level of instructor qualifications.

b. ASC denies courses for transfer credit to the University of Alberta which are offered by non-University institutions in Alberta.

c. ASC monitors the entries in the Alberta Transfer Guide relevant to the University of Alberta.

d. ASC rescinds, if necessary, the entries in the Alberta Transfer Guide relevant to the University of Alberta.” (3.D.i-iv.)

	<p>10. UAPPOL Transfer Credit Articulation Procedure (Overview and Procedure): “The University of Alberta will accept for transfer credit the courses recommended by Faculties and approved by ASC for inclusion in the Alberta Transfer guide, to the extent that the courses fit the degree program that the student wishes to enter. Credit for such courses will be considered in a credit-no credit basis only and will not be included in the University grade point average calculation on the University transcript. Faculties may have other requirements...Transfer credit is assess on an individual course-by-course basis for by a block transfer agreement.”</p>
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Routing (Include meeting dates)

Consultative Route (parties who have seen the proposal and in what capacity)	Vice-Provost (Academic Programs and Instruction) and Chair, GFC Academic Standards Committee; Office of the Registrar
Approval Route (Governance) (including meeting dates)	GFC Academic Standards Committee (September 20, 2012) – for final approval
Final Approver	GFC Academic Standards Committee

Attachments:

- Attachment A (pages 1 – 2): Faculty of Arts
- Attachment B (pages 1 – 3): Faculty of Engineering
- Attachment C (page 1): Faculty of Graduate Studies and Research
- Attachment D (pages 1 – 4): Faculty of Medicine and Dentistry
- Attachment E (pages 1 – 5): Faculty of Medicine and Dentistry
- Attachment F (page 1): Faculty of Native Studies
- Attachment G (pages 1 – 12): Faculty of Pharmacy and Pharmaceutical Sciences
- Attachment H (page 1): Office of the Registrar
- Attachment I (pages 1 – 2): Office of the Registrar
- Attachment J (pages 1 – 20): Faculty of Science

Prepared by Garry Bodnar, University Governance, garry.bodnar@ualberta.ca

ADMISSION CHANGES

Effective 2013 – 2014 (Changes in green only for GFC ASC’s consideration)

**(Academic Affairs March 28, 2012)
(Faculty of Arts Executive Committee)
(Faculty of Arts Council)**

Motion: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission/transfer and academic standing requirements, as submitted by the Faculty of Arts and as set forth in Attachment A of the documentation (as highlighted in green), to be effective in 2013-2014.

<p>14.1.3 TRANSITION YEAR PROGRAM FOR ABORIGINAL APPLICANTS</p> <p>14.1.3 Transition Year Program for Aboriginal Applicants</p> <p><i>No Changes Until</i></p> <p>(2) Completion of a Transition Year Program a. General Requirements: Students must normally complete the required courses in Fall/Winter and Spring terms. These courses will be taken through Open Studies. Note: A limited number of places are available in the required courses. b. Faculty Requirements: The specific course and performance requirements to be considered for admission to each degree program follow:</p> <p><i>No Changes Until</i></p> <p>2) Arts: BA <i>Course requirement:</i> *18, as follows: i. ENGL 122 (*3) and 125 (*3) ii. NS 152 (*6); or NS 105 (*3) and NS 153 (*3); or *6 in one other Language other than English iii. Two of: ANTHR 101 (*3), NS 100 (*3), PSYCO 104 (*3), PSYCO 105 (*3), SOC 100 (*3) or other *6 with approval of the TYP Coordinator. <i>Performance requirement:</i> Minimum AGPA of 2.0 on these courses and any other postsecondary work previously completed with no grade of less than D in any individual course.</p>	<p>14.1.3 TRANSITION YEAR PROGRAM FOR ABORIGINAL APPLICANTS</p> <p>14.1.3 Transition Year Program for Aboriginal Applicants</p> <p><i>No Changes Until</i></p> <p>(2) Completion of a Transition Year Program a. General Requirements: Students must normally complete the required courses in Fall/Winter and Spring terms. These courses will be taken through Open Studies. Note: A limited number of places are available in the required courses. b. Faculty Requirements: The specific course and performance requirements to be considered for admission to each degree program follow:</p> <p><i>No Changes Until</i></p> <p>2) Arts: BA <i>Course requirement:</i> *18, as follows: i. ENGL 122 (*3) and 125 (*3) ii. NS 152 (*6); or NS 105 (*3) and NS 153 (*3); or *6 in one other Language other than English iii. Two of: ANTHR 101 (*3), NS 100 (*3), PSYCO 104 (*3), PSYCO 105 (*3), SOC 100 (*3) or other *6 with approval of the TYP Coordinator. <i>Performance requirement:</i> Minimum AGPA of 2.0 on these courses and any other postsecondary work previously completed with no grade of less than D in any individual course taken within the last three years.</p>
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PROGRAM CHANGES
Effective 2013 – 2014
(Academic Affairs March 28, 2012)
(Faculty of Arts Executive Committee)
(Faculty of Arts Council)

44.2.3 MAJOR AND MINOR IN ART AND DESIGN	44.2.3 MAJOR AND MINOR IN ART AND DESIGN
<p>The Department of Art and Design offers areas of concentration in the studio disciplines (Painting, Printmaking, Sculpture, Industrial Design, Visual Communication Design) as well as in the History of Art, Design, and Visual Culture. The program allows for concentration in any of these areas, as well as for different combinations of them. For information relating to courses in Art and Design, consult §231. The Department of Art and Design also offers a BDesign (§43.7), a BFA degree (§43.8) and a BA Honors in History of Art, Design, and Visual Culture (§44.2.1), in addition to graduate programs. See §43.3.</p> <p>A major in Art and Design requires a minimum of ★30 to a maximum of ★48 at the senior level, of which at least ★6 must be at the 400-level.</p> <p>A minor in Art and Design requires a minimum of ★12 to a maximum of ★42 at the senior level, of which at least ★6 must be at the 300- or 400-level.</p> <p>Students wishing to concentrate in Studio disciplines must take ART 134 and DES 135 in the first year to have access to senior courses in Year 2. Admission to senior BFA and BDes courses is based upon academic performance and available spaces in each term.</p>	<p>A major or minor in Art and Design may only be declared after the successful completion of ART 134 and DES 135 or post-secondary equivalent. Students are expected to have successfully completed prerequisite courses with a minimum grade of B-. Consent of department may be withheld in cases where the grade in a prerequisite course is below a B-.</p> <p><u>Bachelor of Fine Arts and Bachelor of Design student in Art and Design have priority registration in all Art and Design studio courses at the senior level. Registration in remaining spaces is based upon academic performance in required prerequisite courses.</u></p> <p>The Department of Art and Design offers areas of concentration in the studio disciplines (Painting, Printmaking, Sculpture, Industrial Design, Visual Communication Design) as well as in the History of Art, Design, and Visual Culture. The program allows for concentration in any of these areas, as well as for different combinations of them. For information relating to courses in Art and Design, consult §231. The Department of Art and Design also offers a BDesign (§43.7), a BFA degree (§43.8) and a BA Honors in History of Art, Design, and Visual Culture (§44.2.1), in addition to graduate programs. See §43.3.</p> <p>A major in Art and Design requires a minimum of ★30 to a maximum of ★48 at the senior level, of which at least ★6 must be at the 400-level.</p> <p>A minor in Art and Design requires a minimum of ★12 to a maximum of ★42 at the senior level, of which at least ★6 must be at the 300- or 400-level.</p>

Calendar Change 2013 - 2014

<u>Current</u>	<u>Proposed</u>
<p>15.7 Faculty of Engineering</p> <p>15.7.1 BSc in Engineering</p> <p>I. High School Applicants</p> <p>Subject Requirements</p> <p>(1) English Language Arts 30-1 (2) Chemistry 30 (3) Pure Mathematics 30 or Mathematics 30-1 (4) Mathematics 31 (5) Physics 30</p> <p>There is a quota of 590 first-year places and 760 second-year places.</p> <p>Notes</p> <p>(1) Applicants from other provinces and territories of Canada: Students from other provinces who have clear senior matriculation and who would be acceptable in a similar program in those provinces may be considered for admission at the University of Alberta. Such applicants must have completed senior matriculation courses in the same subject areas as required of applicants from Alberta high schools.</p> <p>(2) Applicants from outside Canada: Admission requirements for students presenting other than Canadian admission qualifications are outlined in §17.2.</p>	<p>15.7 Faculty of Engineering</p> <p>15.7.1 BSc in Engineering</p> <p>I. High School Subject Requirements</p> <p>(1) English Language Arts 30-1 (2) Chemistry 30 (3) Pure Mathematics 30 or Mathematics 30-1 (4) Mathematics 31 (5) Physics 30</p> <p><u>On an annual basis, the Faculty sets the minimum high school average for admission. Students whose final high school average across the five required subjects (or their equivalents) is at or above this minimum are admitted to first year. When the minimum average has been determined, it is available on the Faculty of Engineering web site.</u></p> <p>Notes</p> <p>(1) Applicants from other provinces and territories of Canada: Students from other provinces who have clear senior matriculation and who would be acceptable in a similar program in those provinces may be considered for admission at the University of Alberta. Such applicants must have completed senior matriculation courses in the same subject areas as required of applicants from Alberta high schools.</p> <p>(2) Applicants from outside Canada: Admission requirements for students presenting other than Canadian admission qualifications are outlined in §17.2.</p>

<u>Current</u>	<u>Proposed</u>
<p>II. Transfer Applicants See §14.2.</p> <p>III. Nonmatriculated Applicants</p> <p>Subject Requirements</p> <p>(1) Chemistry 30 (2) Pure Mathematics 30 or Mathematics 30-1 (3) Mathematics 31 (4) Physics 30</p> <p>Other Requirements</p> <p>(1) A mark of at least 70% in each subject (2) General nonmatriculated requirements §14.3</p> <p>IV. Aboriginal Applicants See §14.1.</p> <p>V. Special Students</p> <p>Students holding a BSc in Engineering or a Science specialization, e.g., Mathematics, Physics, Chemistry, Computing Science, Geology, may register as special students in the Faculty of Engineering. For further information regarding admissibility, see §12.2(7).</p>	<p>II. Transfer Applicants See §14.2 and § 83.3.</p> <p>III. Nonmatriculated Applicants <u>See § 14.3 and contact Faculty.</u></p> <p>IV. Aboriginal Applicants See §14.1.</p> <p>V. Special Students</p> <p>Students holding a BSc in Engineering or a Science specialization, e.g., Mathematics, Physics, Chemistry, Computing Science, Geology, may register as special students in the Faculty of Engineering. For further information regarding admissibility, see §12.2(7).</p>

Motion: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission requirements, as submitted by the Faculty of Engineering and as set forth in Attachment B of the documentation, to be effective in 2013-2014.

Calendar Change 2013 – 2014

<u>Current</u>	<u>Proposed</u>
<p>83.3 Academic Regulations</p> <p>(1) Admissions: The Faculty of Engineering admits students into a first- or qualifying-year program and into specialized programs at the second-year level. All admissions are on a competitive basis.</p> <p>Admissions into the first or qualifying year program include students who are coming directly from high school and students with less than 30.0 engineering units of post secondary transfer credit. On an annual basis, the minimum high school average for students entering directly from high school is reviewed and may be adjusted to reflect demand and space availability. This average is calculated across the five required admission subjects (Alberta Grade 12 Chemistry 30, English 30-1, Pure Mathematics 30, Mathematics 31 and Physics 30 or their equivalent) and for the past several years it has been 80.0%. All high school students who meet the minimum average are admitted to the first or qualifying year program.</p> <p>There is a maximum number of students which can be accommodated in the first or qualifying year program. Spaces available after all eligible applicants from high school have been admitted are offered to students with post secondary transfer credit. Factors in selecting students from this group for admission are academic performance and the specific courses which earn transfer credit.</p>	<p>83.3 Academic Regulations</p> <p>(1) Admissions: The Faculty of Engineering admits students into a first- or qualifying-year program and into specialized programs at the second-year level. All admissions are on a competitive basis.</p> <p>Admissions into the first or qualifying year program include students who are coming directly from high school and students with less than 30.0 engineering units of post secondary transfer credit. On an annual basis, the minimum high school average for students entering directly from high school is reviewed and may be adjusted to reflect demand and space availability. This average is calculated across the five required admission subjects (Alberta Grade 12 Chemistry 30, English 30-1, Mathematics 30<u>1</u>, Mathematics 31 and Physics 30 or their equivalent) and for the past several years it has been 80.0% <u>or above</u>. All high school students who meet the minimum average are admitted to the first or qualifying year program.</p> <p>There is a maximum number of students which can be accommodated in the first or qualifying year program. Spaces available after all eligible applicants from high school have been admitted are offered to students with post secondary transfer credit. Factors in selecting students from this group for admission are academic performance and the specific courses which earn transfer credit.</p>



To: GFC ASC

Date: Sept 6, 2012

From: René Poliquin, Vice-Dean
Faculty of Graduate Studies and Research

Motion: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission/transfer and academic standing/graduation requirements, as submitted by the Faculty of Graduate Studies and Research and as set forth in Attachment C of the documentation, to be effective in 2013-2014.

Current	Proposed
<p>205.34 Internetworking ...</p> <p>205.34.2 The Degree of MSc Program Requirements ...</p> <p>Optional courses from outside the MINT program will be included when calculating the student's cumulative grade point average. Students must maintain a cumulative grade point average of 2.7. Any optional courses in which a failing grade is obtained must be retaken or replaced with an approved alternate course (see §203.8.3).</p> <p>Students must maintain standards acceptable to the Faculty of Graduate Studies and Research to remain in the program. While there is no full time residency requirement, the program must be completed within six years from admission.</p> <p>...</p>	<p>205.34 Internetworking ...</p> <p>205.34.2 The Degree of MSc Program Requirements ...</p> <p>Optional courses from outside the MINT program will be included when calculating the student's cumulative grade point average. Students must maintain a cumulative grade point average of 2.7. Any optional courses in which a failing grade is obtained must be retaken or replaced with an approved alternate course (see §203.8.3). <u>In addition, graduation requires a minimum 2.7 GPA on all MINT courses credited towards the degree.</u></p> <p>Students must maintain standards acceptable to the Faculty of Graduate Studies and Research to remain in the program. While there is no full time residency requirement, the program must be completed within six years from admission.</p> <p>...</p>
<p>205.54 Ophthalmology ...</p> <p>205.54.1 General Information ...</p> <p>Entrance Requirements The Department's normal requirements for admission of graduate students are those of the Faculty of Graduate Studies and Research but stipulating a minimum GPA of 3.0 or equivalent during each of the previous two years of university and a TOEFL score of at least 580 (paper-based) or a total score of 92 with no less than 21 on each band (internet-based), where applicable (see §203.2.4).</p> <p>...</p>	<p>205.54 Ophthalmology ...</p> <p>205.54.1 General Information ...</p> <p>Entrance Requirements The Department's normal requirements for admission of graduate students are those of the Faculty of Graduate Studies and Research but stipulating a minimum GPA of <u>3.3</u> or equivalent during each of the previous two years of university and <u>proof of English language proficiency</u>, where applicable (see §203.2.4).</p> <p>...</p>

Faculty of Medicine and Dentistry Calendar Changes 2013-2014

Motion: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission/transfer requirements, as submitted by the Faculty of Medicine and Dentistry and as set forth in Attachment D of the documentation, to be effective in 2013-2014.

MEDICAL LABORATORY SERVICES

CURRENT	PROPOSED
<p>15.9.2 BSc in Medical Laboratory Science</p> <p>III. Other Requirements</p> <p>(1) Selection Process: A minimum GPA of 2.0 is required in preprofessional course work. Except for ENGL, all preprofessional courses are prerequisites for senior courses. Thus, deficiencies would normally have to be made up. The preprofessional program may be completed through full- or part-time study at a number of postsecondary institutions that offer courses accepted as equivalent. The selection process is competitive, and applicants will be rank ordered according to the GPA in the required preprofessional courses. Preference will be given to those students who have completed the required ★30 in one academic year. An applicant may not benefit from additional postsecondary courses.</p> <p>(2) Test of Spoken English (TSE): Applicants must meet a spoken English requirement. (See §13.3.2.)</p> <p>(3) Letter of Intent: Applicants must submit a letter with their application for admission stating their career goals, knowledge of the profession, related experience, and reasons for seeking admission to Medical Laboratory Science. Prospective students should have toured a clinical laboratory or spoken to staff members of a clinical laboratory. Please contact the Division of Medical Laboratory Science for assistance.</p> <p>(4) Bloodborne Pathogen Testing: Note: For updates on changes to medical testing and immunization refer to the Faculty Office. a. Hepatitis B: Hepatitis B surface antigen testing will be performed by the University Health Centre on all students after acceptance into the program. For those students who test negative for hepatitis B surface antigen (HbsAg), Hepatitis B vaccination will be required. An exception will be made for those for whom it is medically contraindicated or for those individuals who have proof of prior vaccination and test positive for antibody to Hepatitis B</p>	<p>15.9.2 BSc in Medical Laboratory Science</p> <p>III. Other Requirements</p> <p>(1) Selection Process: A minimum GPA of 2.0 is required in preprofessional course work. Except for ENGL, all preprofessional courses are prerequisites for senior courses. Thus, deficiencies would normally have to be made up. The preprofessional program may be completed through full- or part-time study at a number of postsecondary institutions that offer courses accepted as equivalent. The selection process is competitive, and applicants will be rank ordered according to the GPA in the required preprofessional courses. Preference will be given to those students who have completed the required ★30 in one academic year. An applicant may not benefit from additional postsecondary courses.</p> <p>(2) Test of Spoken English (TSE): Applicants must meet a spoken English requirement. (See §13.3.2.)</p> <p>(3) Letter of Intent: Applicants must submit a letter with their application for admission stating their career goals, knowledge of the profession, related experience, and reasons for seeking admission to Medical Laboratory Science. <u>Prospective students are encouraged to tour a clinical laboratory or speak to staff in a clinical laboratory or investigate the career on-line to assist in your understanding of the program.</u></p> <p>(4) Bloodborne Pathogen Testing: Note: For updates on changes to medical testing and immunization refer to the Faculty Office. a. Hepatitis B: Hepatitis B surface antigen testing will be performed by the University Health Centre on all students after acceptance into the program. For those students who test negative for hepatitis B surface antigen (HbsAg), Hepatitis B vaccination will be required. An exception will be made for those for whom it is medically contraindicated or for those individuals who</p>

<p>surface antigen (anti-HBs). After vaccination, students will receive a second test to determine if they have converted to produce the appropriate antibody titre. If they have not converted they will receive a second vaccination and again be tested. Those students who then fail to convert will be counselled as to their potential risk status during training and future practice.</p> <p>For those students who test positive for Hepatitis B surface antigen, their “e” antigen (HbeAg) status and the presence of Hepatitis B viral DNA will be determined. If they are found to be positive for the “e” antigen or the viral DNA they will be counselled as to their risk of infecting patients.</p> <p>b. Human Immunodeficiency Virus (HIV) and Hepatitis C Virus (HCV): The data indicates that transmission of the human immunodeficiency virus (HIV) and Hepatitis C Virus (HCV) from a health care worker (HCW) to a patient in a health care setting is extremely rare, although transmission from patients to a HCW is more common. Therefore, all students accepted into the Faculty of Medicine and Dentistry are encouraged to undergo HIV and HCV testing upon admission and at any time during their program when concerns about infection have arisen, but testing for HIV and HCV is not mandatory at this time.</p> <p>See §113.2.5(6)</p>	<p>have proof of prior vaccination and test positive for antibody to Hepatitis B surface antigen (anti-HBs). After vaccination, students will receive a second test to determine if they have converted to produce the appropriate antibody titre. If they have not converted they will receive a second vaccination and again be tested. Those students who then fail to convert will be counselled as to their potential risk status during training and future practice.</p> <p>For those students who test positive for Hepatitis B surface antigen, their “e” antigen (HbeAg) status and the presence of Hepatitis B viral DNA will be determined. If they are found to be positive for the “e” antigen or the viral DNA they will be counselled as to their risk of infecting patients.</p> <p>b. Human Immunodeficiency Virus (HIV) and Hepatitis C Virus (HCV): The data indicates that transmission of the human immunodeficiency virus (HIV) and Hepatitis C Virus (HCV) from a health care worker (HCW) to a patient in a health care setting is extremely rare, although transmission from patients to a HCW is more common. Therefore, all students accepted into the Faculty of Medicine and Dentistry are encouraged to undergo HIV and HCV testing upon admission and at any time during their program when concerns about infection have arisen, but testing for HIV and HCV is not mandatory at this time.</p> <p>See §113.2.5(6)</p>
<p>15.9.3 Post-Professional Certificate BSc in Medical Laboratory Science</p> <p>I. Admission Requirements</p> <p>In order to be eligible for admission to the post-professional certificate program applicants must have:</p> <ol style="list-style-type: none"> (1) successfully completed the Canadian Society for Medical Laboratory Science (CSMLS) General Certificate (2) CSMLS certification within the last 5 years or have been working in the field (at least part-time) in the last 5 years. <p>II. Other Requirements</p> <ol style="list-style-type: none"> (1) Official transcripts from technical institutes and clinical training sites, CSMLS certification, and other postsecondary institutions. (2) Resumé. (3) Letter indicating history of employment as a medical technologist with particular attention paid to the description of the type of work in which the applicant was involved. In this letter a statement of career goals and reasons for seeking admission to the BSc program in Medical Laboratory Science should be 	<p>15.9.3 Post-Professional Certificate BSc in Medical Laboratory Science</p> <p>I. Admission Requirements</p> <p>In order to be eligible for admission to the post-professional certificate program applicants must have:</p> <ol style="list-style-type: none"> (1) successfully completed the Canadian Society for Medical Laboratory Science (CSMLS) General Certificate (2) CSMLS certification within the last 5 years or have been working in the field (at least part-time) in the last 5 years. <p>II. Other Requirements</p> <ol style="list-style-type: none"> (1) Official transcripts from technical institutes and clinical training sites, CSMLS certification, and other postsecondary institutions. (2) Resumé. (3) Letter indicating history of employment as a medical technologist with particular attention paid to the description of the type of work in which the applicant was involved. In this letter a statement of career goals and reasons for seeking admission to the BSc program in Medical Laboratory Science

<p>included.</p> <p>III. For More Information</p> <p>Individuals considering entrance to the post-professional certificate program should contact the Division of Medical Laboratory Science, 5-411 Edmonton Clinic Health Academy, University of Alberta, Edmonton, AB T6G 1C9 or by e-mail medlabsc@ualberta.ca. Paper application only is required.</p>	<p>should be included.</p> <p>III. For More Information</p> <p>Individuals considering entrance to the post-professional certificate program should contact the Division of Medical Laboratory Science, 5-411 Edmonton Clinic Health Academy, University of Alberta, Edmonton, AB T6G 1C9 or by e-mail medlabsc@ualberta.ca. <u>Paper application is required after March 1.</u></p>
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DENTISTRY

CURRENT	PROPOSED
<p>15.9.4 Dental Hygiene Diploma Application for Admission and Application for Readmission</p> <p>Only electronic applications will be accepted. To access the online application for the University of Alberta go to www.registrarsoffice.ualberta.ca</p> <p>For detailed application and program information please visit www.med.ualberta.ca/education/ugme/admissions/dh.cfm.</p> <p>Enrolment: Enrolment is limited to an annual quota of 40 students. Of the 40 positions available 85% are reserved for Alberta residents, 10% for Non-Alberta residents and 5% for International students. (See §13.2)</p> <p>IV. Aboriginal Applicants</p> <p>Besides the regular quota positions, additional position(s) per year are available in the Dental Hygiene program for a qualified student of Aboriginal ancestry, within the meaning of the Constitution Act of 1982, Section 35(2). Applicants interested in this program should contact the Coordinator of the Native Health Care Careers Program, Faculty of Medicine and Dentistry. See also §14.1.</p> <p>15.9.6 Bachelor of Science (Dental Hygiene Specialization) Post Diploma Degree Completion Program Application for Admission and Application for Readmission</p> <p>Only electronic applications will be accepted. To access the online application for the University of Alberta go to www.registrarsoffice.ualberta.ca</p> <p>I. Academic Admission Requirements</p> <p>This program is for graduates of University of Alberta, Dental Hygiene Program or dental hygiene graduates of other accredited Canadian or international dental hygiene programs. Students will be placed in program A, B, or C depending on the year and place of graduation (refer to §114.4). The</p>	<p>15.9.4 Dental Hygiene Diploma Application for Admission and Application for Readmission</p> <p>Only electronic applications will be accepted. To access the online application for the University of Alberta go to www.registrarsoffice.ualberta.ca</p> <p>For detailed application and program information please visit www.dentistry.ualberta.ca.</p> <p>Enrolment: Enrolment is limited to an annual quota of 40 students. Of the 40 positions available 85% are reserved for Alberta residents, 10% for Non-Alberta residents and 5% for International students. (See §13.2)</p> <p>IV. Aboriginal Applicants</p> <p>Besides the regular quota positions, additional position(s) per year are available in the Dental Hygiene program for a qualified student of Aboriginal ancestry, within the meaning of the Constitution Act of 1982, Section 35(2). Applicants interested in this program should contact the <u>Administrator, Indigenous Health Initiatives</u>, Faculty of Medicine and Dentistry. See also §14.1.</p> <p>15.9.6 Bachelor of Science (Dental Hygiene Specialization) Post Diploma Degree Completion Program Application for Admission and Application for Readmission</p> <p>Only electronic applications will be accepted. To access the online application for the University of Alberta go to www.registrarsoffice.ualberta.ca</p> <p>I. Academic Admission Requirements</p> <p>This program is for graduates of University of Alberta, Dental Hygiene Program or dental hygiene graduates of other accredited Canadian or international dental hygiene programs. Students will be placed in program A, B, or C depending on the year and place of graduation (refer to §114.4). The main criterion for admission is academic</p>

main criterion for admission is academic standing.

Programs A or C Admission Requirements

- (1) Graduation from University of Alberta Dental Hygiene Diploma program.
- (2) Minimum GPA of 2.0 in the above program.
- (3) Letter/s of good standing from current and previous licensing bodies.

Program B Admission Requirements

- (1) Graduation from University of Alberta Dental Hygiene Diploma program prior to 1998 or dental hygiene graduates of other accredited Canadian or international dental hygiene programs.
- (2) Minimum GPA of 2.0 in the above program.
- (3) For graduates of dental hygiene diploma programs of 2 years in length, students must have completed an additional ★30 of which the following are required:
 - a. English (★6)
 - b. Psychology (★3)
 - c. Sociology (★3)
 - d. Statistics (★3)
- (4) ~~Letter/s of good standing from current and previous licensing bodies.~~

15.9.7 Doctor of Dental Surgery (DDS) Application for Admission and Application for Readmission

Only electronic applications will be accepted. To access the online application for the University of Alberta go to www.registrarsoffice.ualberta.ca For detailed application and program information please visit www.med.ualberta.ca/education/ugme/admissions/dfd.cfm.

Enrolment: Enrolment is limited to an annual quota of 31 students. Of the 31 positions available 85% are reserved for Alberta residents, 10% for Non-Alberta residents and 5% for International students. (See §13.2)

IV. Aboriginal Applicants

Besides the regular quota positions, an additional position per year is available in the DDS program for a qualified student of Aboriginal ancestry, within the meaning of the Constitution Act of 1982, Section 35, Part 2. Applicants interested in this program should contact the ~~coordinator of the Native Health Care Careers Program~~, Faculty of Medicine and Dentistry. Also see §14.1.

15.9.8 DDS Advanced Placement Program

For detailed application and program information please visit www.med.ualberta.ca/education/ugme/admissions/dfd.cfm

Limitation of Enrolment: Enrolment is limited.

standing.

Programs A or C Admission Requirements

- (1) Graduation from University of Alberta Dental Hygiene Diploma program.
- (2) Minimum GPA of 2.0 in the above program.
- (3) Letter/s of good standing from current and previous licensing bodies.

Program B Admission Requirements

- (1) Graduation from University of Alberta Dental Hygiene Diploma program prior to 1998 or dental hygiene graduates of other accredited Canadian or international dental hygiene programs.
- (2) Minimum GPA of 2.0 in the above program.
- (3) For graduates of dental hygiene diploma programs of 2 years in length, students must have completed an additional ★30 of which the following are required:
 - a. English (★6)
 - b. Psychology (★3)
 - c. Sociology (★3)
 - d. Statistics (★3)
- (4) For non-graduates of the University of Alberta program, proof of licensure to practice dental hygiene within Canada.

15.9.7 Doctor of Dental Surgery (DDS) Application for Admission and Application for Readmission

Only electronic applications will be accepted. To access the online application for the University of Alberta go to www.registrarsoffice.ualberta.ca For detailed application and program information please visit www.dentistry.ualberta.ca.

Enrolment: Enrolment is limited to an annual quota of 31 students. Of the 31 positions available 85% are reserved for Alberta residents, 10% for Non-Alberta residents and 5% for International students. (See §13.2)

IV. Aboriginal Applicants

Besides the regular quota positions, an additional position per year is available in the DDS program for a qualified student of Aboriginal ancestry, within the meaning of the Constitution Act of 1982, Section 35, Part 2. Applicants interested in this program should contact the Administrator, Indigenous Health Initiatives, Faculty of Medicine and Dentistry. Also see §14.1.

15.9.8 DDS Advanced Placement Program

For detailed application and program information please visit www.dentistry.ualberta.ca.

Limitation of Enrolment: Enrolment is limited.

Rationale: These changes represent the changes in location or web addresses.

FACULTY OF MEDICINE AND DENTISTRY
Changes – Reexaminations, Academic Standing and Graduation
CALENDAR ENTRY
Effective 2013-2014

Motion: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing re-examination/academic standing requirements, as submitted by the Faculty of Medicine and Dentistry and as set forth in Attachment E of the documentation, to be effective in 2013-2014.

CURRENT	PROPOSED
<p>23.5.5 Reexaminations</p> <p>7) Procedures to Apply for a Reexamination: Students who wish to apply for a reexamination should:</p> <ul style="list-style-type: none"> a. ensure that they meet the eligibility criteria for application noted above. b. complete an application form (available at the Faculty or Department responsible for the course). c. have the application for reexamination approved by the Faculty or Department offering the course. d. the Dean or delegate of the student's Faculty must also give final approval of the application. <p>Refer §22.2.8 for details on where to pay fees and to §22.2.12 for fees for special services. Payment of the required fee will normally be made at the time of approval of the application but must be made no later than two weeks after approval. Once approval has been granted reexaminations are to be written at a time and place agreed upon by the instructor and the students concerned. Dentistry students write in July. Normally, students in the Faculty of Law write in June. Refer to the Academic Schedule (§11) for the applicable dates.</p> <p>Notes</p> <p>(1) Science Students: Registrants in the BSc degree programs or Special Certificate programs in the Faculty of Science who fail to meet the graduation GPA may be granted a reexamination in a passed or failed Science course taken in the final Fall/Winter or Spring/Summer (last ★30 or less) provided the maximum number of reexaminations (★12) has not been previously taken.</p>	<p>23.5.5 Reexaminations</p> <p>7) Procedures to Apply for a Reexamination: Students who wish to apply for a reexamination should:</p> <ul style="list-style-type: none"> a. ensure that they meet the eligibility criteria for application noted above. b. complete an application form (available at the Faculty or Department responsible for the course). c. have the application for reexamination approved by the Faculty or Department offering the course. d. the Dean or delegate of the student's Faculty must also give final approval of the application. <p>Refer §22.2.8 for details on where to pay fees and to §22.2.12 for fees for special services. Payment of the required fee will normally be made at the time of approval of the application but must be made no later than two weeks after approval. Once approval has been granted reexaminations are to be written at a time and place agreed upon by the instructor and the students concerned. Dentistry students write by August 15. Normally, students in the Faculty of Law write in June. Refer to the Academic Schedule (§11) for the applicable dates.</p> <p>Notes</p> <p>(1) Science Students: Registrants in the BSc degree programs or Special Certificate programs in the Faculty of Science who fail to meet the graduation GPA may be granted a reexamination in a passed or failed Science course taken in the final Fall/Winter or Spring/Summer (last ★30 or less) provided the maximum number of reexaminations (★12) has not been previously taken.</p>

<p>(2) Dentistry Students: Students in the Dentistry program should consult §§113.2.1(6) and 113.2.2(6) or the Office of the Associate Dean, 3036 Dentistry Pharmacy Centre, for regulations concerning reexaminations.</p> <p>Dental Hygiene Students: Students in the Dental Hygiene program should consult §113.2.3(7) or the Office of the Associate Dean, 3036 Dentistry Pharmacy Centre, for regulations concerning reexaminations.</p>	<p>(2) Dentistry Students: Students in the Dentistry program should consult §§113.2.1(6) and 113.2.2(6) or the Chair, Dentistry, 5-478 ECHA for regulations concerning reexaminations.</p> <p>Dental Hygiene Students: Students in the Dental Hygiene program should consult §113.2.3(7) or the Chair, Dentistry, 5-478 ECHA, for regulations concerning reexaminations.</p> <p>Rationale: Academic standings (FASPC) does not meet until the end of July, consequently, the reexamination needs to be scheduled following FASPC. August 15th allows time for the schedule of the reexamination.</p> <p>Also, the Department of Dentistry has moved to the Edmonton Clinic Health Academy.</p>
<p>113.2 Academic Standing and Graduation 113.2.1 DDS Degree</p> <p>(6) Reexaminations</p> <p>a. Students are allowed reexamination privileges only in courses that are failed.</p> <p>b. The Department of Dentistry Academic Standing Committee and the Faculty Academic Standing and Promotion Committee must approve reexaminations for students who fail two or fewer courses. Students with more than two (2) failed courses in any academic year will not be allowed reexamination privileges.</p> <p>c. The Department of Dentistry Academic Standing Committee and the Faculty Academic Standing and Promotion Committee may allow reexamination of a didactic component of a course if a student fails the didactic component of a clinical course but passes the clinical portion. Reexamination is not permitted in courses that are entirely clinical or in clinical components of courses that include both didactic and clinical components.</p> <p>d. If a reexamination is approved, satisfactory completion of a remedial program may be required by the Faculty of Medicine and Dentistry Academic Standing and Promotion Committee before the student is permitted to take the reexamination.</p> <p>e. Students are advised that it is not possible to make a ruling regarding remediation or reexamination until all grades for a year are received and recorded.</p>	<p>113.2 Academic Standing and Graduation 113.2.1 DDS Degree</p> <p>(6) Reexaminations</p> <p>a. Students are allowed reexamination privileges only in courses that are failed.</p> <p>b. The Department of Dentistry Academic Standing Committee and the Faculty Academic Standing and Promotion Committee must approve reexaminations for students who fail two or fewer courses or components of DDS 509, 529, 545, 565. Students with more than two (2) failed courses or components of DDS 509, 529, 545, 565 in any academic year will not be allowed reexamination privileges.</p> <p>c. The Department of Dentistry Academic Standing Committee and the Faculty Academic Standing and Promotion Committee may allow reexamination of a didactic component of a course if a student fails the didactic component of a clinical course but passes the clinical portion. Reexamination is not permitted in courses that are entirely clinical or in clinical components of courses that include both didactic and clinical components.</p> <p>d. If a reexamination is approved, satisfactory completion of a remedial program may be required by the Faculty of Medicine and Dentistry Academic Standing and Promotion Committee before the student is permitted to take the reexamination.</p> <p>e. Students are advised that it is not possible to make a ruling regarding remediation or</p>

<p>f. The Faculty of Medicine and Dentistry Academic Standing and Promotion Committee will specify by course the remediation/reexaminations required of a failed student for the purposes of meeting promotion/graduation requirements.</p> <p>g. A student who does not take a reexamination within the period of time prescribed by the Faculty will not be allowed to continue in the program.</p> <p>h. The reexamination mark (as in the case of a deferred mark) will replace the original final exam mark.</p> <p>i. Reexaminations in all years of the DDS program must be approved first by the Department of Dentistry Academic Standing Committee and then by the Faculty of Medicine and Dentistry Academic Standing and Promotion Committee.</p> <p>j. Over the program, reexamination privileges will not exceed five reexaminations. In DDS 509, 529, 545, 565 all components must be successfully completed and each reexamination in a component of these courses will compose one of the five reexamination privileges.</p>	<p>reexamination until all grades for a year are received and recorded.</p> <p>f. The Faculty of Medicine and Dentistry Academic Standing and Promotion Committee will specify by course the remediation/reexaminations required of a failed student for the purposes of meeting promotion/graduation requirements.</p> <p>g. A student who does not take a reexamination within the period of time prescribed by the Faculty will not be allowed to continue in the program.</p> <p>h. The reexamination mark (as in the case of a deferred mark) will replace the original final exam mark.</p> <p>i. Reexaminations in all years of the DDS program must be approved first by the Department of Dentistry Academic Standing Committee and then by the Faculty of Medicine and Dentistry Academic Standing and Promotion Committee.</p> <p>j. Over the program, reexamination privileges will not exceed five reexaminations. In DDS 509, 529, 545, 565 all components must be successfully completed and each reexamination in a component of these courses will compose one of the five reexamination privileges.</p> <p>k. See § 23.5.5 for further information regarding when reexaminations are not permitted</p> <p>Rationale: DDS 509, 529, 545 and 565 are comprised of individual components. Each of these components must be successfully completed to meet the competencies of a beginning dental practitioner. Therefore, each components should be treated individually within academic standings.</p> <p>The inclusion of (k) into the DDS Academic Standings section to ensure that the reexaminations mirrors section 23.5.5 in the calendar.</p>
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13.2.2 DDS Advanced Placement Program

(6) Reexaminations

- a. Students are allowed reexamination privileges only in courses that are failed.
- b. The Department of Dentistry Academic Standing Committee and the Faculty Academic Standing and Promotion Committee must approve reexaminations for students who fail two or fewer courses. Students with more than two (2) failed courses in any academic year will not be allowed reexamination privileges.
- c. The Department of Dentistry Academic Standing Committee and the Faculty Academic Standing and Promotion Committee may allow reexamination of a didactic component of a course if a student fails the didactic component of a clinical course but passes the clinical portion. Reexamination is not permitted in courses that are entirely clinical or in clinical components of courses that include both didactic and clinical components.
- d. If a reexamination is approved, satisfactory completion of a remedial program may be required by the Faculty of Medicine and Dentistry Academic Standing and Promotion Committee before the student is permitted to take the reexamination.
- e. Students are advised that it is not possible to make a ruling regarding remediation or reexamination until all grades for a year are received and recorded.
- f. The Faculty of Medicine and Dentistry Academic Standing and Promotion Committee will specify by course the remediation/reexaminations required of a failed student for the purposes of meeting promotion/graduation requirements.
- g. A student who does not take a reexamination within the period of time prescribed by the Faculty will not be allowed to continue in the program.
- h. The reexamination mark (as in the case of a deferred mark) will replace the original final exam mark.
- i. Reexaminations in both years of the Program must be approved first by the Department of Dentistry Academic Standing Committee and then by the Faculty of Medicine and Dentistry Academic Standing and Promotion Committee.

13.2.2 DDS Advanced Placement Program

(6) Reexaminations

- a. Students are allowed reexamination privileges only in courses that are failed.
- b. The Department of Dentistry Academic Standing Committee and the Faculty Academic Standing and Promotion Committee must approve reexaminations for students who fail two or fewer courses **or components of DDS 545, 565**. Students with more than two (2) failed courses **or components of DDS 545, 565** in any academic year will not be allowed reexamination privileges.
- c. The Department of Dentistry Academic Standing Committee and the Faculty Academic Standing and Promotion Committee may allow reexamination of a didactic component of a course if a student fails the didactic component of a clinical course but passes the clinical portion. Reexamination is not permitted in courses that are entirely clinical or in clinical components of courses that include both didactic and clinical components.
- d. If a reexamination is approved, satisfactory completion of a remedial program may be required by the Faculty of Medicine and Dentistry Academic Standing and Promotion Committee before the student is permitted to take the reexamination.
- e. Students are advised that it is not possible to make a ruling regarding remediation or reexamination until all grades for a year are received and recorded.
- f. The Faculty of Medicine and Dentistry Academic Standing and Promotion Committee will specify by course the remediation/reexaminations required of a failed student for the purposes of meeting promotion/graduation requirements.
- g. A student who does not take a reexamination within the period of time prescribed by the Faculty will not be allowed to continue in the program.
- h. The reexamination mark (as in the case of a deferred mark) will replace the original final exam mark.
- i. Reexaminations in both years of the Program must be approved first by the Department of Dentistry Academic Standing Committee and then by the Faculty of Medicine and Dentistry Academic Standing and Promotion Committee.

j. See § 23.5.5 for further information regarding when reexaminations are not permitted

	<p>Rationale: DDS 5545 and 565 are comprised of individual components. Each of these components must be successfully completed to meet the competencies of a beginning dental practitioner. Therefore, each components should be treated individually within academic standings.</p> <p>The inclusion of j. into the DDS Academic Standings section to ensure that the reexaminations pieces mirrors section 23.5.5 in the calendar.</p>
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Motion: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission/transfer requirements, as submitted by the Faculty of Native Studies and as set forth in Attachment F of the documentation, to be effective in 2013-2014.

Faculty of Native Studies
Academic Planning and Undergraduate Programs
Calendar Change Request Form
~~2012-2013~~
FOR EARLY IMPLEMENTATION

Implementation: NORMAL _____ EARLY X _____

Type of Change: PROGRAM Change X _____

 NEW COURSE _____ COURSE CHANGE _____

 COURSE DELETION _____ EDITORIAL _____

 OTHER CHANGE _____

CURRENT	PROPOSED
<p>14.1.3 Transition Year Program for Aboriginal Applicants</p> <p>[no changes until]</p> <p>(2) Completion of a Transition Year Program</p> <p>[no changes until]</p> <p>6) Native Studies</p> <p style="padding-left: 40px;"><i>Course requirement:</i> ★18, as follows:</p> <p>i. (★6) Junior English, or (★3) Junior English and (★3) Writing Studies (WRS). ENGL 125 recommended</p> <p>ii. NS 190 (★3)</p> <p>iii. NS 152 (★6)</p> <p>iv. One of: ANTHR 101 (★3), PSYCO 105 (★3), or SOC 100 (★3)</p> <p style="padding-left: 40px;"><i>Performance requirement:</i> Minimum GPA of 2.0.</p>	<p>14.1.3 Transition Year Program for Aboriginal Applicants</p> <p>[no changes until]</p> <p>(2) Completion of a Transition Year Program</p> <p>[no changes until]</p> <p>6) Native Studies</p> <p style="padding-left: 40px;"><i>Course requirement:</i> ★18, as follows:</p> <p>i. (★6) Junior English, or (★3) Junior English and (★3) Writing Studies (WRS). ENGL 125 recommended</p> <p>ii. NS 110 or NS 111 (★3)</p> <p>iii. NS 152 (★6)</p> <p>iv. One of: ANTHR 101 (★3), PSYCO 105 (★3), or SOC 100 (★3)</p> <p style="padding-left: 40px;"><i>Performance requirement:</i> Minimum GPA of 2.0.</p>

Rationale:
 NS 190 is not currently a requirement for any of the Native Studies degree programs. Students that transfer from TYP to NS may not have space in their program to receive credit for NS 190. It is in the student's best interest to take a 100-level Native Studies course during the TYP that is required for all of the NS programs. Both NS 110 and NS 111 are required for all the undergraduate degree programs in the Faculty of Native Studies. TYP students will have the option of taking one of NS 110 or NS 111. Ideally, a separate section of this course will be created for the TYP.

FACULTY OF PHARMACY AND PHARMACEUTICAL SCIENCES CALENDAR CHANGE REQUEST FORM

Motion: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission/transfer and academic standing requirements, as submitted by the Faculty of Pharmacy and Pharmaceutical Sciences and as set forth in Attachment G of the documentation, to be effective in 2013-2014.

Implementation: NORMAL

EARLY (Note: new course offerings only)

Type of change Program Regulation

New Course

Course Deletion

Course Change

Editorial

<p>15.12 Faculty of Pharmacy and Pharmaceutical Sciences</p> <p>15.12.1 BSc in Pharmacy</p> <p>I. Minimum Requirements</p> <p>The minimum requirements for admission to the Pharmacy Program are the satisfactory completion of ★30 of University transferable work, including ★6 in General Chemistry, ★6 in Organic Chemistry, ★6 in junior level English (which may include up to ★3 in Writing Studies), and ★3 in each of Biology (Cell Biology), Biochemistry, Mathematics (Calculus), and Statistics. For students attending the University of Alberta, appropriate courses are noted below:</p> <p>(1) AUCHE 110 and 112 or CHEM 101 and 102 (2) AUCHE 250 and 252 or CHEM 164 and 263 or CHEM 261 and 263 (3) AUENG 103 and 104 or two of ENGL 121, 122, 123, 124 or 125. WRS 101 or 103 may be substituted for one of the above ENGL. (4) AUBIO 130 or BIOL 107 (5) AUBIO 380 (formerly AUBIO 280) or AUCHE 380 or BIOCH 200 (6) AUMAT 110 or 111 or MATH 113 or 114 (7) AUSTA 213 or AUSTA 215 or STAT 144</p> <p>II. Other Requirements</p> <p>(1) Test of Spoken English (TSE): Applicants must meet a spoken English requirement. (See §13.3.2.)</p> <p>(2) Letter of Intent: Applicants must submit a letter with their application for admission stating their career goals, knowledge of the profession, related experience, and reasons</p>	<p>15.12 Faculty of Pharmacy and Pharmaceutical Sciences</p> <p>15.12.1 BSc in Pharmacy</p> <p>I. Minimum Requirements</p> <p>The minimum requirements for admission to the Pharmacy Program are the satisfactory completion of ★30 of University transferable work, including:</p> <p>(1) <u>General Chemistry (★6)</u> (2) <u>Organic Chemistry (★6)</u> (3) <u>English (which may include up to ★3 in Writing Studies) (★6)</u> (4) <u>Biology (Cell biology) (★3)</u> (5) <u>Biochemistry (★3)</u> (6) <u>Mathematics (Calculus) (★3)</u> (7) <u>Statistics (★3)</u></p> <p>II. Other Requirements</p> <p>(1) Test of Spoken English (TSE): Applicants must meet a spoken English requirement. (See §13.3.2.)</p> <p>(2) Letter of Intent: Applicants must submit a letter with their application for admission stating their career goals, knowledge of the</p>
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<p>for seeking admission to the Faculty of Pharmacy and Pharmaceutical Sciences.</p> <p>Note: Applicants who have sequential high school background courses in Chemistry, English, Mathematics, and Biology will best be prepared to succeed in the Pre-pharmacy program.</p> <p>III. Selection Process</p> <p>(1) The Admissions Committee has the responsibility of selecting from among the applicants those individuals who have demonstrated promise to successfully complete the program and gain licensure as pharmacists. Pharmacy has a quota of 130 places and admission is competitive. The number of applicants exceeds the number of available spaces and therefore not all qualified candidates will be offered admission.</p> <p>(2) Applicants are ranked primarily on academic achievement in the prerequisite courses. Other factors considered in ranking include overall academic achievement (emphasizing recent academic performance), a demonstrated ability to perform well in a consecutive Fall/Winter session of full-time study (preferably ★30 units), and a Letter of Intent. The Letter of Intent provides an opportunity for the applicant to convey career goals, knowledge of the profession, employment or volunteer experience, and other personal attributes that might be relevant for consideration by the Admissions Committee. Further detail regarding the Letter of Intent is available on the Faculty of Pharmacy website at www.pharm.ualberta.ca.</p>	<p>profession, related experience, and reasons for seeking admission to the Faculty of Pharmacy and Pharmaceutical Sciences.</p> <p>Note: Applicants who have sequential high school background courses in Chemistry, English, Mathematics, and Biology will best be prepared to succeed in the Pre-pharmacy program.</p> <p>III. Selection Process</p> <p>(1) The Admissions Committee has the responsibility of selecting from among the applicants those individuals who have demonstrated promise to successfully complete the program and gain licensure as pharmacists. Pharmacy has a quota of 130 places and admission is competitive. The number of applicants exceeds the number of available spaces and therefore not all qualified candidates will be offered admission.</p> <p>(2) Applicants are ranked primarily on academic achievement in the prerequisite courses. Other factors considered in ranking include overall academic achievement (emphasizing recent academic performance), a demonstrated ability to perform well in a consecutive Fall/Winter session of full-time study (preferably ★30 units), and a Letter of Intent. The Letter of Intent provides an opportunity for the applicant to convey career goals, knowledge of the profession, employment or volunteer experience, and other personal attributes that might be relevant for consideration by the Admissions Committee. Further details regarding <u>UofA courses that can be used to meet minimum requirements</u>, and the Letter of Intent are available on the Faculty of Pharmacy website at www.pharm.ualberta.ca.</p>
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Justification: To standardize the presentation of minimum requirements to be in accordance with most other Faculties. Details regarding U of A courses, including courses offered by Augustana and Faculté Saint-Jean, will be provided on the Faculty's website.

Proposed Calendar Changes for 2013-2014.

Submitted by: D Brocks Associate Dean (Student Affairs)	Signature of Department Chair or Designee	Date: Curriculum Committee May 16, 2012	FACULTY USE ONLY Approval X Faculty Council July 9, 2012
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(including courses taken in Spring Term). In computing the GPA, grades of W and CR/NC, and grades in courses accepted for transfer credit are not included.

Each student's academic standing will normally be assessed at the end of the regular academic year, but in Years 1 and 2 of the program, such assessment will be delayed until grades are available for the practicums completed in Spring Term. Students who are on Academic Warning will be assessed at the end of each term. See §23.6.2(1).

- c. A student who is awarded First-Class Standing or Satisfactory Standing, as defined below, will normally qualify for promotion:

First-Class Standing: Awarded to an undergraduate student who obtains a GPA of 3.5 or above and passes all courses while enrolled in the full normal academic course load in that year (Year 1, ★ 28.5; Year 2, ★32; Year 3, ★29.5). **Note:** First-Class Standing is not awarded in Year 4 given the limited number of graded units taken in that year.

Satisfactory Standing: Awarded to a student who achieves a GPA of 2.0 or above if no course is failed.

- d. **Conditional Standing:** Assigned to a student who achieves a GPA of 2.0 or above but has failed one or more courses.

A student who is assigned Conditional Standing will be placed on Academic Warning and must retake and pass all failed courses. Other courses are to be taken, up to a normal course load, as scheduling permits and as approved by the Faculty.

Students on Academic Warning as a result of acquiring Conditional Standing will clear their Academic Warning upon passing the repeated courses and will qualify for promotion if they achieve Satisfactory Standing on the basis of all courses taken during Fall, Winter, and Spring terms. Students who fail a course a second time will be required to withdraw from the program.

- e. **Required to Withdraw:** Any student failing to obtain a minimum GPA of 2.0 in any academic year is required to withdraw from the program. Such students are not normally readmitted to the program.

- f. **Probation:** Students who have been required to withdraw and who have successfully appealed that decision will be placed on Probation and required to repeat the program year.

To clear probation and qualify for promotion, the student must achieve Satisfactory Standing in the probationary year. Students who fail to do so will be required to withdraw. Any student in a probationary year who fails a course in Fall Term will be required to withdraw immediately and subsequent registration will be cancelled.

Only one year of probation is allowed while registered in the Faculty of Pharmacy and Pharmaceutical Sciences.

computing the GPA, grades of W and CR/NC, and grades in courses accepted for transfer credit are not included.

Each student's academic standing will normally be assessed at the end of the regular academic year, but in Years 1 and 2 of the program, such assessment will be delayed until grades are available for the practicums completed in Spring Term. Students who are on Academic Warning will be assessed at the end of each term. See §23.6.2(1).

- c. A student who is awarded First-Class Standing or Satisfactory Standing, as defined below, will normally qualify for promotion:

First-Class Standing: Awarded to an undergraduate student who obtains a GPA of 3.5 or above and passes all courses while enrolled in the full normal academic course load in that year (Year 1, ★ 28.5; Year 2, ★32; Year 3, ★29.5). **Note:** First-Class Standing is not awarded in Year 4 given the limited number of graded units taken in that year.

Satisfactory Standing: Awarded to a student who achieves a GPA of 2.1 or above if no course is failed.

- d. **Conditional Standing:** Assigned to a student who achieves a GPA of 2.1 or above but has failed one or more courses.

A student who is assigned Conditional Standing will be placed on Academic Warning and must retake and pass all failed courses. Other courses are to be taken, up to a normal course load, as scheduling permits and as approved by the Faculty.

Students on Academic Warning as a result of acquiring Conditional Standing will clear their Academic Warning upon passing the repeated courses and will qualify for promotion if they achieve Satisfactory Standing on the basis of all courses taken during Fall, Winter, and Spring terms. Students who fail a course a second time will be required to withdraw from the program.

- e. **Required to Withdraw:** Any student failing to obtain a minimum GPA of 2.1 in any academic year is required to withdraw from the program. Such students are not normally readmitted to the program. Students who fail to provide satisfactory criminal record checks in connection with any practicum placement, or who fail to complete their degree requirements within the five calendar years, may be required to withdraw from the program.

- f. **Probation:** Students who have been required to withdraw and who have successfully appealed that decision will be placed on Probation and required to repeat the program year.

To clear probation and qualify for promotion, the student must achieve Satisfactory Standing in the probationary year. Students who fail to do so will be required to withdraw. Any student in a probationary year who fails a course in Fall Term will be required to withdraw immediately and subsequent registration will be cancelled.

Only one year of probation is allowed while registered in the Faculty of Pharmacy and

<p>(4) Appeals and Grievances: Decisions on academic standing are made by the Faculty Council. Appeals may be made to the Academic Appeals Committee. Certain academic standing decisions made by the Faculty Academic Appeals Committee may be appealed to the General Faculties Council Academic Appeals Committee. Enquiries concerning standing in individual courses should be made to the professor in charge of the course. If the issue is still not resolved, the student may report the matter to the Office of the Dean for enquiry. See §23.8 (Appeals and Grievances) for further information.</p> <p>The Faculty's regulations governing academic appeals and grade appeals may be obtained in the Dean's Office.</p>	<p>Pharmaceutical Sciences.</p> <p>(4) Appeals and Grievances: Decisions on academic standing are made by the Faculty Council. Appeals may be made to the Academic Appeals Committee. Certain academic standing decisions made by the Faculty Academic Appeals Committee may be appealed to the General Faculties Council Academic Appeals Committee. Enquiries concerning standing in individual courses should be made to the professor in charge of the course. If the issue is still not resolved, the student may report the matter to the Office of the Dean for enquiry. See §23.8 (Appeals and Grievances) for further information.</p> <p>The Faculty's regulations governing academic appeals and grade appeals may be obtained in the Dean's Office.</p> <p>(5) Leave of Absence: Unless enrolled in a combined degree program, students must register in the pharmacy program on a continuous basis to ensure a place in the program. The Faculty does, however, recognize that important life events do occur that may prompt a student to request a Leave of Absence. Students who desire a temporary discontinuation of their program must obtain prior approval for a Leave of Absence by submitting a request to the Student Services Office. A Leave of Absence will not be granted automatically and will be considered only for acceptable reasons (e.g. incapacitating illness, or severe domestic affliction). Discontinuance without permission requires the student to seek readmission to the program, which is not guaranteed.</p> <p>Normally, a Leave of Absence is granted only if all the following conditions are met:</p> <ol style="list-style-type: none"> A minimum of one full term must be completed within the degree program before a Leave of Absence is considered The student has a cumulative GPA of 2.1 in the pharmacy program The reasons for the absence are considered by the Faculty to be acceptable No transferable courses are being completed at another institution during the Leave of Absence period The leave of absence does not by itself extend the duration of the program beyond the normal limit for completion of the program <p>*Note: An approved Leave of Absence will be granted for a maximum 12 month period of time, and will be granted only once in a student's academic career within the Faculty.</p>
<p>143.3.2 Graduation</p> <p>(1) Time Limit for Completion of Degree: Normally, all students must complete their degree requirements within five calendar years from the time of their initial admission. This time limit includes all time during which a student is not in attendance, either by personal choice or as a result of suspension or requirement to withdraw.</p>	<p>143.3.2 Graduation</p> <p>(1) Time Limit for Completion of Degree: Normally, all students must complete their degree requirements within five calendar years from the time of their initial admission. This time limit includes all time during which a student is not in attendance, either <u>personal reasons (see §143.3.1.5)</u> or as a result of suspension or requirement to withdraw. <u>Students should be aware of the need to provide a criminal record check for placement in the Experiential courses that are required for completion of the degree in pharmacy. Failure to provide a clean check can lead to delays or even the inability to fulfill</u></p>

<p>(2) Academic Performance for Graduation Students must achieve Satisfactory Academic Standing in their final year of the program; present credit (CR or a minimum University of Alberta grade of D or equivalent) in all program requirements; and present a graduation average of at least 2.0. The graduation average is a cumulative measure of a student's grade points obtained while registered in the Faculty in all years and terms, including Spring/Summer. It is the quotient of (a) the total number of grade points earned by a student in courses credited to the degree and (b) the total weight of those courses.</p> <p>(3) Degree With Distinction Degrees with Distinction shall be awarded to students who achieve a GPA of 3.5 or higher on the last ★64.5 that are taken in, or are approved specialization electives of, the Faculty and are included in the calculation of GPA.</p>	<p><u>these course requirements. This may lead to an inability to complete the program within the specified 5 year period. Any failure or inability to complete the program within 5 years may be cause for Requirement to Withdraw from the program.</u></p> <p>(2) Academic Performance for Graduation Students must achieve Satisfactory Academic Standing in their final year of the program; present credit (CR or a minimum University of Alberta grade of D or equivalent) in all program requirements; and present a graduation average of at least 2.1. The graduation average is a cumulative measure of a student's grade points obtained while registered in the Faculty in all years and terms, including Spring/Summer. It is the quotient of (a) the total number of grade points earned by a student in courses credited to the degree and (b) the total weight of those courses.</p> <p>(3) Degree With Distinction Degrees with Distinction shall be awarded to students who achieve a GPA of 3.5 or higher on the last ★64.5 that are taken in, or are approved specialization electives of, the Faculty and are included in the calculation of GPA.</p>
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Justification: (1) To clearly indicate need for Criminal Record Check. (2) To adjust the minimum GPA to 2.1. Pharmacy is a health-professional program that requires a higher minimum standard to assure competent and safe practice. Sever other specialization program employ a minimum GPA for continuation higher than 2.0. For example, see 193.1.2 in the Faculty of Science where a 2.3 is required in 10 specialization programs. (3) To outline a Leave of Absence policy and its process.

Submitted by: Dion Brocks, Associate Dean (Student Affairs)	Signature of Department Chair or Designee:	Date: July 9, 2012	FACULTY USE ONLY Approval Process <input type="checkbox"/> Academic Affairs <input type="checkbox"/> Executive Committee <input checked="" type="checkbox"/> Faculty Council
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FACULTY OF PHARMACY AND PHARMACEUTICAL SCIENCES CALENDAR CHANGE REQUEST FORM

Implementation: X NORMAL

EARLY (Note: new course offerings only)

Type of change X Program Regulation

New Course

Course Deletion

Course Change

Editorial

<p>15.12.3 PharmD</p> <p>I. Minimum Requirements</p> <p>The minimum requirements for admission to the PharmD program are a Bachelor of Pharmacy degree from a recognized institution. Normally, an overall GPA of at least 3.0 or equivalent in a Bachelor of Pharmacy degree is required.</p> <p>II. Other Requirements</p> <p>(1) Proof of active registration with the Alberta College of Pharmacists or licensed to practice pharmacy in Canada. (See Note)</p> <p>(2) Authorization to administer drugs by injection. (See Note)</p> <p>(3) Official transcripts from a Bachelor of Pharmacy program and any other postsecondary education completed.</p> <p>(4) Test of Spoken English (TSE): Applicants must meet a spoken English requirement. (See §13.3.2.)</p> <p>(5) Current curriculum vitae (CV) or resume with a cover letter that outlines pharmacy practice experiences since graduation from pharmacy school, career goals, and any other postsecondary education completed including residency experience.)</p> <p>(6) Three letters of <u>recommendation</u>.</p> <p>Note: Documentation of successful registration and authorization to administer drugs by injection can occur after admission to the program, but must occur prior to the first rotation commencing. The absence of such documentation will necessitate withdrawal from the program.</p> <p>III. Selection Process</p> <p>(1) The Admissions Committee has the</p>	<p>15.12.3 <u>Doctor of Pharmacy (PharmD)</u></p> <p>I. Minimum Requirements</p> <p>The minimum requirements for admission to the PharmD program are a Bachelor of Pharmacy degree from a recognized institution. Normally, an overall GPA of at least 3.0 or equivalent in a Bachelor of Pharmacy degree is required.</p> <p>II. Other Requirements</p> <p>(1) Proof of <u>current licensure or eligibility for licensure as a pharmacist</u> with the Alberta College of Pharmacists. (See Note)</p> <p>(2) Authorization to administer drugs by injection. (See Note)</p> <p>(3) Official transcripts from a Bachelor of Pharmacy program and any other postsecondary education completed.</p> <p>(4) Test of Spoken English (TSE): Applicants must meet a spoken English requirement. (See §13.3.2.)</p> <p>(5) <u>Curriculum vitae (CV)</u></p> <p>(6) <u>Cover Letter</u></p> <p>(7) Three letters of <u>reference</u></p> <p>(8) <u>Personal interview</u></p> <p><u>For further details on the above other requirements please see PharmD on the Faculty of Pharmacy website at www.pharm.ualberta.ca/en/Prospective Students</u></p> <p>Note: <u>Proof of current licensure as a pharmacist with the Alberta College of Pharmacists and authorization to administer drugs by injection can occur after admission to the program, but must occur prior to the first rotation commencing. See §143.3.3.c</u></p> <p>III. Selection Process</p> <p>(1) The Admissions Committee has the</p>
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<p>responsibility of selecting from among the applicants those individuals who have the highest levels of professional and academic achievement, and a demonstrated promise to successfully complete the program. The number of applicants is expected to exceed the number of available spaces and therefore not all qualified candidates will be offered admission.</p> <p>(2) Applicants are ranked on academic achievement, professional experience, letters of recommendation, and a personal interview.</p>	<p>responsibility of selecting from among the applicants those individuals who have the highest levels of professional and academic achievement, and a demonstrated promise to successfully complete the program. The number of applicants is expected to exceed the number of available spaces and therefore not all qualified candidates will be <u>selected for an interview or</u> offered admission.</p> <p>(2) Applicants are ranked on academic achievement, professional experience, <u>cover letter</u>, letters of <u>reference</u>, and a personal interview.</p>
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Justification: To clarify “Other Requirements” section to include curriculum vitae, cover letter, letters of reference and personal interview. Editorial changes were made to include: 1) consistent terminology for the degree (Doctor of Pharmacy), 2) Alberta College of Pharmacists’ preferred terminology of ‘current licensure’, 3) reference to the availability of further information on the Faculty’s website, and 4) that not all applicants will be selected for an interview. The statement ‘The absence of such documentation will necessitate withdrawal from the program’ is noted in section 143.3.

Proposed Calendar Changes for 2013-2014.

<p>Submitted by: T Schindel Associate Dean (Undergraduate Programs)</p>	<p>Signature of Department Chair or Designee</p>	<p>Date: Curriculum Committee May 16, 2012 PharmD Committee June 25, 2012</p>	<p>FACULTY USE ONLY Approval X Faculty Council July 9, 2012</p>
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FACULTY OF PHARMACY AND PHARMACEUTICAL SCIENCES CALENDAR CHANGE REQUEST FORM

Implementation: NORMAL

EARLY (Note: new course offerings only)

Type of change Program Regulation

New Course

Course Deletion

Course Change

Editorial

<p>143.3 Academic Standing</p> <p>143.3.3 PharmD, Academic Standing and Promotion</p> <p>(1) Grades</p> <p>a. The means of assessing a student's progress and determining a student's grades may vary from one course to another, according to the nature of the course. Factors other than examination results may be used to a variable extent by instructors in determining grades. Students are informed at the beginning of each course how grades are to be determined.</p> <p>b. Students must satisfactorily complete all components of all courses.</p> <p>(2) Reexaminations: See §23.5.5</p> <p>(3) Promotion and/or Continuation</p> <p>a. Academic standing is assessed at the completion of each term on the basis of</p> <p>i) the pass or failure of individual courses, and</p> <p>ii) an overall GPA of 3.0 in all courses in which a letter grade is assigned.</p> <p>iii) Students must take a minimum of one course in each term unless prior approval is granted by the Director of the PharmD program or the Associate Dean (Student Affairs).</p> <p>b. Credit by Special Assessment: Credit by Special Assessment is available in certain courses under specific circumstances. See §14.2.4, and contact the Faculty of Pharmacy and Pharmaceutical Sciences for any further information.</p> <p>...</p>	<p>143.3 Academic Standing</p> <p>143.3.3 <u>Doctor of Pharmacy (PharmD)</u></p> <p>(1) Grades</p> <p>a. The means of assessing a student's progress and determining a student's grades may vary from one course to another, according to the nature of the course. Factors other than examination results may be used to a variable extent by instructors in determining grades. Students are informed at the beginning of each course how grades are to be determined.</p> <p>b. Students must satisfactorily complete all components of all courses.</p> <p>(2) Reexaminations: See §23.5.5</p> <p>(3) Promotion and/or Continuation</p> <p>a. Academic standing is assessed on the basis of <u>performance in individual courses</u></p> <p>i) <u>CR in credit/no credit courses</u>, and</p> <p>ii) a minimum letter grade of B- in all courses in which a letter grade is assigned.</p> <p>iii) Students must take a minimum of one course in each term unless prior approval is granted by the Director of the PharmD program or the Associate Dean (Student Affairs).</p> <p>b. Credit by Special Assessment: Credit by Special Assessment is available in certain courses under specific circumstances. See §14.2.4, and contact the Faculty of Pharmacy and Pharmaceutical Sciences for any further information.</p> <p>c. <u>Proof of current licensure as a pharmacist with the Alberta College of Pharmacists and authorization to administer drugs by injection must be provided prior to the first rotation commencing and annually.</u></p> <p>d. Satisfactory Standing: <u>Students are in satisfactory standing when they have completed each required course with a minimum letter grade of B- or assigned a grade of CR in credit/no credit courses.</u></p> <p>e. Conditional Standing: <u>Students are placed in this category and placed on Academic Warning when upon a first attempt at a course, the student has not achieved a minimum grade of B- or a grade of CR in credit/non-credit courses. In such cases the student must retake the course involved the next</u></p>
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<p>(4) Appeals and Grievances: Decisions on academic standing are made by the Faculty Council. Appeals may be made to the Academic Appeals Committee. Certain academic standing decisions made by the Faculty Academic Appeals Committee may be appealed to the General Faculties Council Academic Appeals Committee. Enquiries concerning standing in individual courses should be made to the professor in charge of the course. If the issue is still not resolved, the student may report the matter to the Office of the Dean for enquiry. See §23.8 (Appeals and Grievances) for further information.</p> <p>The Faculty's regulations governing academic appeals and grade appeals may be obtained in the Dean's Office.</p> <p>(5) Residence Requirement: Although credit by special assessment toward the PharmD degree can be given for course work completed prior to admission to the Program, a minimum of 50 percent of the total units of course weight must be taken at University of Alberta while registered in the PharmD program before the degree can be granted.</p> <p>143.3.4 Graduation</p> <p>(1) Time Limit for Completion of Degree:</p> <p>Normally, all students must complete their degree requirements within two years from the time of their initial admission. This time limit includes all time during which a student is not in attendance, either by personal choice or as a result of suspension or requirement to withdraw. This time will not apply to leaves granted by the Faculty to the student for medical or other reasons.</p> <p>(2) Academic Performance for Graduation</p> <p>Students must attain an overall GPA of 3.0 in the PharmD program and must satisfactorily complete all components of all courses.</p>	<p><u>time it is offered. Such students will clear their Academic Warning upon achieving a grade of B- or CR on the second attempt in order to be placed in Satisfactory Standing.</u></p> <p>f. Required to Withdraw: <u>Students who fail to achieve a minimum grade of B- or a grade of CR in credit/non-credit courses a second time will be required to withdraw from the program. Failure to provide documentation of current licensure and authorization to administer drugs by injection with the Alberta College of Pharmacists will necessitate withdrawal from the program.</u></p> <p>(4) Appeals and Grievances: Decisions on academic standing are made by the Faculty Council. Appeals may be made to the Academic Appeals Committee. Certain academic standing decisions made by the Faculty Academic Appeals Committee may be appealed to the General Faculties Council Academic Appeals Committee. Enquiries concerning standing in individual courses should be made to the professor in charge of the course. If the issue is still not resolved, the student may report the matter to the Office of the Dean for enquiry. See §23.8 (Appeals and Grievances) for further information.</p> <p>The Faculty's regulations governing academic appeals and grade appeals may be obtained in the Dean's Office.</p> <p>(5) Residence Requirement: Although credit by special assessment toward the PharmD degree can be given for course work completed prior to admission to the Program, a minimum of 50 percent of the total units of course weight must be taken at University of Alberta while registered in the PharmD program before the degree can be granted.</p> <p>143.3.4 Graduation</p> <p>(1) Time Limit for Completion of Degree:</p> <p>Normally, all students must complete their degree requirements within two years from the time of their initial admission. This time limit includes all time during which a student is not in attendance, either by personal choice or as a result of suspension or requirement to withdraw. This time will not apply to leaves granted by the Faculty to the student for medical or other reasons. <u>Contact the Faculty regarding options for part-time PharmD studies.</u></p> <p>(2) Academic Performance for Graduation</p> <p>Students must attain <u>a grade of B- or CR in all courses</u> in the PharmD program and must satisfactorily complete all components of all courses.</p>
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Justification: To standardize terminology (Doctor of Pharmacy). As an alternative to a minimum GPA of 3.0, academic standing will be considered on a course by course basis to facilitate a part time students in the future. In addition, details for satisfactory standing, conditional standing, and required to withdraw are outlined. The requirement for documentation of current licensure and authorization to administer drugs by injection for continuation in the program are specified.

Proposed Calendar Changes for 2013-2014.

Submitted by: T Schindel Associate Dean (Undergraduate Programs)	Signature of Department Chair or Designee	Date: Curriculum Committee May 16, 2012 PharmD Committee June 25, 2012	FACULTY USE ONLY Approval X Faculty Council July 9, 2012
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FACULTY OF PHARMACY AND PHARMACEUTICAL SCIENCES CALENDAR CHANGE REQUEST FORM

Current University of Alberta Calendar Copy

12.7 Admission and Readmission Deadlines

Pharmacy and Pharmaceutical Sciences					
	Admission		Readmission		Other Requirements
	Application	Documents	Application	Documents	
BSc in Pharmacy					
Fall Term	March 1	June 15	March 1	June 15	Letter of Intent, March 1
Winter, Spring, and Summer Terms: No admission or readmission					
Special/Visiting					
Contact the Faculty office prior to applying.					

Proposed University of Alberta Calendar Copy

12.7 Admission and Readmission Deadlines

Pharmacy and Pharmaceutical Sciences					
	Admission		Readmission		Other Requirements
	Application	Documents	Application	Documents	
BSc in Pharmacy					
Fall Term	March 1	June 15	March 1	June 15	Letter of Intent, March 1
Winter, Spring, and Summer Terms: No admission or readmission					
Doctor of Pharmacy (PharmD)					
Fall Term	September 1	September 15	September 1	September 15	Curriculum Vitae, Cover Letter, Letters of Reference (\$15.12.3) September 15
Winter, Spring, and Summer Terms: No admission or readmission					
Special/Visiting					
Contact the Faculty office prior to applying.					

Justification: Proposed Calendar Changes for 2013-2014.

Submitted by: T Schindel Associate Dean (Undergraduate Programs)	Signature of Department Chair or Designee	Date: Curriculum Committee May 16, 2012	FACULTY USE ONLY Approval X Faculty Council July 9, 2012
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Office of the Registrar Calendar Changes 2013-2014

Office of the Registrar – Proposed Revisions to University of Alberta Calendar Section 13.3.1 (English Language Proficiency/Requirements for the CanTEST (Canadian Test of English for Scholars and Trainees))

Motion: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, the proposed changes University Calendar Section 13.3.1 (English Language Proficiency) with regard to the scoring of the CanTEST (Canadian Test of English for Scholars and Trainees), as submitted by the Office of the Registrar and as set forth in Attachment H (as amended), to take effect upon approval (with publication in the 2013-2014 *University Calendar*).

Note: The Vice-Provost (Academic Programs and Instruction) has determined that this proposed admission policy change is editorial in nature and, as such, can be approved by GFC ASC acting under delegated authority from GFC.

Current	Proposed
<p>13.3 Language Proficiency Requirements 13.3.1 English Language Proficiency ... (10) A score of at least 4.5 on the CanTEST (Canadian Test of English for Scholars and Trainees) with no part lower than 4. (See note 4) ...</p>	<p>13.3 Language Proficiency Requirements 13.3.1 English Language Proficiency ... (10) A total score of at least 4.5 on all four sections (Reading, Writing, Speaking and Listening) on the CanTEST (Canadian Test of English for Scholars and Trainees) with no part lower than 4. (See note 4) ...</p>

Motion: THAT the GFC Academic Standards Committee approve, under delegated authority from GFC, the proposal for approval of transfer credit, as submitted by the Office of the Registrar and as set forth in Attachment I, to take effect upon final approval.

September 6, 2012

UNIVERSITY OF ALBERTA: OFFICE OF THE REGISTRAR
 Proposals Recommended for APPROVAL of Transfer Credit at the
 Academic Standards Committee Meeting on September 20, 2012

Sending Institution and Proposal ID#	Sending Institution Courses	UofA Courses	Transfer Agreement Footnotes	Comments
AMBROSE UNIVERSITY COLLEGE				
130058	BUS 100 (3)	BUS 201 (3)		
ATHABASCA UNIVERSITY				
129997	BIOL 320 (3)	ZOOL 2XX (3)		
130851	CMIS 314 (3)	CMPUT 3XX (3)		
129438	COMP 214 (3)	CMPUT 2XX (3)		
130873	COMP 369 (3)	CMPUT 3XX (3)		
130881	COMP 486 (3)	CMPUT 2XX (3)		
130889	PHYS 302 (3)	PHYS 2XX (3)		Not for credit in any Honors program in the Department of Physics, Faculty of Science at UofA.
GRANT MACEWAN UNIVERSITY				
129167	CHEM 252 (3)	Option 2XX [Science] (3) OR AUOption 2XX [Science] (3)		
130021	CHEM 353 (3)	Option 3XX [Science] (3) OR AUOption 3XX [Science] (3)		
129916	CMPT 306 (3)	CMPUT 325 (3)		
129919	CMPT 315 (3)	CMPUT 3XX (3)		

September 6, 2012

UNIVERSITY OF ALBERTA: OFFICE OF THE REGISTRAR
 Proposals Recommended for APPROVAL of Transfer Credit at the
 Academic Standards Committee Meeting on September 20, 2012

Sending Institution and Proposal ID#	Sending Institution Courses	UofA Courses	Transfer Agreement Footnotes	Comments
GRANT MACEWAN UNIVERSITY				
129047	CMPT 355 (3)	CMPUT 366 (3)		
129922	CMPT 364 (3)	CMPUT 3XX (3)		
129087	CMPT 395 (3)	CMPUT 301 (3)		
130047	ZOOL 401 (3)	ZOOL 3XX (3)		
KEYANO COLLEGE				
130375	ANTHR 260 (3)	ANTHR 2XX (3)		
MEDICINE HAT COLLEGE				
130371	BIOL 255 (4)	BIOL 208 (3) OR AUBIO 253 (3)		
MOUNT ROYAL UNIVERSITY				
129965	ANTH 3342 (3)	ANTHR 322 (3)		
129941	ANTH 4451 (3)	ANTHR 483 (3)		
131024	GNED 1201 (3)	Option 1XX [Arts] (3)	This course will not fulfill Group 1 requirements for the BA program in the Faculty of Arts at UofA.	
YELLOWHEAD TRIBAL COLLEGE				
129971	ANTH 350 (3)	ANTHR 2XX (3)		

Faculty of Science Changes 2013-2014

Current

Proposed

The Motion for Attachment J appears as the end of this item (page 20).	
15.15.1 Bachelor of Science (BSc) (General)	15.15.1 Bachelor of Science (BSc) (General)
(2) Transfer applicants who have never been required to withdraw (or equivalent by the standards of the Faculty of Science in §192.5) from any postsecondary program, Faculty, or institution and who have completed less than 24 of postsecondary courses transferable to a BSc program will be considered for admission on the basis of both their high school matriculation average and their postsecondary average.	Transfer applicants who have never been required to withdraw (or equivalent by the standards of the Faculty of Science in §192.5) from any postsecondary program, Faculty, or institution and who have completed less than 24 of postsecondary courses transferable to a BSc program will be considered for admission on the basis of both their high school competitive average and their postsecondary average.
15.15.7 Transfer Students	15.15.7 Transfer Applicants
<p>Subject to (1), (2), and (3) below, transfer applicants may apply to transfer to the Faculty of Science provided they are in satisfactory standing by the standards of their current program and provided they have an AGPA of at least 2.0.</p> <p>Advanced standing will be given for completed course work which is applicable to the degree program. Credit will normally not be given for course work of a professional or clinical nature.</p> <p>Students who do not meet the specific matriculation subject requirements as outlined in §15.15 will not be considered for admission to the Faculty of Science. Any deficiencies in matriculation subjects must be rectified prior to admission.</p> <p>(1) Transfer applicants who have never been required to withdraw (or equivalent by the standards of the Faculty of Science in §192.5) from any postsecondary program, Faculty, or institution and who have completed 24 or more of postsecondary courses transferable to a BSc program will be considered for admission on the basis of their admission grade point average, AGPA. See also §14.2.1.</p> <p>(2) Transfer applicants who have never been required to withdraw (or equivalent by the standards of the Faculty of Science in §192.5) from any postsecondary program, Faculty, or institution and who have completed less than 24 of postsecondary</p>	<p>1. All transfer applicants must meet the specific matriculation subject requirements as outlined in §15.15 to be eligible for consideration. They must be in satisfactory standing by the standards of the Faculty of Science (see §192.5) and present an Admission Grade Point Average (AGPA) on their post-secondary work of at least 2.0 (see §14.2.1). Applicants who have been required to withdraw from the Faculty of Science at the University of Alberta and have discontinued studies as outlined in §192.5 are also eligible for consideration.</p> <p>In determining the AGPA of any applicant, courses are deemed 'transferable' if they are (1) transferable to the University of Alberta and (2) have been successfully completed with the minimum grade required to be eligible for transfer credit. If an applicant has repeated a course in which he/she previously obtained a passing grade, the repeated instance is not considered transferable and its grade will not be used in determining the AGPA.</p> <p>Credit will be given for university transferable course work as applicable to the applicant's degree program in the Faculty of Science.</p> <p>a. Applicants who have never been required to withdraw (or equivalent by</p>

Faculty of Science Changes 2013-2014

Current	Proposed
<p>courses transferable to a BSc program will be considered for admission on the basis of both their high school matriculation average and their postsecondary average.</p> <p>(3) Subject to (4) below, applicants whose record includes one previous requirement to withdraw (or equivalent by the standards of the Faculty of Science in §192.5) from any postsecondary program, Faculty, or institution and who have not previously failed Probation in any postsecondary program, Faculty, or institution will be considered for admission or readmission on the basis of the AGPA as described in §14.2.1(5) and (6). Such applicants must either:</p> <p>a. have completed *18 of postsecondary courses transferable to the Faculty of Science subsequent to the requirement to withdraw with a GPA of at least 2.7 or</p> <p>b. have completed *24 of postsecondary courses transferable to the Faculty of Science subsequent to the requirement to withdraw with an AGPA of at least 2.0.</p> <p>(4) Applicants who have failed Probation in any postsecondary program, Faculty, or institution as well as applicants who have twice been required to withdraw (or equivalent by the standards of the Faculty of Science in §192.5) from any postsecondary program, Faculty or institution will not be considered for admission or readmission to the Faculty of Science for a five year period. After five years applicants may petition to the Senior Associate Dean prior to applying for admission or readmission. Applicants who are admitted or readmitted will be placed on Probation for a further Fall/Winter period in the Faculty of Science. Note that admission or readmission is not guaranteed.</p> <p>Credit by Special Assessment: A student who has completed systematic studies which may be equitable to a 100-course creditable in the Faculty of Science and who has been unable to obtain the equivalent advanced standing may apply for Credit by Special Assessment to the Dean or designee. The Department concerned may require the student to write a regular final examination covering the material of the course being assessed. With the exception of IB and AP courses as outlined in §§16.1 and 16.2, credit by special assessment is generally not available in laboratory courses. A fee for Credit by Special Assessment will be</p>	<p>the standards of the Faculty of Science) in their post-secondary education and who have successfully completed *24 or more transferable to the University of Alberta will be considered for admission or readmission on the basis of their AGPA and any other admission requirements applicable to the program that they are seeking.</p> <p>b. Applicants who have never been required to withdraw (or equivalent by the standards of the Faculty of Science) in their post-secondary education and who have successfully completed between *9 and *21 transferable to the University of Alberta will be considered for admission on the basis of both their high school matriculation average and their post-secondary GPA. In order to be considered, the high school matriculation average must meet the minimum competitive average required for the Faculty of Science, and a minimum post-secondary GPA of 2.0 must be presented.</p> <p>Applicants with less than *9 of transferable post-secondary work will be considered for admission on the basis of their high school matriculation average only.</p> <p>c. Applicants with one previous requirement to withdraw (or equivalent by the standards of the Faculty of Science) in their post-secondary education and who have chosen to requalify by taking further post-secondary work will be considered for admission or readmission as follows: Subsequent to having been required to withdraw, such applicants must have successfully completed either a minimum of *18 transferable to the University of Alberta with a minimum 2.7 GPA or a minimum of *24 transferable to the University of Alberta with a minimum AGPA of 2.0.</p> <p>d. Applicants with one previous requirement to withdraw from the Faculty of Science who have discontinued studies for at least one year may be considered for Fall readmission to the BSc General program on probation, subject to terms specified by</p>

Faculty of Science Changes 2013-2014

Current	Proposed
<p>levied other than for IB and AP courses. Credit by Special Assessment is not offered in courses in which a student has previously received a failing grade.</p>	<p>the Senior Associate Dean. For students who have chosen to discontinue studies, if any coursework was attempted at any institution during this period, the grades may be taken into consideration for readmission purposes, but transfer credit will not be granted.</p> <p>e. Applicants who have failed Probation in the Faculty of Science or have been twice required to withdraw (or equivalent by the standards of the Faculty of Science) in their post-secondary education may seek consideration for readmission after a minimum five year period by submitting a written petition for readmission to the Senior Associate Dean. A formal application for readmission to the University of Alberta must be made by the appropriate deadline. If admission is offered, it will be on probation, subject to conditions specified by the Senior Associate Dean.</p> <p>Applicants who have been required to withdraw three times (or the equivalent by the standards of the Faculty of Science) are ineligible for readmission to the Faculty of Science.</p> <p>Applicants who have been expelled from any post-secondary institution are normally ineligible for admission to the Faculty of Science.</p> <p>2. Credit by special assessment: A student who has completed systematic studies equitable to a 100-level course that would be eligible for credit in the Faculty of Science and who has been unable to obtain advanced standing may apply for credit by special assessment. Certain IB and AP courses, for instance, may qualify a student for consideration for credit by special assessment. The application process is initiated through the department offering the course. The department may require the student to write a regular final examination covering the material of the course being assessed. With the exception of students who are eligible for consideration as a result of having completed IB and AP courses (see §16.1 and 16.2), credit by special assessment is</p>

Faculty of Science Changes 2013-2014

Current	Proposed
	<p>normally not available in laboratory courses. A fee for credit by special assessment will be levied by the Office of the Registrar except in the case of IB and AP courses. Credit by Special Assessment is not offered in courses in which a student has previously received a failing grade. See §14.2.4 for further information.</p>
<p>15.15.10 Special Students</p> <p>Special students are those who have been permitted to register in one or more courses which are not being taken for credit toward a degree program. Priority in admission in the Faculty of Science is given to applicants to degree programs, and there may be a limit on the number of special students admitted each year because the Faculty of Science is under enrolment management. Special students may not have access to all courses offered by Science departments. To be considered for admission as a special student in the Faculty of Science, applicants must normally have received a university degree in science from an accredited postsecondary institution, present a competitive admission grade point average, and meet English Language Proficiency requirements as specified in §13.3. Special students who wish to continue must reapply each year, and priority is given to students who have not previously attended as special students.</p>	<p>15.15.10 Special Students</p> <p>Special students are those who have been permitted to register over a one year period in one or more courses which are not being taken for credit toward a degree program. To be considered for admission as a special student, applicants must normally have received a university degree in science from an accredited postsecondary institution, must present a competitive admission grade point average, must meet English language proficiency requirements specified in §13.3 and must provide a written letter of intent to the Faculty of Science Student Services Office by the application deadline. Priority in admission is given to applicants to degree programs and to applicants who have not previously attended as special students. There may be a limit on the number of special students admitted each year because the Faculty of Science is under enrolment management. Special students may not have access to all courses offered by Science departments.</p>

Faculty of Science Changes 2013-2014

Current	Proposed
Admissions Chart 5 BSc (Honors) and BSc (Specialization) Admission Requirements	
Cell Biology Specialization Required Average High School – 75% plus consent of the Faculty of Science and the Department of Cell Biology. Transfer – a minimum 2.7 GPA on *24 in each preceding Fall/Winter.	Cell Biology Specialization Required Average High School – 75% plus consent of the Faculty of Science and the Department of Cell Biology. Transfer – a minimum 2.8 GPA on *24 in each preceding Fall/Winter.
Environmental Earth Sciences Honors Required Average High School – 80% Transfer – a minimum 3.0 GPA on *24 in each preceding Fall/Winter. Specialization Required Average High School – 75% Transfer – a minimum 2.3 GPA on *18 in each preceding Fall/Winter. Requirements English Language Arts 30-4 Pure Mathematics 30 or Mathematics 30-4 Chemistry 30 Biology 30 Subject from Group A, B or C	Environmental Earth Sciences Honors Required Average Admission to this program is subject to enrolment management and is therefore competitive. High School – no Year 1 entry Transfer – a minimum 3.0 GPA on *24 in each preceding Fall/Winter and completion of the course requirements outlined at right. Specialization Required Average Admission to this program is subject to enrolment management and is therefore competitive. High School – no Year 1 entry Transfer – a minimum 2.3 GPA on *18 in each preceding Fall/Winter and completion of the course requirements outlined at right. Requirements Course requirements: Of the required first year courses for the program, successful completion of at least: EAS 100 and 105 CHEM 101 MATH 113 or 114 PHYS 124 or 144
Geology Honors Required Average High School – 80% Transfer – a minimum 3.0 GPA on *24 in each	Geology Honors Required Average Admission to this program is subject to enrolment management and is therefore competitive. High School – no Year 1 entry Transfer – a minimum 3.0 GPA on *24 in each

Faculty of Science Changes 2013-2014

Current	Proposed
<p>preceding Fall/Winter.</p> <p>Specialization Required Average</p> <p>High School – 75%</p> <p>Transfer – a minimum 2.3 GPA on *18 in each preceding Fall/Winter.</p> <p>Requirements English Language Arts 30-1 Pure Mathematics 30 or Mathematics 30-1 Chemistry 30 One of Biology 30; Mathematics 31; Physics 30; Computing Science (CSE) Advanced Level Career and Technology Studies (CTS) (5 Credits) Subject from Group A, B or C</p>	<p>preceding Fall/Winter and completion of the course requirements outlined at right.</p> <p>Specialization Required Average Admission to this program is subject to enrolment management and is therefore competitive.</p> <p>High School – no Year 1 entry</p> <p>Transfer – a minimum 2.3 GPA on *18 in each preceding Fall/Winter and completion of the course requirements outlined at right.</p> <p>Requirements Course requirements: Of the required first year courses for the program, successful completion of at least: EAS 100 and 105 CHEM 101 MATH 113 or 114 PHYS 124 or 144</p>
<p style="text-align: center;">Mathematics and Finance</p> <p>High School – No Year 1 entry</p> <p>Transfer – Admission to this program is subject to enrolment management and is therefore competitive.</p> <p>For Year 2 entry – Students must have completed:</p> <ol style="list-style-type: none"> at least ★24 in the preceding Fall/Winter with a GPA of at least 2.7, and the required courses for Year 2 entry (see requirements at right) with a GPA of at least 2.7. <p>For Year 3 Entry – Students must have completed:</p> <ol style="list-style-type: none"> at least ★24 in each preceding Fall/Winter with a GPA of at least 2.7, and ★60 applicable including the required courses for Year 3 entry (see requirements at right) with a GPA of at least 2.7. 	<p style="text-align: center;">Mathematics and Finance</p> <p>High School – No Year 1 entry</p> <p>Transfer – Admission to this program is subject to enrolment management and is therefore competitive.</p> <p>For Year 2 entry – Students must have completed:</p> <ol style="list-style-type: none"> at least ★24 in the preceding Fall/Winter with a GPA of at least 2.7, and Requirements 1-5 (inclusive) for Year 2 entry (see requirements at right) with a GPA of at least 2.7. <p>For Year 3 Entry – Students must have completed:</p> <ol style="list-style-type: none"> at least ★24 in each preceding Fall/Winter with a GPA of at least 2.7, and ★60 applicable including the required courses for Year 3 entry (see requirements at right) with a GPA of at least 2.7.

Faculty of Science Changes 2013-2014

Current	Proposed
<p>Course requirements for Year 2 entry:</p> <ol style="list-style-type: none"> 1. MATH 114, 115 2. MATH 125 3. STAT 151 4. CMPUT 101 and 114, or 114 and 115, or 174 and 175 5. ECON 101, 102 6. ★6 of junior English <p>Course Requirements for Year 3 entry:</p> <p>1-6. Above</p> <ol style="list-style-type: none"> 7. MATH 214, 215 8. MATH 225 9. MATH 253 10. STAT 265, 266 11. ECON 281 12. ★9 in options 	<p>Course requirements for Year 2 entry:</p> <ol style="list-style-type: none"> 1. MATH 114, 115 2. MATH 125 3. STAT 151 4. ECON 101, 102 5. ★6 junior English, or ★3 junior ENGL and ★3 junior WRS 6. ★6 in options. (CMPUT 174 and 175 recommended) <p>Course Requirements for Year 3 entry:</p> <p>1-6. Above</p> <ol style="list-style-type: none"> 7. MATH 214, 215 8. MATH 225 9. MATH 253 10. STAT 265, 266 11. ECON 281 12. ★9 in options
192.5 Academic Standing	
<p>In all programs in the Faculty of Science, academic standing is assessed on the basis of Grade Point Average. An assessment of academic standing is conducted for each student at the end of the student's registration in the Fall/Winter on a minimum ★9, regardless of whether the student registered in one or both terms, except those in a BSc Honors (see §192.5.1) or Specialization (see §192.5.2) degree. If a student attempted fewer than ★9 since the last assessment, the review is deferred and the academic standing assigned at the last review remains in effect until the next Fall/Winter. Decisions regarding academic standing will be based on all courses attempted during the Fall/Winter only. Spring and Summer work does not impact academic standing assessment. See §§ 23.4(6) and 23.9.2 for information on the calculation of GPAs and the academic record.</p>	<ol style="list-style-type: none"> 1. Academic standing is used to determine the eligibility of students to continue or graduate from their programs. The academic standing of all students in the Faculty of Science is assessed annually on the basis of the Grade Point Average (GPA) calculated on all <i>coursework attempted in the Fall/Winter</i>. Spring and Summer work is not included. The assessment of students in BSc Specialization and BSc Honors programs also takes into consideration the minimum course load requirements of the particular program, as well as any specific grade or GPA requirements. For students in the BSc General program, the Faculty may defer the assessment of academic standing for one Fall/Winter for students who attempt less than ★9. In such cases, the academic standing assigned at the last assessment remains in effect until the conclusion of the next Fall/Winter. 2. Academic Standing Assessment <ol style="list-style-type: none"> a. First Class Standing, also referred to as the Dean's Honor Roll, is assigned to students who successfully complete at least ★24 and

Faculty of Science Changes 2013-2014

Current	Proposed
	<p>achieve a minimum 3.5 GPA. First class standing is also assigned to students who, as a result of participation in Education Abroad or IIP Work Experience, attend only one term of a Fall/Winter and successfully complete at least *12 with a minimum 3.5 GPA.</p> <p>b. Satisfactory Standing is assigned to students in the BSc General program who achieve a minimum GPA of 2.0. Satisfactory standing is assigned to students in BSc Specialization and BSc Honors programs who meet the minimum continuation requirements for their program, including Fall/Winter GPA, course load and any course specific grade or GPA requirements. (Refer to the specific sections covering each BSc Specialization and BSc Honors program in sections 193.1.6 to 193.19.2.)</p> <p>Students in satisfactory standing may continue in their programs.</p> <p>c. Marginal Standing is assigned to students with a GPA between 1.7 and 1.9 on a minimum *9 attempted. Students meeting these criteria who do not have in their post-secondary education a prior requirement to withdraw, an academic warning, a probation period or their equivalents may be permitted to continue on <i>academic warning</i> in the BSc General program. Students in BSc Honors and BSc Specialization programs who meet the criteria for marginal standing may not continue in their current programs, but must apply to transfer to the BSc General program in order to continue on <i>academic warning</i>.</p> <p>To clear academic warning and return to satisfactory standing, students must attend the subsequent Fall/Winter and must obtain a minimum 2.0 GPA. Students who fail academic warning are required to withdraw.</p> <p>Students who have been placed on academic warning and wish to interrupt their studies must obtain the written permission of the Senior Associate Dean prior to August 15th of the year in which marginal standing was assigned. Students who interrupt their studies without permission will need to requalify in order to be considered for future readmission (see 192.3b).</p>

Faculty of Science Changes 2013-2014

Current	Proposed
	<p>Academic warning may be offered once only. To remain in satisfactory standing students must maintain a minimum 2.0 GPA in all subsequent Fall/Winters. Students with a GPA below 2.0 and who have in their post-secondary education a prior requirement to withdraw, an academic warning, a probation period or their equivalents are required to withdraw.</p> <p>Academic warning is not offered to Special Students or to students in BSc Specialization and Honors After Degree programs who are upgrading a previous degree with a major in the same discipline. Students in these programs with marginal standing will be required to withdraw.</p> <p>Unsatisfactory Standing – is assigned to students whose GPA on a minimum *9 is below 1.7. It is also assigned to students with a GPA below 2.0 who have in their post-secondary education a prior requirement to withdraw, an academic warning, a probation period or their equivalents. Students with unsatisfactory standing are required to withdraw.</p> <p>3. Requirement to Withdraw and Readmission</p> <p>Students who are required to withdraw cannot continue or register in subsequent terms beyond Spring. If they wish to continue studies in the Faculty of Science, they must choose one of the following mutually exclusive options:</p> <p>a. Fresh Start Program is available by recommendation of the Faculty to students whose GPA is between 1.3 and 1.6 and have taken less than *60 of post-secondary work. Students who been on probation or have more than one requirement to withdraw or their equivalents, or who have been sanctioned for any academic-related disciplinary offence at this University or elsewhere are not eligible for the <i>Fresh Start</i> program. A minimum of *18 with a 2.7 GPA or a minimum of *24 with a 2.0 GPA must be successfully completed in the Fresh Start program to be considered for readmission to the Faculty of Science. The Faculty may also specify course requirements to be fulfilled. Students who successfully complete the</p>

Faculty of Science Changes 2013-2014

Current	Proposed
	<p>Fresh Start program may apply for readmission as transfer students (see §15.15.7).</p> <p>b. Discontinue Studies and Apply for Fall Readmission Students in the Faculty of Science who are being required to withdraw for the first time in their academic record may elect to discontinue studies for a minimum period of one year and then apply for Fall readmission. Should any coursework be attempted at any institution during this period, the grades may be taken into consideration for readmission purposes, but transfer credit will not be granted.</p> <p>Students in the Faculty of Science who have failed probation or been twice required to withdraw or equivalent by Faculty of Science standards may discontinue their studies for a period of five years from the date of last attendance and seek consideration for Fall readmission by writing a letter of petition to the Senior Associate Dean. Readmission, if offered, will be on probation, subject to conditions specified by the Senior Associate Dean.</p> <p>c. Requalify Students who are being required to withdraw for the first time in their academic record may elect to requalify by successfully completing at another post-secondary institution:</p> <ul style="list-style-type: none"> i. ★18 of post-secondary courses transferable to the University of Alberta with a minimum GPA of 2.7, or ii. ★24 of post-secondary courses transferable to the University of Alberta with a minimum GPA of 2.0. <p>Students who have been required to withdraw three times or equivalent are ineligible for readmission to the Faculty of Science.</p> <p>4. Probation is granted to students who are required to withdraw and successfully appeal or to students who are readmitted after studies were discontinued for academic reasons. Probation is completed in the BSc</p>

Faculty of Science Changes 2013-2014

Current	Proposed
	<p>General program. When placed on probation, a student must fulfill specific conditions specified by the Senior Associate Dean at the time of readmission. To clear probation and return to satisfactory standing, students must normally successfully complete a minimum of *24 during the Fall/Winter, obtain a minimum 2.0 GPA, and successfully fulfill all other conditions of the probation. Students who fail to satisfy any of the conditions fail Probation and are required to withdraw without the option of appeal. Students who fail a second period on probation are ineligible for readmission to the Faculty of Science.</p>
<p>192.5.1 Continuation in an Honors Program</p>	
<p>Continuation in an Honors Program is by recommendation of the department concerned and depending on the department requires a minimum GPA of 3.0 on a course load of *24 or 3.3 on a course load of *30 in the preceding Fall/Winter. See the description of Honors programs in individual department sections for specific information regarding GPA and course load. Those Honors students who do not meet the continuation requirements of their program may apply to transfer to a BSc Specialization program or to the BSc General program, provided they meet the continuation requirements of those programs. Students whose GPA is between 1.7 and 1.9 (and who have not previously been on Academic Warning or Probation) may be permitted to continue in the BSc General program on Academic Warning. Students in an Honors program whose GPA at the end of Fall/Winter is below 1.7 will be required to withdraw from the Faculty.</p>	
<p>192.5.2 Continuation in a Specialization Program</p>	
<p>Continuation in a Specialization program is by recommendation of the department concerned and depending on the department requires a GPA of at least 2.3 on *18, 2.3 on *24 or 2.7 on *24 in the preceding Fall/Winter. See the description of Specialization programs in individual department sections for specific information regarding GPA and course load.</p>	

Faculty of Science Changes 2013-2014

Current	Proposed
<p>Those Specialization students who do not meet the continuation requirements of their program may apply to transfer to the BSc General program if they meet the minimum continuation requirements of the BSc General program. Students whose GPA is between 1.7 and 1.9 (and who have not previously been on Academic Warning or Probation) may be permitted to continue in the BSc General program on Academic Warning. Students in a Specialization program whose GPA at the end of Fall/Winter is below 1.7 will be required to withdraw from the Faculty.</p>	
<p>192.5.3 Continuation in the General Program</p>	
<p>Continuation in good standing in the General program requires a GPA of at least 2.0 on at least *9 in the preceding Fall/Winter. Students in the A General program who have not previously been on Academic Warning or Probation and whose GPA at the end of Fall/Winter is between 1.7 and 1.9 will be permitted to continue on Academic Warning. See §192.5.3.</p> <p>The assessment of academic standing is deferred if less than *9 were attempted in the Fall/Winter. In this case, if the student has a previous academic record in the Faculty of Science, the academic standing assigned at the last review remains in effect until the conclusion of the next Fall/Winter.</p>	
<p>192.5.4 Unsatisfactory Standing—Required to Withdraw</p>	
<p>This section is applicable to students in the Honors, Specialization, BSc/BEd Combined or General programs whose GPA on a minimum *9 at the end of Fall/Winter is below 1.7.</p> <p>(1) Students who have completed less than *60 applicable to a BSc degree A</p> <p>Students, whether in an Honors, Specialization, BSc/BEd Combined or the General program, who have completed less than *60 applicable to a BSc degree (including the work completed during the Fall/Winter under review) and whose GPA at the end of a Fall/Winter is below 1.7 will be required to withdraw from the Faculty.</p>	

Faculty of Science Changes 2013-2014

Current

Proposed

<p>a. Students, whether in an Honors, Specialization, BSc/BEd Combined or the General program, who have completed less than *60 applicable to a BSc degree (including the work completed during the Fall/Winter under review) and whose GPA at the end of A Fall/Winter is between 1.3 and 1.6 will be recommended for admission and permitted to apply to the Fresh Start program at the University of Alberta. Students who have previously been on Academic Warning, Probation or their equivalents, or who have been sanctioned for any academically related disciplinary offence at this University or in any other postsecondary program will not be recommended to the Fresh Start program. In referring students to the Fresh Start program, the Faculty may specify course requirements that must be fulfilled before the student will be considered for readmission to the Faculty of Science. If successful in the Fresh Start program and if all specified course requirements have been fulfilled, such students may apply for readmission to the Faculty of Science as transfer students as described in §15.15.7.</p> <p>b. Students who A complete *18 of postsecondary courses transferable to the Faculty of Science with an AGPA of 2.7 or complete *24 of postsecondary courses transferable to the Faculty of Science with an AGPA of 2.0 may reapply for admission to the Faculty.</p> <p>c. Students may discontinue studies for a minimum one year period and apply for Fall readmission. chooses this option should note that A any coursework completed at any institution during this period will not be accepted as credit towards their Science degree. Students who are readmitted will be placed on Probation as described in §192.5.5 subject to the terms specified by the Faculty at the time of readmission.</p> <p>(2) Students who have completed *60 or more applicable to a BSc degree A Students, whether in an Honors, Specialization, BSc/BEd Combined or the General program, who have completed *60 or more applicable to a BSc degree (including the work completed during the Fall/Winter under review)</p>	
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Faculty of Science Changes 2013-2014

Current	Proposed
<p>and whose GPA at the end of Fall/Winter is below 1.7 will be required to withdraw.</p> <p>a. Students who ^ complete *18 of postsecondary courses transferable to the Faculty of Science with an AGPA of 2.7 or complete *24 of postsecondary courses transferable to the Faculty of Science with an AGPA of 2.0 may reapply for admission to the Faculty.</p> <p>b. Students may discontinue studies for a minimum one year period and apply for Fall readmission. Students who choose this option should note that ^ any coursework completed at any institution during this period will not be accepted as credit towards their Science degree. Students who are readmitted will be placed on Probation as described in §192.5.5 subject to the terms specified by the Faculty at the time of readmission.</p>	
<p>192.5.5 Probation and Academic Warning</p>	
<p>(1) Probation Students who have been required to withdraw and who have successfully appealed that decision, or who have discontinued studies for a minimum one year period and have been readmitted as outlined in §192.5.4, will be placed on Probation in the BSc General program. (See also §23.6.2.)</p> <p>Probationary students are ^ given one Fall/Winter in which to clear Probation and are not ^ eligible for any extension of Probation beyond this period.</p> <p>^ Probationary students must ^ successfully complete *24 during their one Probationary Fall/Winter session. Probationary students will also be subject to specific course and program requirements.</p> <p>Probationary students who fail to successfully complete *24 with at least a 2.0 GPA on all work attempted during that Fall/Winter and/or who fail to fulfill all specified conditions of Probation will fail Probation and will be required to withdraw from the Faculty for a five year period. After five years applicants may petition to the Senior Associate Dean for readmission.</p>	

Faculty of Science Changes 2013-2014

Current

Proposed

<p>Applicants who are readmitted will be placed on Probation for a further Fall/Winter period in the Faculty of Science. Note that readmission is not guaranteed. Students who fail a second period of Probation will not be readmitted to the Faculty of Science.</p> <p>Students who have cleared Probation and whose GPA at the end of a subsequent Fall/Winter falls below 2.0 will not be permitted to continue on Academic Warning and will be required to withdraw from the Faculty of Science for a five year period. After five years applicants may petition to the Senior Associate Dean for readmission. Applicants who are readmitted will be placed on Probation for a further Fall/Winter period in the Faculty of Science. Note that readmission is not guaranteed. Students who fail a second period of Probation will not be readmitted to the Faculty of Science.</p> <p>(2) Marginal Standing—Academic Warning</p> <p>Students, whether in an Honors, Specialization, BSc/BEd Combined or the General program, whose GPA at the end of a Fall/Winter is between 1.7 and 1.9 will be deemed to have a Marginal Standing. Subject to the next paragraphs, they will be allowed to continue in the BSc General program for one further Fall/Winter on Academic Warning.</p> <p>Only one period of attendance on Academic Warning will be allowed while registered in the Faculty of Science. Students who have received an Academic Warning in any previous Fall/Winter, or its equivalent at any other postsecondary institution, and whose current Fall/Winter GPA is between 1.7 and 1.9 will be required to withdraw from the Faculty. Such students can only apply for readmission after:</p> <p>a. ——— completing *18 of postsecondary courses transferable to the Faculty of Science with an AGPA of 2.7 or complete *24 of postsecondary courses transferable to the Faculty of Science with an AGPA of 2.0 may reapply for admission to the Faculty.</p> <p>b. discontinuing studies for a minimum one year</p>	
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Faculty of Science Changes 2013-2014

Current	Proposed
<p>period and applying for Fall readmission. Students who choose this option should note that [^] any coursework completed at any institution during this period will not be accepted as credit towards their Science degree.</p> <p>Students who are readmitted will be placed on Probation as described in §192.5.5 subject to the terms specified by the Faculty at the time of readmission.</p> <p>Note: Students under Academic Warning are only permitted to interrupt their programs with the prior written approval of the Senior Associate Dean. Students with marginal standing who want permission to interrupt their programs must make that request in writing [^] by August 15th immediately following the ruling that placed them on Academic Warning. If students on Academic Warning interrupt their programs for more than 12 months without prior approval, readmission will not be granted unless the student meets the current readmission criteria [^] (This provision regarding permission to interrupt their program does not apply to students with marginal standing who attend another postsecondary institution in the interim. Such students must reapply as transfer applicants, see §15.15.7).</p> <p>192.5.6 Continuation in the BSc (Specialization in Science and Education) and BEd (Secondary) Combined Degrees Program</p> <p>Continuation in the BSc Specialization in Science and Education/BEd (Secondary) combined degrees program requires a Grade Point Average (GPA) of at least 2.3 [^] in the Fall/Winter. [See §23.4(5) regarding the rules for calculating Grade Point Average].</p> <p>A student who does not meet the requirement to continue in the combined degrees program must withdraw from the program and may apply for admission to either a BSc General program or a BEd program, if eligible. Refer to §73.4 for academic standing regulations for admission to the BEd program and to §193.1.3 for academic standing regulations for admission to the BSc General program.</p>	

Faculty of Science Changes 2013-2014

Current	Proposed
<p>193.1.7 The BSc after a BSc from the Faculty of Science at the University of Alberta</p> <p>———— An applicant holding a BSc degree from this Faculty may qualify for a second degree by completing a minimum of an additional *30 subject to the following provisions:</p> <p>(1) — All admission, program, academic standing and graduation requirements of the second degree program must be met. Admission to a BSc Honors or Specialization program as a second degree requires the approval of the appropriate Department(s) and the Faculty Office.</p> <p>(2) — A graduate holding a BSc General degree from this Faculty may qualify for a second BSc General degree provided the major in the second degree is not the same as either the major or minor in the first degree. The only exception is that students who wish to upgrade their previous minor to be the major in their second degree may do so. However, their original minor must have been in Science and the new minor cannot overlap either the major or minor of their previous degree. At least 9 senior units of the major and at least 6 senior units of the minor for the second degree must be completed while registered in the second degree program.</p> <p>———— Students must declare a major and minor on application to the program. Students must follow the program to which they have been admitted and must achieve a GPA of 2.3 or higher in their major, in each Fall/Winter period, to be able to continue in good standing. Subsequent changes in major or minor may be possible according to merit.</p> <p>(3) — A graduate holding a BSc General degree may qualify for a BSc Specialization or BSc Honors degree by completing a minimum of *30. The specific course requirements for a BSc Specialization or BSc Honors degree as a second degree are determined at the time of admission by the appropriate Department(s) and the Faculty Office. At least 15 senior units in the subject discipline of the degree must be completed while registered in the second degree program.</p> <p>(4) — A graduate holding a BSc Specialization or BSc Honors degree from this Faculty may qualify for a second BSc Specialization or Honors degree by completing a minimum of *30 and provided the second degree is in a different subject or area. At least 15 senior units in the</p>	<p><u>193.5 After Degrees</u></p> <p><u>An individual holding one or more undergraduate degrees from recognized post-secondary institutions may earn an additional undergraduate degree (After Degree) from the Faculty of Science. The After Degree may be a BSc General, a BSc Specialization or a BSc Honors degree. The BSc Specialization in Science and Education degree is not available as an After Degree.</u></p> <p><u>(1) All of the admission, program, academic standing and graduation standards that apply to a regular degree also apply to After Degree programs, except as noted in 192.5.2 (c). Admission to a BSc Specialization or BSc Honors After Degree program requires the approval of the appropriate Department and the Faculty office. Please refer to section 15.15 for program admission requirements in the Faculty of Science.</u></p> <p><u>(2) An After Degree may not duplicate the degree(s) previously completed. The major or minor of a BSc General After Degree may not be the same as the major or minor of the previous degree(s). The only exception is that students who wish to upgrade a previous Science minor to be the major in the After Degree may do so provided their new minor does not overlap with either the major or minor of the previous degree(s). In the case of BSc Specialization and BSc Honors programs, the area of concentration may not be the same as that of the previous degree(s). However, qualified students holding a BSc General degree from this institution or its equivalent from another institution may use the After Degree to upgrade their previous major to a BSc Specialization or BSc Honors program.</u></p> <p><u>(3) If applying to a BSc General After Degree program, a major and a minor must be declared upon application.</u></p> <p><u>(4) All students in After Degree programs must follow the program to which they</u></p>

Faculty of Science Changes 2013-2014

Current	Proposed
<p>subject discipline of the degree must be completed while registered in the second degree program.</p> <p>(5) — Students in a second degree program must maintain satisfactory standing in each Fall/Winter. Such students in a second degree program who do not maintain satisfactory standing will be required to withdraw and will not be eligible for Academic Warning or Probation.</p> <p>193.1.8 The BSc After an Undergraduate Degree (Other than a BSc from the Faculty of Science at the University of Alberta)</p> <p>— An applicant holding an undergraduate degree from another Faculty at the University of Alberta or from another university may qualify for the BSc General degree, a BSc Specialization degree, or a BSc Honors degree by meeting the following requirements:</p> <p>(1) — Students who present the equivalent of a BSc General or other undergraduate degree from another institution may complete a BSc General degree, as a second degree, from this Faculty provided the major in the second degree is not the same as either the major or minor in the first degree. The only exception is that students who wish to upgrade their previous minor to be the major in their second degree may do so. However, their original minor must have been in Science and the new minor cannot overlap either the major or minor of their previous degree. Students must declare a major and minor on application to the program.</p> <p>(2) — Students who present the equivalent of a BSc Honors or Specialization degree from another institution may complete a second BSc Honors or Specialization degree, in a different discipline, from this Faculty.</p> <p>(3) — Satisfactorily complete a minimum of an additional *60 while registered at the University of Alberta with at least *30 while registered in the Faculty of Science second degree program.</p> <p>(4) — For students completing a BSc General After degree, at least 18 senior units in the student's major and at least 12 senior units in the student's chosen minor must be completed while registered in the After Degree program in the Faculty of Science at the University of Alberta.</p> <p>(5) — In the BSc Specialization or Honors After Degree, at least 24 senior units of the course requirements in the subject discipline of the degree must be completed while registered in the</p>	<p>have been admitted and must <u>demonstrate progress towards completion of the degree in each Fall/Winter (see section 192.5.2(c)).</u></p> <p>(5) <u>To complete an After Degree, a minimum *30 will be required if the student holds a BSc degree from the Faculty of Science at the University of Alberta, and a minimum of *60 will be required if the student holds an undergraduate degree from another faculty or university. The actual number of credits required to complete an After Degree is dependent on the coursework that was completed prior to the After Degree program and will be determined at the time of admission.</u></p> <p>(6) <u>In a BSc General After Degree program, students with a previous BSc General degree from the Faculty of Science at the University of Alberta must complete a minimum of *9 senior units in their major and a minimum of *6 senior units in their minor while registered in the After Degree program. Students holding a degree from <i>outside</i> the Faculty of Science at the University of Alberta must complete a minimum of *18 senior units in their major and a minimum of *12 senior units in their minor while registered in the After Degree program.</u></p> <p>(7) <u>In a BSc Specialization or BSc Honors After Degree program, students with a previous undergraduate degree from the Faculty of Science at the University of Alberta must complete a minimum of *15 senior units in the area of concentration of the new degree while registered in the After Degree program. Students holding a degree from <i>outside</i> the Faculty of Science at the University of Alberta must complete a minimum of *24 in the area of concentration of the new degree while registered in the After Degree program.</u></p>

Faculty of Science Changes 2013-2014

Current	Proposed
<p>After Degree program in the Faculty of Science at the University of Alberta.</p> <p>(6) — Students in a second degree program must maintain satisfactory standing in each Fall/Winter. Such students in a second degree program who do not maintain satisfactory standing will be required to withdraw and will not be eligible for Academic Warning or Probation.</p> <p>(7) — Satisfy all admission requirements (see §15.15), as well as program, academic standing, and graduation requirements of the particular degree program (See §193.1.1 for Honors, §193.1.2 for Specialization, and §193.1.3 for General Program.)</p> <p>(8) — Admission to a Specialization program and an Honors program requires approval of the appropriate Department and the Faculty Office. The specific course requirements for a degree program are determined, at the time of admission, by the appropriate Department (for Specialization and Honors) and the Faculty Office. For further information, consult the Faculty of Science Student Services Office.</p>	

Faculty of Science Changes 2013-2014

Current	Proposed
<p>193.1.10 Transfers Between Programs</p> <p>— A student may transfer from an Honors program to either the corresponding Specialization program or to the General program, or from a Specialization program to the General program at any time in the program, by submitting a readmission form to the Faculty Office subject to appropriate deadlines. Transfers from the General program to a Specialization program or an Honors program or from one Specialization program to another or to an Honors program may be made according to the dates listed in §12. Also, transfers to Honors and Specialization programs require approval of the Department responsible for the new program.</p> <p>— Note that transfer from BSc/BEd program to any of the BSc programs must take place no later than Year 2 to avoid loss of credit.</p>	
<p>193.1.11 Completion of a BSc Degree After Transfer to Another Faculty</p> <p>— Students who transfer to another Faculty after completing part of a BSc program may reapply to the Faculty of Science after completing the degree from the other Faculty. A former student transferring to the Faculty of Science normally must complete at least *60 while registered in the Faculty of Science at the University. Courses completed in the Faculty of Science before transfer may count toward the minimum *60 that must be completed while registered in the Faculty of Science. Science or Arts courses taken while in another Faculty, which are clearly noted as “extra to degree” on the transcript, may fulfill specific subject requirements of a degree program in Science but will not fulfill the minimum residence requirement of the program.</p>	

Motion: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission/transfer and academic standing requirements, as submitted by the Faculty of Science and as set forth in Attachment J of the documentation (as highlighted in green), to be effective in 2013-2014.

OUTLINE OF ISSUE

Agenda Title: **Office of the Registrar – Proposed Revisions to University Calendar Section 23.8.3 (Requirement for Criminal Record Checks)**

Motion: That the GFC Academic Standards Committee recommend to the GFC Academic Planning Committee the proposed changes to University Calendar Section 23.8.3 (Requirement for Criminal Record Checks), as submitted by the Office of the Registrar and as set forth in Attachment 1, to be effective upon final approval.

Item

Action Requested	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Office of the Registrar
Presenter	Ada Schmude, Associate Registrar and Director of Records, Office of the Registrar
Subject	Proposed Revisions to Section (23.8.3) of the University of Alberta Calendar (Requirement for Criminal Record Checks)

Details

Responsibility	Provost and Vice-President Academic
The Purpose of the Proposal is (please be specific)	To approve minor changes to Section 23.8.3 of the University of Alberta Calendar. This change provides clarification and states the possible consequence of not being able to satisfy the criminal record check requirement of some programs.
The Impact of the Proposal is	Minimal; no change to existing process and procedures but rather adding clarity for existing processes with respect to criminal record checks.
Replaces/Revises (eg, policies, resolutions)	Section 23.8.3 of the University Calendar
Timeline/Implementation Date	Upon final approval (with publication in the 2013-2014 University of Alberta Calendar).
Estimated Cost	N/A
Sources of Funding	N/A
Notes	N/A

Alignment/Compliance

Alignment with Guiding Documents	<i>Dare to Discover</i> Values: to provide an intellectually superior educational environment; integrity, fairness, and principles of ethical conduct built on the foundation of academic freedom, open inquiry, and the pursuit of truth.
Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please <u>quote</u> legislation and include identifying section numbers)	<p>1. <i>Post-Secondary Learning Act (PSLA)</i>: The PSLA gives GFC responsibility, subject to the authority of the Board of Governors, over academic affairs. Further, the PSLA gives the Board of Governors authority over certain admission requirements and rules respecting enrolment. The Board has delegated its authority over admissions requirements and rules respecting enrolment to GFC and the GFC ASC. (Sections 26(1), 60(1)(c) and (d)).</p> <p>2. <i>PSLA</i>: “A faculty council may determine the conditions under which a student must withdraw from or may continue the student’s program of studies in a faculty” (Section 29(1)(d)).</p> <p>3. GFC Academic Standards Committee (ASC) Terms of Reference:</p>

FINAL Item No. 5

	<p>The Office of the Provost and Vice-President (Academic) has determined that the proposed changes are substantial in nature. GFC ASC's terms of reference provides that "the term 'substantial' refers to proposals which involve or affect more than one Faculty or unit; are part of a proposal for a new program; are likely to have a financial impact; represent a definite departure from current policy; involve a quota; articulate a new academic concept" (Section 3.A.ii).</p> <p>4. GFC ASC Terms of Reference: GFC ASC's terms of reference state this committee is "to provide advice to the GFC Academic Planning Committee (APC) on proposals which involve substantial change to admission/transfer regulations or to academic standing regulations" 3.B.iv).</p> <p>5. GFC Academic Planning Committee (APC) Terms of Reference: "[...]"</p> <p>7. Admission, Transfer and Academic Standing</p> <p>a. To consider advice or recommendation from the GFC ASC on proposals for the establishment of or change to general University admission or transfer policies affecting students, including policies affecting Open Studies students, and to act for GFC in approving policies which in APC's view are minor or routine; and to recommend to GFC on proposals involving major change.</p> <p>b. To consider advice or recommendation from the GFC ASC on proposals which involve substantial change to admission/transfer regulations or to academic standing regulations."</p>
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Routing (Include meeting dates)

Consultative Route (parties who have seen the proposal and in what capacity)	Marie Strauss, Senior Legal Counsel, Office of Legal Counsel
Approval Route (Governance) (including meeting dates)	GFC Academic Standards Committee (September 20, 2012) – for recommendation GFC Academic Planning Committee (October 10, 2012) – for final approval
Final Approver	GFC Academic Planning Committee

Attachments:

- Attachment 1 (page 1) - Proposed Changes to University of Alberta Calendar Section 23.8.3

Prepared by: Ada Schmude, Associate Registrar and Director of Records, Office of the Registrar, ada.schmude@ualberta.ca; Claire Burke, Acting Policy and Development and Issues Advisor, Office of the Registrar, claire.burke@ualberta.ca

Calendar Changes 2013-2014

Current

Proposed

23.8.3 Requirement for Criminal Record Checks

The Protection for Persons in Care Act (proclaimed January 1998) includes a requirement that persons working or volunteering in designated agencies (hospitals, nursing homes, lodges, group homes, etc.) must provide results of current criminal record check (also know as a security clearance check). Accordingly, students serving work experience placements in the form of internships, clinical practica, academic practica, cooperative program work placements, etc., in any of these designated agencies may be required to obtain a criminal record check from the appropriate law enforcement agency and/or the Solicitor General's office. A fee to obtain this check may be charged (see §22.2.3 Miscellaneous Fees). This fee will be determined by the law enforcement agency or Solicitor General's office. Details on whether or not a criminal record check is needed and the process to obtain this check are available from the Faculty or department which sponsors the placement.

Students who are entering a program which requires this type of placement and who have concerns related to their ability to satisfy a criminal record check should consult with their Faculty or department program office immediately upon being admitted to the program. Although faculties and departments will attempt to assist students seeking placements, the ultimate responsibility for ensuring that required placements can be made lies with the student.

23.8.3 Requirement for Criminal Record Checks

The Protection for Persons in Care Act (proclaimed January 1998) includes a requirement that persons working or volunteering in designated agencies (hospitals, nursing homes, lodges, group homes, etc.) must provide results of current criminal record check (also know as a security clearance check). Accordingly, students serving work experience placements in the form of internships, clinical practica, academic practica, cooperative program work placements, etc., in any of these designated agencies may be required to obtain a criminal record check from the appropriate law enforcement agency and/or the Solicitor General's office. A fee to obtain this check may be charged (see §22.2.3 Miscellaneous Fees). This fee will be determined by the law enforcement agency or Solicitor General's office. Details on whether or not a criminal record check is needed and the process to obtain this check are available from the Faculty or department which sponsors the placement.

Students who are entering a program which requires this type of placement and who have concerns related to their ability to satisfy a criminal record check should consult with their Faculty or department program office immediately upon being admitted to the program. **Students who fail to provide a clear criminal record check may be required to withdraw from their program.** Although faculties and departments will attempt to assist students seeking placements, the ultimate responsibility for ensuring that required placements can be made lies with the student.

OUTLINE OF ISSUE

Agenda Title: **Office of the Registrar – Proposed Revisions to University Calendar Admission Chart 2 (Classification of High School Courses Used for Admission)**

Motion: THAT the GFC Academic Standards Committee recommend to the GFC Academic Planning Committee the proposed changes to the Classification of High School Courses used for Admission (Admission Chart 2, University Calendar), as submitted by the Office of the Registrar and as set forth in Attachment 1, to take effect upon approval (with publication in the 2013-2014 *University Calendar*).

Item

Action Requested	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Vice-Provost and University Registrar
Presenter	Deborah Gougeon, Assistant Registrar (Admissions), Office of the Registrar
Subject	Clarification on the high school courses used for admission to the University of Alberta.

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is (please be specific)	To update wording, language curriculum courses for Languages other than English (LOE), and adding Mathematics 30-2 to Math/Sciences for consistency.
The Impact of the Proposal is	See 'Purpose'
Replaces/Revises (eg, policies, resolutions)	Revises Admission Chart 2 of the University Calendar.
Timeline/Implementation Date	For publication in 2013-2014 University Calendar.
Estimated Cost	N/A
Sources of Funding	N/A
Notes	N/A

Alignment/Compliance

Alignment with Guiding Documents	<i>Dare to Discover</i> Values: to provide an intellectually superior educational environment; integrity, fairness, and principles of ethical conduct built on the foundation of academic freedom, open inquiry, and the pursuit of truth.
Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please <u>quote</u> legislation and include identifying section numbers)	<ol style="list-style-type: none"> <i>Post-Secondary Learning Act (PSLA)</i>: The <i>PSLA</i> gives GFC responsibility, subject to the authority of the Board of Governors, over academic affairs. Further, the <i>PSLA</i> gives the Board of Governors authority over certain admission requirements and rules respecting enrolment. The Board has delegated its authority over admissions requirements and rules respecting enrolment to GFC and the GFC ASC. (Sections 26(1), 60(1)(c) and (d)). <i>PSLA</i>: The <i>PSLA</i> gives Faculty Councils power to “provide for the admission of students to the faculty” (Section 29(1)(c)). GFC Academic Standards Committee (ASC) Terms of Reference (Mandate): The Office of the Provost and Vice-President (Academic) has determined that the proposed changes are substantial in nature. GFC ASC’s terms of reference provide that “the term ‘substantial’ refers to proposals which involve or affect more than one Faculty or unit; are

FINAL Item No. 6

part of a proposal for a new program; are likely to have a financial impact; represent a definite departure from current policy; involve a quota; articulate a new academic concept" (3.A.ii).

Further, "ASC provides advice or recommends to the GFC Academic Planning Committee (APC) on proposals which involve substantial change to admission/transfer regulations or academic standing." (3.B.iv)

4. GFC Academic Standards Committee (ASC) Terms of Reference (Mandate) allow for GFC ASC to respond to proposals that may affect the admission or transfer of students to the University of Alberta. (Section 3.B.x).

5. GFC Academic Planning Committee (APC) Terms of Reference (Section 3. Mandate of the Committee): "[...]"

7. Admission, Transfer and Academic Standing

a. To consider advice or recommendation from the GFC ASC on proposals for the establishment of or change to general University admission or transfer policies affecting students, including policies affecting Open Studies students, and to act for GFC in approving policies which in APC's view are minor or routine; and to recommend to GFC on proposals involving major change[.]

b. To consider advice or recommendation from the GFC ASC on proposals which involve substantial change to admission/transfer regulations or to academic standing regulations. [...]"

6. UAPPOL Admissions Policy: "Admission to the University of Alberta is based on documented academic criteria established by individual Faculties and approved by GFC. This criteria may be defined in areas such as subject requirements, minimum entrance averages, and language proficiency requirements. In addition to academic requirements for admission, GFC authorizes each Faculty to establish such other reasonable criteria for admission of applicants as the Faculty may consider appropriate to its programs of study, subject to the approval of GFC (e.g. interview, audition, portfolio, etc.)

The admission requirements for any Faculty will be those approved by GFC as set forth in the current edition of the University Calendar. In addition to the admission requirements, selection criteria for quota programs, where they exist, will also be published in the current edition of the University Calendar.

The responsibility for admission decisions will be vested in the Faculty Admission Committees or in the Deans of the respective Faculties, as the councils of such Faculties will determine."

7. UAPPOL Admissions Procedure:

FINAL Item No. 6

	<p><u>PROCEDURE</u></p> <p>1. EFFECTIVE DATE OF CHANGES TO ADMISSION REGULATIONS</p> <p>Following approval by GFC:</p> <p>a. Where changes to admission regulations may disadvantage students in the current admission cycle, normally implementation will be effective after the change has been published in the University Calendar for one full year (i.e., effective the second year that the information is published in the University Calendar).</p> <p>For example, a change approved in May 2005 would be first published in the 2006-2007 University Calendar in March 2006. Therefore the statement cannot come into effect until September 2007 (affecting applicants who apply for the September 2007 term beginning July 2006)."</p> <p>b. Where changes to admission regulations are deemed by the approving body to be 'advantageous to students', normally the date of implementation will be effective immediately or at the next available intake for the admitting Faculty."</p>
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Routing (Include meeting dates)

Consultative Route (parties who have seen the proposal and in what capacity)	Representatives of the Faculties of Arts and Science; Office of the Registrar
Approval Route (Governance) (including meeting dates)	GFC Academic Standards Committee (September 20, 2012) – for recommendation; GFC Academic Planning Committee (October 10, 2012) – for final approval
Final Approver	GFC Academic Planning Committee

Attachments:

Attachment 1 (pages 1 – 2): Proposed Revisions to University Calendar Admission Chart 2 (Classification of High School Courses Used for Admission)

Prepared by: Deborah Gougeon, Assistant Registrar (Admissions), Office of the Registrar, dgougeon@ualberta.ca; Claire Burke, Acting Policy Development and Issues Advisor, Office of the Registrar, claire.burke@ualberta.ca

Office of the Registrar Calendar Changes 2013-2014

Current

Admission Chart 2 Classification of High School Courses Used for Admission

Grade 12 courses listed below are based on the Alberta Education curriculum and nomenclature. Prospective students from other provinces and territories should review the [Grade 12 entry level equivalents on the Office of the Registrar website at www.registrar.ualberta.ca/admissions](http://www.registrar.ualberta.ca/admissions). English is an admission requirement for all Faculties, with the exception of Faculté Saint-Jean which requires French. [The acceptable Alberta academic Grade 12 courses, other than English Language Arts 30-1](#), have been placed in three groups below. Faculties may accept other Grade 12 courses not contained in these three groups. [Mathematics 30-2 will also be accepted as an admission requirement to some programs](#). Please see Faculty admission requirements (§15) for each program of study for further information.

Grade 12 Courses		
Group A (Humanities/Social Sciences) Social Studies 30-1 30-level Language other than English Additional 30-level Language other than English Aboriginal Studies 30 (cannot be used for admission with Social Studies 30-1) (See Notes 1, 2, and 3)	Group B (Fine Arts) Applied Graphic Arts 35 Art 30 Art 31 Communication Technology Advanced Level-Career and Technology Studies (CTS) (5 credits) Dance 35 Drama 30 Music 30 (Choral, Instrumental or General) (5 credits) Music 35 Musical Theatre 35 Performing Arts 35 A, B, or C Additional 35-level Fine Arts courses may be considered. (See Note 4)	Group C (Maths/Sciences) Biology 30 Chemistry 30 Pure Mathematics 30 or Mathematics 30-1 Mathematics 31 Physics 30 Science 30 Computing Science (CSE) Advanced Level-Career and Technology Studies (CTS) (5 credits)

- (1) Any one [French 30](#), French 30 (3 year or 9 year), French 31A, 31B, 31C; French Language Arts [20, 30](#), 30-1, 30-2; Français [20, 30](#), 30-1, 30-2 will meet a 30-level Language other than English requirement for admission purposes. In the case of French Language Arts [30](#), 30-1, Français [30](#), 30-1, and French 31A, 31B, or 31C, advanced placement may be granted upon application. Applicants to Faculté Saint-Jean must present one of French 30, French 30 (9 year), French 31A, 31B, 31C; French Language Arts [30](#), 30-1, 30-2; Français [30](#), 30-1, 30-2, to meet the French requirement for admission purposes. French 30 (3 year) may be used for admission based on a successful French language placement test. Contact the Faculté Saint-Jean for more information.
- (2) Blackfoot Language and Culture 30, Cree Language and Culture 30, Chinese Language and Culture 30, German Language Arts 30, [German 34](#), German Language and Culture 30, Italian Language and Culture 30, Japanese Language and Culture 30, Latin 30, Spanish Language and Culture 30, Ukrainian Language Arts 20, Ukrainian Language Arts 30, Ukrainian Language and Culture 30, [meet the Language other than English requirement](#). There are other 35-level, locally developed languages which may also be used [to meet the Language other than English requirement; however, applicants presenting one of these may be required to complete a proficiency test administered by the University before the course will be accepted for admission purposes.](#)
- (3) Applicants wishing to present a language other than one of those presented at the Grade 12 level in Alberta should contact the Admissions Division, Office of the Registrar.
- (4) Equivalents of Music 30: Conservatory Canada, Grade 8 Practical and Grade IV Theory; Royal Conservatory of Music of Toronto, Grade 8 Practical, Grade II Theory, Mount Royal [College](#), Grade 8 Practical and Grade II Theory. Documents must be presented to Alberta Education for evaluation.

Office of the Registrar Calendar Changes 2013-2014

Proposed

Admission Chart 2 Classification of High School Courses Used for Admission

Grade 12 courses listed below are based on the Alberta Education curriculum and nomenclature. Prospective students from other provinces and territories should review the [Admission Course Equivalents on the Registrar's Office website at www.admissions.ualberta.ca](http://www.admissions.ualberta.ca) for acceptable courses. English is an admission requirement for all Faculties, with the exception of Faculté Saint-Jean which requires French. In addition to English Language Arts 30-1, acceptable Alberta academic Grade 12 courses have been placed in three groups below. Faculties may accept other Grade 12 courses not contained in these three groups. Please see Faculty admission requirements (§15) for each program of study for further information.

Grade 12 Courses		
<p>Group A (Humanities/Social Sciences, <u>Languages other than English</u>)</p> <p>Social Studies 30-1</p> <p>30-level Language other than English <u>(See Notes 1,2 and 3)</u></p> <p>Aboriginal Studies 30 (cannot be used for admission with Social Studies 30-1)</p>	<p>Group B (Fine Arts)</p> <p>Applied Graphic Arts 35</p> <p>Art 30</p> <p>Art 31</p> <p>Communication Technology Advanced Level-Career and Technology Studies (CTS) (5 credits)</p> <p>Dance 35</p> <p>Drama 30</p> <p>Music 30 (Choral, Instrumental or General (5 credits) <u>(See Note 4)</u>)</p> <p>Music 35</p> <p>Musical Theatre 35</p> <p>Performing Arts 35 A, B, or C</p> <p>Additional Fine Arts courses may be considered. <u>Contact the Admissions Division, Office of the Registrar.</u></p>	<p>Group C (Maths/Sciences)</p> <p>Biology 30</p> <p>Chemistry 30</p> <p>Pure Mathematics 30 or Mathematics 30-1 <u>Mathematics 30-2 (See Note 5)</u></p> <p>Mathematics 31</p> <p>Physics 30</p> <p>Science 30</p> <p>Computing Science (CSE) Advanced Level-Career and Technology Studies (CTS) (5 credits)</p>

- (1) Any one French 30 (3 year or 9 year), French 31A, 31B, 31C; French Language Arts 20-1, 30-1, 30-2; Français 20-1, 30-1, 30-2 may be used as a 30-level Language course for admission purposes. In the case of French Language Arts 30-1, Français 30-1, and French 31A, 31B, or 31C, advanced placement may be granted upon application. Applicants to Faculté Saint-Jean must present one of French 30 (3 year)*, French 30 (9 year), French 31A, 31B, 31C; French Language Arts 30-1, 30-2; Français 30-1, 30-2, to meet the French requirement for admission purposes. French 30 (3 year)* may be used for admission based on a successful French language placement test. Contact the Faculté Saint-Jean for more information.
- (2) Blackfoot Language and Culture 30; Cree Language and Culture 30; Chinese Language Arts 20, 30; Chinese Language and Culture 30; German Language Arts 20, 30; German Language and Culture 30; Italian Language and Culture 30; Japanese Language and Culture 30; Latin 30; Spanish Language Arts 20, 30; Spanish Language and Culture 30; Ukrainian Language Arts 20, 30; and Ukrainian Language and Culture 30 may be used as a 30-level Language courses for admission. There are a number of 35-level, locally developed language courses which may also be used for admission. Applicants wishing to present a 35-level Language course should contact the Admissions Division, Office of the Registrar.
- (3) Applicants wishing to present a language other than one of those presented at the Grade 12 level in Alberta should contact the Admissions Division, Office of the Registrar.
- (4) Equivalents of Music 30: Conservatory Canada, Grade 8 Practical and Grade IV Theory; Royal Conservatory of Music of Toronto, Grade 8 Practical, Grade II Theory, Mount Royal University, Grade 8 Practical and Grade II Theory. Documents must be presented to Alberta Education for evaluation.
- (5) Mathematics 30-2 will be accepted as a Group C admission subject to some programs. Please see Faculty admission requirements (§15) for each program of study for further information.

Rationale:

Updating language curriculum courses for Languages other than English and adding Mathematics 30-2 to Math/Sciences chart for consistency.

Submitted on: _____ GFC Circulated on: _____ 2
Department Contact: _____

OUTLINE OF ISSUE

Agenda Title: **Office of the Registrar – Removal of References to the Test of Spoken English (TSE) in the University Calendar and Concurrent Clarification on the University’s Spoken English Requirement**

Motion: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, the removal of references to the Test of Spoken English (TSE) from the University Calendar and the concurrent clarification on the University of Alberta’s Spoken English Requirement, as submitted by the Office of the Registrar and as set forth in Attachment 1, to take effect upon approval (with publication in the 2013-2014 *University Calendar*).

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Vice-Provost and University Registrar
Presenter	Lihong Yang, Assistant Registrar (International Admissions), Office of the Registrar
Subject	Removal of references to the Test of Spoken English (TSE) from the University Calendar and the concurrent clarification on the University of Alberta’s Spoken English Requirement

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is (please be specific)	To remove the occurrences of the Test of Spoken English (TSE) and its associated score as this test was discontinued in 2010; to change the wording of “Test of Spoken English” to “Spoken English Requirement” throughout the University Calendar for clarity’s sake.
The Impact of the Proposal is	See ‘Purpose’.
Replaces/Revises (eg, policies, resolutions)	Revises Sections 13.3.2, 15.1.7, 15.2.10, 15.2.11, 15.3.5, 15.6, 15.6.8, 15.9.2, 15.9.9, 15.11, 15.12.1, 15.12.3, 15.13.3, and 15.15.6 of the University Calendar.
Timeline/Implementation Date	To take effect upon approval (and for publication in 2013-2014 University Calendar).
Estimated Cost	N/A
Sources of Funding	N/A
Notes	N/A

Alignment/Compliance

Alignment with Guiding Documents	<i>Dare to Discover</i> Values: to provide an intellectually superior educational environment; integrity, fairness, and principles of ethical conduct built on the foundation of academic freedom, open inquiry, and the pursuit of truth.
Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please quote legislation and include identifying section numbers)	<p>1. <i>Post-Secondary Learning Act (PSLA)</i>: The <i>PSLA</i> gives GFC responsibility, subject to the authority of the Board of Governors, over academic affairs. Further, the <i>PSLA</i> gives the Board of Governors authority over certain admission requirements and rules respecting enrolment. The Board has delegated its authority over admissions requirements and rules respecting enrolment to GFC and the GFC ASC (Academic Standards Committee). (Sections 26(1), 60(1)(c) and (d)).</p> <p>2. <i>PSLA</i>: The <i>PSLA</i> gives Faculty Councils power to “provide for the admission of students to the faculty” (29(1)(c)).</p>

3. **UAPPOL Admissions Policy:** “Admission to the University of Alberta is based on documented academic criteria established by individual Faculties and approved by GFC. This criteria may be defined in areas such as subject requirements, minimum entrance averages, and language proficiency requirements. In addition to academic requirements for admission, GFC authorizes each Faculty to establish such other reasonable criteria for admission of applicants as the Faculty may consider appropriate to its programs of study, subject to the approval of GFC (e.g. interview, audition, portfolio, etc.)

The admission requirements for any Faculty will be those approved by GFC as set forth in the current edition of the *University Calendar*. In addition to the admission requirements, selection criteria for quota programs, where they exist, will also be published in the current edition of the *University Calendar*.

The responsibility for admission decisions will be vested in the Faculty Admission Committees or in the Deans of the respective Faculties, as the councils of such Faculties will determine.”

4. **UAPPOL Admissions Procedure:**

PROCEDURE

1. EFFECTIVE DATE OF CHANGES TO ADMISSION REGULATIONS

Following approval by GFC:

a. Where changes to admission regulations may disadvantage students in the current admission cycle, normally implementation will be effective after the change has been published in the *University Calendar* for one full year (i.e., effective the second year that the information is published in the *University Calendar*).

For example, a change approved in May 2005 would be first published in the 2006-2007 *University Calendar* in March 2006. Therefore the statement cannot come into effect until September 2007 (affecting applicants who apply for the September 2007 term beginning July 2006).”

b. Where changes to admission regulations are deemed by the approving body to be ‘advantageous to students’, normally the date of implementation will be effective immediately or at the next available intake for the admitting Faculty.”

5. **GFC Academic Standards Committee (ASC) Terms of Reference (Mandate):** The Office of the Provost and Vice-President (Academic) has determined that the proposed changes are **editorial** in nature. ASC’s terms of reference provide that “the term ‘**routine and/or editorial**’ refers to proposals which do not involve or affect other Faculties or units; do not form part of a proposal for a new program; and do not involve alteration of an existing quota or establishment of a new quota. Editorial or routine changes include any and all changes to the

FINAL Item No. 7

	<p>wording of an admissions or academic standing policy” (3.A.i).</p> <p>Further, “ASC acts for GFC in approving routine and/or editorial changes to both admissions/transfer policies and academic standing regulations” (Section 3.B.ii).</p>
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Routing (Include meeting dates)

Consultative Route (parties who have seen the proposal and in what capacity)	Deborah Gougeon, Assistant Registrar (Admissions), Office of the Registrar; Representatives of the Faculties of Arts, Education, and Pharmacy and Pharmaceutical Sciences
Approval Route (Governance) (including meeting dates)	GFC Academic Standards Committee (September 20, 2012) – for final approval
Final Approver	GFC Academic Standards Committee

Attachments:

Attachment 1 (pages 1 – 4): Proposed Removal of References to the Test of Spoken English (TSE) in the University Calendar and Concurrent Clarification on the University’s Spoken English Requirement

Prepared by: Lihong Yang, Assistant Registrar (International Admissions), Office of the Registrar, lihong@ualberta.ca; Claire Burke, Acting Policy Development and Issues Advisor, Office of the Registrar, claire.burke@ualberta.ca

Office of the Registrar Calendar Changes 2013-2014

Current

Proposed

<p>13.3 Language Proficiency Requirements</p> <p>...</p> <p>13.3.2 Spoken English Requirement</p> <p>Besides demonstrating overall English language proficiency, applicants to the teaching and health sciences disciplines need a further level of spoken English proficiency, regardless of their citizenship status or country of origin. The University of Alberta reserves the right to use discretion in determining adequate levels of spoken English language proficiency. In some cases, additional English language testing, conducted by the Faculty of Extension, may be required. To determine whether or not proof of spoken English proficiency is required, applicants should verify specific admission requirements for intended program(s). See §15.</p> <p>Spoken English proficiency may be shown in any of the following ways:</p> <ol style="list-style-type: none"> (1) Six full years of education in English in Canada or the equivalent in another country where English is the principal language. Such education must include the Alberta Grade 12, or equivalent level, and can be in a combination of secondary and postsecondary training (see notes 1, 2, 3 and 5). (2) Successful completion of the equivalent of six years of full-time instruction in a school/institution in Canada in which the major language of instruction is other than English, but where the level of English proficiency required for graduation is equivalent to that in English language schools/institutions in Canada (see notes 1, 2, 3 and 5). (3) A score of at least 50 on the TSE (Test of Spoken English) or a minimum speaking score of 26 points on the TOEFL iBT test or a minimum speaking score of 7.5 on the IELTS test (see note 4). 	<p>13.3 Language Proficiency Requirements</p> <p>...</p> <p>13.3.2 Spoken English Requirement</p> <p>Besides demonstrating overall English language proficiency, applicants to the teaching and health sciences disciplines need a further level of spoken English proficiency, regardless of their citizenship status or country of origin. The University of Alberta reserves the right to use discretion in determining adequate levels of spoken English language proficiency. In some cases, additional English language testing, conducted by the Faculty of Extension, may be required. To determine whether or not proof of spoken English proficiency is required, applicants should verify specific admission requirements for intended program(s). See §15.</p> <p>Spoken English proficiency may be shown in any of the following ways:</p> <ol style="list-style-type: none"> (1) Six full years of education in English in Canada or the equivalent in another country where English is the principal language. Such education must include the Alberta Grade 12, or equivalent level, and can be in a combination of secondary and postsecondary training (see notes 1, 2, 3 and 5). (2) Successful completion of the equivalent of six years of full-time instruction in a school/institution in Canada in which the major language of instruction is other than English, but where the level of English proficiency required for graduation is equivalent to that in English language schools/institutions in Canada (see notes 1, 2, 3 and 5). (3) A minimum speaking score of 26 points on the TOEFL iBT test or a minimum speaking score of 7.5 on the IELTS test (see note 4).
<p>15.1.7 BSc in Human Ecology and BSc in Human Ecology/BEEd (Secondary) Combined Degrees</p> <p>....</p> <p>Test of Spoken English (TSE): Applicants to the BSc in Human Ecology/BEEd (Secondary) program must meet a spoken English requirement (see §13.3.2).</p> <p>...</p>	<p>15.1.7 BSc in Human Ecology and BSc in Human Ecology/BEEd (Secondary) Combined Degrees</p> <p>....</p> <p>Spoken English Requirement: Applicants to the BSc in Human Ecology/BEEd (Secondary) program must meet a spoken English requirement (see §13.3.2).</p> <p>...</p>

Office of the Registrar Calendar Changes 2013-2014

Current	Proposed
<p>15.2.10 Bachelor of Music/Bachelor of Education (Elementary) Combined Degrees and Bachelor of Music/Bachelor of Education (Secondary) Combined Degrees General Admission Requirements</p> <p>...</p> <p>IV. Year 4 in the Faculty of Education</p> <p>...</p> <p>(3) Test of Spoken English (TSE): Applicants must also meet a spoken English requirement. See §13.3.2.</p> <p>15.2.11 Bachelor of Arts (Drama)/BEd (Secondary) Combined Degrees</p> <p>...</p> <p>IV. Year 4 in the Faculty of Education</p> <p>...</p> <p>(3) Test of Spoken English (TSE): Applicants must also meet a spoken English requirement. See §13.3.2.</p>	<p>15.2.10 Bachelor of Music/Bachelor of Education (Elementary) Combined Degrees and Bachelor of Music/Bachelor of Education (Secondary) Combined Degrees General Admission Requirements</p> <p>...</p> <p>IV. Year 4 in the Faculty of Education</p> <p>...</p> <p>(3) Spoken English Requirement: Applicants must also meet a spoken English requirement. See §13.3.2.</p> <p>15.2.11 Bachelor of Arts (Drama)/BEd (Secondary) Combined Degrees</p> <p>...</p> <p>IV. Year 4 in the Faculty of Education</p> <p>...</p> <p>(3) Spoken English Requirement: Applicants must also meet a spoken English requirement. See §13.3.2.</p>
<p>15.3.5 Bachelor of Science (BSc)/Bachelor of Education (BEd) (Secondary) Combined Degrees Program (Augustana)</p> <p>...</p> <p>IV. Admission to Year 4 in the Faculty of Education</p> <p>...</p> <p>(4) Test of Spoken English (TSE): Applicants who are normally required to submit a satisfactory TOEFL score must also submit a minimum Test of Spoken English (TSE) score. See §13.3 “English Language Proficiency” for specific score requirements.</p>	<p>15.3.5 Bachelor of Science (BSc)/Bachelor of Education (BEd) (Secondary) Combined Degrees Program (Augustana)</p> <p>...</p> <p>IV. Admission to Year 4 in the Faculty of Education</p> <p>...</p> <p>(4) Spoken English Requirement: Applicants must also meet a spoken English requirement. See §13.3 “English Language Proficiency” for specific score requirements.</p>
<p>15.6 Faculty of Education All Applicants to the Faculty of Education</p> <p>...</p> <p>Test of Spoken English (TSE): Applicants who are normally required to submit a satisfactory TOEFL score must also submit a minimum Test of Spoken English (TSE) score. See §13.3 “English Language Proficiency” for specific score requirements.</p> <p>...</p>	<p>15.6 Faculty of Education All Applicants to the Faculty of Education</p> <p>...</p> <p>Spoken English Requirement: Applicants must also meet a spoken English requirement. See §13.3 “English Language Proficiency” for specific score requirements.</p> <p>...</p>
<p>15.6.8 Bachelor of Science (BSc)/Bachelor of Education (BEd) (Secondary) Combined Degrees Program (Augustana)</p> <p>...</p> <p>(4) Test of Spoken English (TSE): Applicants who are normally required to submit a satisfactory TOEFL score must also submit a minimum Test of Spoken English (TSE) score. See §13.3</p>	<p>15.6.8 Bachelor of Science (BSc)/Bachelor of Education (BEd) (Secondary) Combined Degrees Program (Augustana)</p> <p>...</p> <p>(4) Spoken English Requirement: Applicants must also meet a spoken English requirement. See §13.3 “English Language Proficiency” for specific score requirements.</p>

Office of the Registrar Calendar Changes 2013-2014

Current	Proposed
<p>"English Language Proficiency" for specific score requirements.</p> <p>...</p>	...
<p>15.9 Faculty of Medicine and Dentistry 15.9.2 BSc in Medical Laboratory Science III. Other Requirements</p> <p>...</p> <p>(2) Test of Spoken English (TSE): Applicants must meet a spoken English requirement. (See §13.3.2.)</p> <p>15.9.9 Doctor of Medicine (MD)</p> <p>...</p> <p>(4) Test of Spoken English (TSE): Applicants must meet a spoken English requirement. (See §13.3.2.)</p>	<p>15.9 Faculty of Medicine and Dentistry 15.9.2 BSc in Medical Laboratory Science III. Other Requirements</p> <p>...</p> <p>(2) Spoken English Requirement: Applicants must meet a spoken English requirement. (See §13.3.2.)</p> <p>15.9.9 Doctor of Medicine (MD)</p> <p>...</p> <p>(4) Spoken English Requirement: Applicants must meet a spoken English requirement. (See §13.3.2.)</p>
<p>15.10.3 BA (Native Studies)/BEd Combined Degrees Test of Spoken English (TSE): Applicants must also meet a spoken English requirement. (See §13.3.2).</p>	<p>15.10.3 BA (Native Studies)/BEd Combined Degrees Spoken English Requirement: Applicants must also meet a spoken English requirement. (See §13.3.2).</p>
<p>15.11 Faculty of Nursing All students seeking admission to undergraduate programs in the Faculty of Nursing must present the following:</p> <p>(1) Test of Spoken English (TSE): Applicants must meet a spoken English requirement (see §13.3.2).</p>	<p>15.11 Faculty of Nursing All students seeking admission to undergraduate programs in the Faculty of Nursing must present the following:</p> <p>(1) Spoken English Requirement: Applicants must meet a spoken English requirement (see §13.3.2).</p>
<p>15.12 Faculty of Pharmacy and Pharmaceutical Sciences 15.12.1 BSc in Pharmacy II. Other Requirements</p> <p>(1) Test of Spoken English (TSE): Applicants must meet a spoken English requirement. (See §13.3.2.)</p> <p>...</p>	<p>15.12 Faculty of Pharmacy and Pharmaceutical Sciences 15.12.1 BSc in Pharmacy II. Other Requirements</p> <p>(1) Spoken English Requirement: Applicants must meet a spoken English requirement. (See §13.3.2.)</p> <p>...</p>
<p>15.12.3 PharmD II. Other Requirements</p> <p>...</p> <p>(4) Test of Spoken English (TSE): Applicants must meet a spoken English requirement. (See §13.3.2.)</p> <p>...</p>	<p>15.12.3 PharmD II. Other Requirements</p> <p>...</p> <p>(4) Spoken English Requirement: Applicants must meet a spoken English requirement. (See §13.3.2.)</p> <p>...</p>
<p>15.13.3 Combined Bachelor of Physical Education/Bachelor of Education (BPE/BEd) (Elementary or Secondary Routes)</p> <p>III. Test of Spoken English (TSE):</p>	<p>15.13.3 Combined Bachelor of Physical Education/Bachelor of Education (BPE/BEd) (Elementary or Secondary Routes)</p> <p>III. Spoken English Requirement:</p>

**Office of the Registrar
Calendar Changes 2013-2014**

Current	Proposed
<p>Applicants must also meet a spoken English requirement. See §13.3.2.</p> <p>...</p>	<p>Applicants must also meet a spoken English requirement. See §13.3.2.</p> <p>...</p>
<p>15.15.6 BSc/BEd—Bachelor of Science (Specialization in Science and Education) and Bachelor of Education (Secondary) Combined Degrees</p> <p>III. <u>Test of Spoken English (TSE):</u> Applicants must also meet a Spoken English requirement. (See §13.3.2)</p>	<p>15.15.6 BSc/BEd—Bachelor of Science (Specialization in Science and Education) and Bachelor of Education (Secondary) Combined Degrees</p> <p>III. <u>Spoken English Requirement:</u> Applicants must also meet a Spoken English requirement. (See §13.3.2)</p>

OUTLINE OF ISSUE

Agenda Title: **University of Alberta Handbook on Certificate Development from the Offices of the Provost and Vice-President (Academic) and the Registrar**

Motion: THAT the GFC Academic Standards Committee recommend to the GFC Academic Planning Committee the approval of the University of Alberta Handbook on Certificate Development as the guidelines for certificate development at the University, as submitted by the Offices of the Provost and Vice-President (Academic) and the Registrar and set forth in Attachment 1 (as amended), to take effect upon final approval.

Item

Action Requested	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Provost and Vice-President (Academic)
Presenters	Bill Connor, Vice-Provost (Academic Programs and Instruction) and Chair, GFC Academic Standards Committee (ASC); Ada Schmude, Associate Registrar and Director of Records, Office of the Registrar
Subject	Approval of the University of Alberta Handbook on Certificate Development

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is (please be specific)	To approve the Handbook on Certificate Development so that guidelines are in place for both governing committees and proposers of certificates.
The Impact of the Proposal is	Minimal.
Replaces/Revises (eg, policies, resolutions)	N/A
Timeline/Implementation Date	N/A
Estimated Cost	N/A
Sources of Funding	N/A
Notes	N/A

Alignment/Compliance

Alignment with Guiding Documents	<i>Dare to Discover</i> and <i>Dare to Deliver</i>
Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please <u>quote</u> legislation and include identifying section numbers)	<p>1. <i>Post-Secondary Learning Act (PSLA)</i>: The <i>PSLA</i> gives GFC responsibility, subject to the authority of the Board of Governors, over academic affairs. Further, the <i>PSLA</i> gives the Board of Governors authority over certain admission requirements and rules respecting enrolment. The Board has delegated its authority over admissions requirements and rules respecting enrolment to GFC and the GFC ASC (Academic Standards Committee). (Sections 26(1), 60(1)(c) and (d)).</p> <p>2. <i>PSLA</i>: The <i>PSLA</i> gives Faculty Councils power to “provide for the admission of students to the faculty” (29(1)(c)).</p> <p>3. GFC Academic Standards Committee (ASC) Terms of Reference (Section 3. Mandate of the Committee/G. Certificates Approval Route: (All Faculties)):</p> <p>“GFC delegated to ASC the authority to approve proposals for the establishment of and termination of credit and non-credit certificates,</p>

	<p>regardless of the proposing academic unit. Where additional funding and/or space is required to support the offering of the proposed certificate and/or if, in the opinion of the Provost and Vice-President (Academic) (or delegate), the certificate requires Government approval, ASC would provide a recommendation on the (proposed) initiative to the GFC Academic Planning Committee (APC). (GFC 31 MAY 2005)(EXEC 12 JAN 2009)”</p> <p>4. GFC Academic Planning Committee (APC) Terms of Reference (Section 3. Mandate of the Committee): “[...]”</p> <p>8. Establishment/Termination of Academic Programs</p> <p>NOTE: APC deals with major program matters; minor program matters are dealt with through the GFC-mandated course/program approval process. The Provost and Vice-President (Academic) decides what is major or minor.</p> <p>a. To approve the establishment of new academic programs at the University of Alberta or those administered in cooperation with other post-secondary institutions.</p> <p>b. To recommend to GFC on the termination of academic programs at the University of Alberta or those administered in cooperation with other post-secondary institutions. (GFC 27 MAY 2002)</p> <p>c. To receive advice and comment from FDC on any facilities-related matter which may affect academic programs normally before an academic program proposal is considered by APC. Facilities-related matters may include requests for additional space or major new construction projects.</p> <p>d. Where additional funding and/or space is required to support the offering of a proposed certificate and/or if, in the opinion of the Provost and Vice-President (Academic) the certificate required Government approval, ASC would provide a recommendation on the (proposed) initiative to APC. APC, in turn, would have the GFC delegated authority to give final approval for the proposal in those cases where Government approval of the certificate is not required; in cases where Government approval is required, APC would provide recommendation on the proposal to the Board of Governors (or delegate body). (GFC 31 MAY 2005).”</p>
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Routing (Include meeting dates)

Consultative Route (parties who have seen the proposal and in what capacity)	Academic Policy and Process Review Task Force (Submissions List); Provost’s Certificate Oversight Committee; GFC ASC Subcommittee on Standards (December 6, 2011) – for discussion; GFC ASC Certificate Working Group Members
Approval Route (Governance) (including meeting dates)	GFC Academic Standards Committee (September 20, 2012) – for recommendation; GFC Academic Planning Committee (October 10, 2012) – for final approval
Final Approver	GFC Academic Planning Committee

Attachments:

1. Attachment 1 (pages 1 – 28): Proposed University of Alberta Handbook on Certificate Development

Prepared by: Bobbi Schiestel, Portfolio Initiatives Manager, Office of the Provost and Vice-President (Academic), bobbi.schiestel@ualberta.ca; and University Governance



UNIVERSITY OF
ALBERTA

**HANDBOOK ON
CERTIFICATE
DEVELOPMENT**

AUGUST 2012 EDITION

THE UNIVERSITY OF ALBERTA offers three general types of certificates across a range of disciplines. The intent of this handbook is to provide guidance on each certificate type to assist Faculties and Departments with the development and enhancement of these credentials.

PURPOSE OF CERTIFICATES

Certificates are intended to recognize student achievement in particular areas of focus not readily apparent on a student's degree or transcript.

EMBEDDED CREDIT CERTIFICATES

The University of Alberta began offering embedded credit certificates in 2006. An embedded credit certificate implies that the requirements of the certificate can be met by students during the completion of their regular degree program. The embedded certificate defines a specific area of focus for the student during the course of their degree program. In some cases, students may choose to complete courses extra to their degree in order to receive a certificate. Embedded credit certificate programs may be offered at either the undergraduate or graduate level. There are no additional fees assessed for courses taken towards an embedded certificate other than those that would normally apply to those courses. Faculties are responsible for the administration and monitoring of their students in embedded credit certificate programs. At the time of degree program completion, Faculties must provide the Registrar's Office with the names and ID numbers of those students that have also completed the requirements for an embedded credit certificate.

Embedded credit certificates are approved by the following route: Faculty Council of the proposing Faculty¹, GFC Academic Standards Committee Sub-committee on Standards, GFC Academic Standards Committee (final approver). In the event that the certificate proposal includes significant resource implications, the certificate will also be sent to the GFC Academic Planning Committee for approval.

Embedded certificates that offer an interdisciplinary area of focus for students across Faculties are approved by the same route. The Faculty in which the certificate is being initiated would be considered the proposing Faculty; all certificates must have a proposing Faculty. An embedded certificate that is being offered jointly by two or more Faculties would be reviewed by both Faculty Councils. Certificate proposals affecting

¹ The proposing Faculty for all graduate embedded certificates is the Faculty of Graduate Studies and Research.

another Faculty (i.e. courses required for the certificate, course capacity, etc.) should be developed in consultation with the appropriate Associate Dean responsible for programs in the impacted Faculty. Evidence of consultation will be required for final approval.

Embedded Credit Certificate Examples:

- Certificate in Peace and Post-Conflict Studies (Arts)

- Certificate in Community-based Research and Evaluation (FGSR and Extension)

FREESTANDING CREDIT CERTIFICATES

At the April 28, 2008 meeting of the Board Educational Affairs Committee (BEAC), the University of Alberta approved the freestanding credit certificate as a new credential for the University of Alberta. As the name implies, freestanding credit certificates are stand-alone programs, taken independent of a degree program. Freestanding credit certificates may be offered at the undergraduate or graduate level. Students are admitted and registered directly into the freestanding credit certificate program. Since the University does not receive government funding for these programs, the Board of Governors determined that all freestanding credit certificates are to be assessed using a cost-recovery fee model.

The provincial Ministry of Enterprise and Advanced Education (EAE) has provided a framework for freestanding credit certificates and diplomas (see Appendix C). This framework outlines the intent of each program and the expected length.

Free-standing credit certificates are approved by the following route: proposing Faculty Council², GFC Academic Standards Committee Sub-committee on Standards, GFC Academic Standards Committee, GFC Academic Planning Committee and the Minister of EAE. Proposals for freestanding certificates are submitted to EAE via the Program Registry System (PRS). This process is coordinated by the Office of the Provost and Vice-President (Academic).

As freestanding credit certificates are cost-recovery, the cost-recovery fees model must be presented to the Registrar's Advisory Committee on Fees (RACF). Once this committee has vetted the proposal, the Registrar presents the proposal to the Provost for final approval of the cost-recovery fees.

Freestanding Credit Certificate Examples:

- Certificate in Aboriginal Governance and Partnership³ (Native Studies)

- Certificate in Pain Management (FGSR and Rehabilitation Medicine).

² The proposing Faculty for all graduate freestanding certificates is the Faculty of Graduate Studies and Research.

³ The Faculty of Native Studies offers both an embedded and a freestanding certificate in Aboriginal Governance and Partnership.

CHECKLIST FOR DEVELOPMENT OF EMBEDDED AND FREESTANDING CREDIT CERTIFICATES

Faculties and Departments should consider the following when developing embedded credit certificates and freestanding credit certificates.

	EMBEDDED CREDIT	FREESTANDING CREDIT
ADMISSION REQUIREMENTS	As outlined in Calendar for the student's degree program.	As determined by the offering unit. Included as part of the proposal and approval process. A two-column Calendar entry is required.
ADMISSION PROCESS	Where required, a clear admission point and process should be included in the proposal. If the certificate is outside a students' Faculty, they should be advised to inform their Faculty of their admission to the certificate program immediately.	Standard admission process.
UNITS OF COURSE WEIGHT	Undergraduate: Normally, *12 - *30 units of course weight (primarily at the 300 and 400 level). Certificates requiring fewer academic credits should include significant experiential components and/or a capstone course or project. Graduate: Usually *9 units of course weight.	As per Ministry of EAE Framework (see Appendix C)
OVERLAP	No more than half of the course requirements for one certificate may overlap with the requirements of another certificate.	No more than half of the course requirements for one certificate may overlap with the requirements of another certificate.
REGISTRATION	Through Bear Tracks.	Through Bear Tracks.
START/END DATES	Currently adhere to standard term structure of the University.	Currently adhere to standard term structure of the University.
ASSESSMENT/ GRADING	Follows relevant University and Faculty regulations.	Follows relevant University and Faculty regulations.
TUITION FEES	Tuition is assessed at the standard rates for courses in which the students are registered. No additional tuition fees are assessed for courses taken as a part of the embedded certificate program.	Tuition is assessed on a cost-recovery fee basis. Students are also required to submit an application fee when they apply.

PROGRAM REGISTRY SYSTEM	Embedded credit certificates do not appear in the Provincial Government's Program Registry System.	Freestanding credit certificates are proposed to the Minister of EAE via the Program Registry System. Once approved, certificates are assigned a program code.
LOANS	Loan eligibility is based on the student's degree program.	Students can apply for loans.
TRANSCRIPTS/PARCHMENTS	The student receives a separate parchment for the certificate. This parchment is produced by Office of the Registrar. The certificate is noted on the transcript.	The student receives a separate parchment for the certificate. This parchment is produced by Office of the Registrar. The certificate is noted on the transcript.
GRADUATION CEREMONY	Students may attend the University's Convocation ceremonies according to the degree being received.	Students do not attend the University's Convocation Ceremonies. A Faculty or Department may conduct their own event.
CODES OF BEHAVIOR	Applicable.	Applicable.
PROPOSAL TEMPLATE	Embedded Credit Certificate Template (see Appendix A)	Freestanding Credit Certificate Template (see Appendix B)
CONSULTATION	Office of the Dean	Office of the Dean
APPROVAL/GOVERNANCE (NORMALLY)	Proposing Faculty Council GFC Academic Standards Committee Subcommittee on Standards GFC Academic Standards Committee (final approval)	Proposing Faculty Council GFC Academic Standards Committee Subcommittee on Standards GFC Academic Standards Committee GFC Academic Planning Committee Minister of EAE NB: Cost-Recovery Fees are presented to the Registrar's Advisory Committee on Fees with final approval granted by the Provost.
TRANSFER/LADDERING	If applicable to other programs, as determined by admitting Faculty.	If applicable to other programs, as determined by admitting Faculty.
INSTITUTIONAL REPORTING	Students would be counted within their degree program.	Contribute to overall institutional reporting.
SCHOLARSHIP	Eligibility determined by the student's degree program.	Not eligible, unless scholarships or awards have been created specifically for the freestanding certificate.
MAXIMUM NUMBER OF CERTIFICATES	Normally, a student may receive no more than two embedded certificates in one degree program.	No maximum.

NON-CREDIT CERTIFICATES

1. Faculty of Extension

The Faculty of Extension offers a variety of non-credit continuing education certificates. These programs are administered by the Faculty and follow the policies and procedures of the Faculty.

Approval: Non-credit certificates are reviewed by the proposing Faculty Council, GFC Academic Standards Committee Sub-committee on Standards and GFC Academic Standards Committee. Faculties are asked to provide, on an annual basis, a list of updated program changes to the Provost and Vice-President (Academic) by July 1 of each year.

Example: Certificate in Human Resources Management (Extension)

2. Continuing Professional Development

Many faculties and departments offer non-credit programs that are targeted towards working professionals. Examples include short programs offered by the School of Business, or programs offered by the Faculty of Pharmacy and Pharmaceutical Sciences to pharmacists, or the Faculty of Medicine and Dentistry to dentists and physicians. Each Faculty holds responsibility for the overall administration of their own continuing professional development programs.

Approval: There is no institutional approval for continuing professional development non-credit credentials offered by Faculties.

Example: Leadership Development Program (Business)

DIPLOMAS

Diploma programs have existed at the University of Alberta for many years without any formal singular structure or framework. Existing diploma programs are all somewhat unique. For example, long-standing diplomas in the Faculty of Education offer post-graduation opportunities for further study in specific areas. The Faculty of Medicine and Dentistry offers a two-year diploma program in Dental Hygiene that can be laddered into the Bachelor of Science, Dental Hygiene Specialization.

Moving forward, diplomas will be treated as a freestanding credit credential in the same way as a freestanding credit certificate. The Post-degree Credit Certificate and Diploma Framework (Ministry of EAE) does imagine structures and expected outcomes for diplomas at various levels (e.g. post-baccalaureate, post-Master's, etc.). New proposals for freestanding credit diplomas will use the same template as those for freestanding credit certificates. Whereas the Board of Governors has ruled that freestanding certificate programs must be cost-recovery, no such rule exists on the record for diploma programs. Existing diploma programs, like those in Education, align with regular tuition models. Existing diploma program graduates are recognized at convocation and diploma programs do appear on the transcripts of students.

APPENDICES

The following pages contain documents relevant to the creation of various certificates at the University of Alberta.

**Program Approval Template
Embedded Credit Certificates**

This template is to be used for proposals calling for the establishment of new University of Alberta embedded credit certificates. Embedded credit certificates are taken concurrently with a degree program of the University of Alberta. (Certificate in Peace and Post-Conflict Studies offered by the Faculty of Arts)

Governance: Embedded credit certificates are approved by the following route: Faculty Council, GFC Academic Standards Committee (ASC) Sub-committee on Standards (SOS), GFC ASC. In the event that the certificate proposal includes significant resource implications, the certificate will also be sent to GFC APC for approval.

Section A: Basics		
Program Name		
Sponsoring Faculty/ Academic Unit		
Contact information	Name and Title	
	Phone	
	Email	
Institution(s) If multiple institutions are involved, specify the nature of the collaboration. Identify which institution(s) will award the credential.		
Units of Course Weight		
Program Synopsis Describe the program. Include curriculum content, target student group, target employment, further education options, etc.		

Section B: Rationale, Implications and Impact	
Rationale for Introduction of Certificate Outline the rationale for the proposed embedded credit certificate and provide supporting data if applicable – eg. Results of student or economic demand analyses; consultation with wider community, etc.	
Vision and Academic Plan How does the proposed program connect to the University’s vision <i>Dare to Discover?</i> How does the program further the University’s Academic Plan?	
Resource Implications Identify the resource implications of the proposed embedded credit	

APPENDIX A: EMBEDDED CREDIT CERTIFICATE TEMPLATE

certificate. Identify if resources are being re-allocated to or from other areas, and outline the implications of this re-allocation.	
Enrolment Outline the expected enrolment for the embedded credit certificate and any potential impacts on course offerings.	
Implications of Introduction of the Credit Certificate Identify the implications of the proposed embedded credit certificate for the system. For example, will it affect other programs at the U of A, programs at other institutions, etc.?	
Consultation Describe any consultation and/or potential impacts on service units of the University, including the Office of the Registrar and Student Awards, Academic Information and Communication Technologies (AICT), Library Administration, Facilities and Operations, Student Services, etc.	

Appendices	
Appendix A – curriculum and program structure List course names, numbers, and descriptions. Indicate if the courses are new or existing. Include draft content for the University Calendar.	
Appendix B – other Include any additional information in support of the proposal including the Library Impact Statement and letters of support.	

October 22, 2010



Program Approval Template Free-Standing Credit Certificates and Diplomas

This template is to be used for proposals calling for the establishment of new University of Alberta free-standing credit certificates and diplomas. Free-standing credit certificates and diplomas are not offered as a part of any degree program at the University of Alberta. Students in free-standing credit certificate and diploma programs are not required to be current University of Alberta students in order to gain admission. (Example: Certificate in Stroke Rehabilitation offered by the Faculty of Rehabilitation Medicine)

Governance: Free-standing credit certificates and diplomas are approved by the following route: Faculty Council, GFC Academic Standards Committee (ASC) Sub-committee on Standards (SOS), GFC ASC, GFC APC and the Minister of Advanced Education and Technology.

All free-standing credit certificate and diploma programs at the University of Alberta have a cost-recovery fee structure. Proposed fees are approved by the Provost and Vice-President (Academic) after review by the Registrar's Advisory Committee on Fees (RACF). This approval process is separate from the program approval process outlined above.

Section A: Basics		
Program Name		
Credential Select one. (See definitions below)	<input type="checkbox"/> University Certificate (Admission requirement: high school) <input type="checkbox"/> University Certificate (Admission requirement: baccalaureate degree) <input type="checkbox"/> University Diploma (Admission requirement: high school) <input type="checkbox"/> University Diploma (Admission requirement: baccalaureate degree) <input type="checkbox"/> Post-Baccalaureate Certificate <input type="checkbox"/> Post-Master's Certificate <input type="checkbox"/> Post-Doctoral Certificate	
Sponsoring Faculty/ Academic Unit		
Contact information	Name and Title	
	Phone	
	Email	
Institution(s) If multiple institutions are involved, specify the nature of the collaboration. Identify which institution(s) will award the credential.		
Program length – years		
Program Synopsis Describe the program. Include curriculum content, target student group, target employment, further education options, etc.		
Provider Comments Include information about brokering arrangements, status of program accreditation or approval by an outside body, etc.		

Section B: Detailed System Coordination Analysis	
<p>Relationship to existing programs at the institution How does the proposed program fit with other programs at the institution, in terms of program type, student mix, and instructional expertise? What are the anticipated impacts (positive or negative) on existing programs?</p>	
<p>Similarity or relationship to other programs How does the program fit within Alberta's post-secondary system? Which programs does it complement/compete with? If there is duplication, how is it warranted? What are the laddering opportunities to/from the program? What features make the program unique?</p>	
<p>Consultation with other Alberta institutions offering similar programs What consultations have taken place with institutions that offer similar programs or that may be affected by the implementation of the program? What are the potential student transfer arrangements?</p>	
<p>What alternatives exist and why is this proposal the best strategy for the system? Why is a new program being developed rather than brokering or expanding an existing program? How will the system benefit from establishing the proposed program?</p>	

Section C: Marketability Assessment	
<p>Results of student demand analysis What steps have been taken to assess student demand (Application Submission Initiative data; student inquiries, surveys, wait lists, etc.)? What are the qualitative/quantitative results? What is the institution's plan for student recruitment and selection?</p>	
<p>Results of economic demand analysis What steps have been taken to</p>	

<p>assess regional, provincial and national labour market demand (employer surveys, job ads, labour market statistics, etc.)? What are the qualitative/ quantitative results? If the program does not lead directly to employment, what are the long-term economic benefits for graduates?</p>	
<p>Evidence of support from industry, employers, professional organizations, other institutions Which employers, professional associations, regulatory bodies and institutions were consulted, and which of them will be submitting letters in support of the program? If work experience is part of the program, which employers are willing to provide placements?</p>	

Section D: Demonstration of Financial Viability	
<p>Annual Budget and funding sources Provide detailed budget information in the Funding section. If necessary, use this section to include additional information.</p>	
<p>Anticipated impact on internal resources If institutional resources will be a source of revenue, what is the source of funding (e.g.: fundraising, re-allocation)? What will the impact be on other programs and service areas (e.g.: student services, library, facilities)?</p>	
<p>Anticipated financial impact on students and Students Finance How does the tuition fee compare with similar programs at the institution and across the system? What is the anticipated percentage of students who will seek SF support?</p>	

Section E: Additional Questions – University of Alberta	
<p>Vision and Academic Plan How does the proposed program connect to the University's vision</p>	

<i>Dare to Discover?</i> How does the program further the University's Academic Plan?	
Consultation Describe any consultation and/or potential impacts on service units of the University, including the Office of the Registrar and Student Awards, Academic Information and Communication Technologies (AICT), Library Administration, Facilities and Operations, Student Services, etc.	

Appendices	
Appendix A – curriculum and program structure List course names, numbers, credits/hours; practicum credits/hours; course descriptions; and total instructional hours. Include draft content for the University Calendar.	
Appendix B – other Include any additional information in support of the proposal including the Library Impact Statement and letters of support.	

Enrolment

List proposed enrolment data. If program implementation will occur over a number of years, provide data for each year up to full implementation. If part-time students are anticipated, convert part-time enrolments and include in full-time enrolment projections.

Proposed Enrolment	Year 1	Year 2	Year 3	Year 4	Annual Ongoing
• Total Full-Time head count	0	0	0	0	0
• Full-Time Year 1					
• Full-Time Year 2					
• Full-Time Year 3					
• Full-Time Year 4					
• Total FLE	0	0	0	0	0
• FLE Year 1					
• FLE Year 2					
• FLE Year 3					
• FLE Year 4					
• Anticipated Number of Graduates					
Provider Comments Provide clarification of or additional information about the data in the enrolment table.					

Funding

Provide the program budget, including the applicable sources of revenue. If program implementation will occur over a number of years, provide data for each year up to full implementation. All free-standing credit certificates and diplomas at the University of Alberta have a cost-recovery fee structure so the program budget should include the anticipated student fee. Note that the fees are approved by the Provost and Vice-President (Academic) after review by the Registrar's Advisory Committee on Fees (RACF).

Credit Certificate and Diploma Framework

The information contained below is taken from the Advanced Education and Technology Post-Degree Credit Certificate and Diploma Framework.

Credential	Minimum Credits	Admission	Intent
University Certificate	30	High School	<ul style="list-style-type: none"> An individual would like to acquire skills and experience at the undergraduate level. Intent of the credential is to recognize a general understanding of the subject matter that defines a discipline or specialization, and the credential may ladder to an undergraduate diploma or an undergraduate degree.
University Certificate	15	Bachelor's Degree	<ul style="list-style-type: none"> An individual may require skills and expertise at the undergraduate level; for example, a teacher wanting to learn a language. Intent of the credential is to recognize a basic level of education in the discipline, and the credential may ladder to an undergraduate diploma or a second baccalaureate degree.
University Diploma	60	High School	<ul style="list-style-type: none"> An individual would like to acquire skills and expertise at the undergraduate level. Intent of the credential is to recognize an intermediate level of education in the discipline or specialization, and the credential may ladder to a baccalaureate degree.
University Diploma	30	Bachelor's degree	<ul style="list-style-type: none"> An individual may require skills and expertise at the undergraduate level; for example, a teacher wanting to learn a language. Intent of the credential is to recognize an intermediate level of education in the discipline, and the credential may ladder to a second baccalaureate degree.
Post-Baccalaureate Certificate	9	Bachelor's Degree	<ul style="list-style-type: none"> An individual would like to pursue graduate-level coursework, without committing to a master's degree. Intent of the credential is to recognize specialized education in the discipline, and the credential may ladder to a post-baccalaureate diploma or master's

APPENDIX B: FREESTANDING CREDIT CERTIFICATE TEMPLATE

			degree.
Post-Master's Certificate	9	Master's degree	<ul style="list-style-type: none"> • An individual would like to pursue graduate-level coursework, without committing to a doctoral degree. • Intent of the credential is to recognize specialized education in the discipline, and the credential may ladder to a post-master's diploma or doctoral degree.
Post-Doctoral Certificate	9	Doctoral degree	<ul style="list-style-type: none"> • An individual would like to pursue doctoral-level coursework. • Intent of the credential is to recognize specialized education in the discipline, and the credential may ladder to a post-doctoral diploma.

VISION

Post-degree credit certificate and diploma programs are an extension of existing approved degree programs. These credentials recognize the role of universities in addressing the lifelong learning needs of graduates of both undergraduate and graduate programs. This is consistent with the Campus Alberta concept of lifelong learning being foundational to an individual's employability and personal fulfillment and to Alberta's competitiveness.

In our knowledge-based economy, many professions require workers to continue or update their education in order to keep abreast of new advances in research and developments within the industry. Increasingly, university graduates need to engage in education programs to add new areas of expertise, but with full-time jobs, they may not desire to commit to another degree program. Through careful structuring of existing courses from undergraduate or graduate programs, post-degree credit certificate and diploma programs provide an opportunity for students to engage in a program of study that fulfills an immediate need and also has the potential to ladder into the existing program.

FRAMEWORK

The following differentiated framework for post-degree credit certificates and diplomas distinguishes the credentials by the level of coursework and the entry-level of the student. Diplomas require more credits than certificates, as well as a greater degree of mastery of subject matter and learning outcomes.

Proposals for new certificate and diploma programs or changes to existing programs are submitted to EAE for approval through the Program Registry System. A Campus Alberta Quality Council review of the proposals is not required.

Credential	Minimum Credits	Admission	Intent
University Certificate	30	High School	<ul style="list-style-type: none"> • An individual would like to acquire skills and experience at the undergraduate level. • Intent of the credential is to recognize a general understanding of the subject matter that defines a discipline or specialization, and the credential may ladder to an undergraduate diploma or an undergraduate degree.
University Certificate	15	Bachelor's Degree	<ul style="list-style-type: none"> • An individual may require skills and expertise at the undergraduate level; for example, a teacher wanting to learn a language. • Intent of the credential is to recognize a basic level of education in the discipline, and the credential may ladder to an undergraduate diploma or a second baccalaureate degree.
University Diploma	60	High School	<ul style="list-style-type: none"> • An individual would like to acquire skills and expertise at the undergraduate level. • Intent of the credential is to recognize an intermediate level of education in the discipline or specialization, and the credential may ladder to a baccalaureate degree.
University Diploma	30	Bachelor's degree	<ul style="list-style-type: none"> • An individual may require skills and expertise at the undergraduate level; for example, a teacher wanting to learn a language. • Intent of the credential is to recognize an intermediate level of education in the discipline, and the credential may ladder to a second baccalaureate degree.

Post-Baccalaureate Certificate	9	Bachelor's Degree	<ul style="list-style-type: none"> • An individual would like to pursue graduate-level coursework, without committing to a master's degree. • Intent of the credential is to recognize specialized education in the discipline, and the credential may ladder to a post-baccalaureate diploma or master's degree.
Post-Master's Certificate	9	Master's degree	<ul style="list-style-type: none"> • An individual would like to pursue graduate-level coursework, without committing to a doctoral degree. • Intent of the credential is to recognize specialized education in the discipline, and the credential may ladder to a post-master's diploma or doctoral degree.
Post-Doctoral Certificate	9	Doctoral degree	<ul style="list-style-type: none"> • An individual would like to pursue doctoral-level coursework. • Intent of the credential is to recognize specialized education in the discipline, and the credential may ladder to a post-doctoral diploma.

The **University Certificate** and **University Diploma** with a high school admission requirement do not fall under the category of post-degree credit certificate and diplomas. They are included here to represent the credentials that currently exist at the University of Lethbridge and Athabasca University.

Credential	Minimum Credits	Admission	Intent
University Certificate	30	High School	<ul style="list-style-type: none"> • An individual would like to acquire skills and expertise at the undergraduate level. • Intent of the credential is to recognize a general understanding of the subject matter that defines a discipline or specialization, and the credential may ladder to an undergraduate diploma or a baccalaureate degree.
University Diploma	60	High School	<ul style="list-style-type: none"> • An individual would like to acquire skills and expertise at the undergraduate level. • Intent of the credential is to recognize an intermediate level of education in the discipline or specialization, and the credential may ladder to a baccalaureate degree.

**Program Approval Template
Non-Credit Certificates**

This template is to be used for proposals calling for the establishment of new University of Alberta non-credit certificate. Non-credit certificates are offered and administered largely by a Faculty or Department. (Example: Certificate in Human Resources offered by the Faculty of Extension)

Governance: Non- credit certificates are reviewed by the appropriate Faculty Council, GFC Academic Standards Committee (ASC) Sub-committee on Standards (SOS) and GFC ASC. Faculties are asked to provide, on an annual basis, a list of updated program changes to the Provost and Vice-President (Academic) by July 1 of each year.

Section A: Basics		
Certificate Name		
Sponsoring Faculty/ Academic Unit		
Contact information	Name and Title	
	Phone	
	Email	
Program Synopsis Provide a brief description of the non-credit certificate.		

Section B: Rationale, Implications and Impacts	
Rationale for Introduction of Certificate Outline the rationale for the proposed non-credit certificate.	
Resource Implications Identify the resource implications of the proposed embedded credit certificate. Identify if resources are being re-allocated to or from other areas, and outline the implications of this re-allocation.	
Consultation Describe any consultation and/or potential impacts on service units of the University, including the Office of the Registrar and Student Awards, Academic Information and Communication Technologies (AICT), Library Administration, Facilities and Operations, Student Services, etc.	

Appendices	
Include any additional information in support of the proposal including any Calendar content, the Library Impact Statement and letters of support.	

APPENDIX E

Sample Calendar Entries

EMBEDDED CREDIT CERTIFICATE

44.25.4 Certificate in Globalization and Governance

Globalization has brought fundamental changes to the conduct and study of local, national, international and transnational politics. This Certificate in Globalization and Governance includes undergraduate POL S lecture and seminar courses that focus on the dynamics of globalization and the challenges it presents to politics, governance and public policy throughout the North and South.

This Certificate will be awarded only at the same time as a student receives a BA with a major, Honors, or minor in POL S (or a BSc with a POL S minor).

Students may pursue this Certificate in Globalization and Governance by fulfilling existing requirements for majors, minors or Honors in Political Science and by completing a minimum of 27 from the following designated courses: POL S 230; 240; 260; 266; 303; 325; 333; 334; 345; 357; 361; 364; 370; 374; 375; 376; 379; 380; 396; 434; 437; 443; 444; 445; 446; 460; 462; 463; 468; 469; 474. [No more than 6 from POL S 230, 240, and 260 may be counted towards the Certificate.]

EMBEDDED CREDIT CERTIFICATE (OFFERED OUTSIDE OF A STUDENT'S FACULTY)

60.64.7 Certificate in Community Service-Learning

Students in the Bachelor of Commerce program may pursue the Certificate in Community Service-Learning by fulfilling the requirements of their Business program, including major/minor requirements, and by completing in addition a minimum of 12 credits and one non-credit opportunity as follows:

- (1) At least 3 credits in a CSL-designated course, such as CSL 300 (see §231)
- (2) 9 credits from the list of academic courses approved each year by the CSL Program Office [list of courses available on the CSL website (www.csl.ualberta.ca) or from the CSL Program Office]. Students must satisfactorily meet the CSL requirements of each course.
- (3) Successful completion of one non-credit opportunity. Information about non-credit opportunities that count toward the certificate is available from the CSL Program Office.
- (4) Courses offered by the School of Business that appear on the list of CSL approved courses as in (2) above, may be used to satisfy both major/minor requirements and the requirements for the CSL certificate.
- (5) No more than 6 of the 12 credits may be transfer credits from other postsecondary institutions.
- (6) Students may not take courses extra to their degree for the sole purpose of satisfying the requirements for the certificate.

FREESTANDING CREDIT CERTIFICATE

205.68.4.3 The Post-Baccalaureate Certificate in Pain Management

Pain is a condition that is undertreated, mistreated and misunderstood. To further complicate the problem, medical/paramedical professionals are ill-equipped to treat people with chronic pain because they receive little training about it during their health education careers. The certificate in pain management represents a unique opportunity to address current issues and gaps in the education of health care professionals about chronic pain management. The program is designed to: 1) increase the understanding and importance of an interdisciplinary approach to managing pain through an understanding of the unique and shared roles and responsibilities of various health care professionals on an interdisciplinary team in the assessment and management of chronic pain; 2) enable clinicians to use critical thinking and evidence-based approaches to develop assessment and treatment plans across the pain continuum with the emphasis on complex/chronic pain; and 3) make use of a bio-psycho-social clinical reasoning framework that integrates information across models in the assessment and treatment of pain. The intent of the program is to provide a postprofessional continuing education opportunity that prepares health care professionals to understand and improve their techniques in treating chronic pain.

Entrance Requirements

The minimum admission requirements are 1) a baccalaureate degree in the health sciences from a recognized institution and eligibility for registration in the candidate's professional College (or equivalent in the province of residence); or 2) be enrolled in a recognized health profession training program from a recognized institution and have permission from the student's home department to register in the Certificate program; 3) ability to communicate in English.

Program Requirements

The post-baccalaureate certificate will be granted upon successful completion of three required graduate-level courses: REHAB 535 (3), 536 (3), and 537 (3). See §231 for a description of the courses.

APPENDIX F

Sample parchments and transcript entries

SAMPLE TRANSCRIPT ENTRIES:

Embedded Credit Certificate

Degrees

Confer Date: June 09, 2010

Degree: Bachelor of Arts

Political Science with Sociology Minor

In the Name of: Qetek Htowwoqi Uqevwevoe Futqoj

Confer Date: June 09, 2010

Degree: Certificate in Peace and Post-Conflict Studies

In the Name of: Qetek Htowwoqi Uqevwevoe Futqoj

Confer Date: June 09, 2010

Degree: Certificate in Globalization and Governance

In the Name of: Qetek Htowwoqi Uqevwevoe Futqoj

Freestanding Credit Certificate

Degrees

Confer Date: November 15, 2009

Degree: Postgraduate Certificate of the Faculty of Graduate Studies and Research

Francophone Practice for Speech-Language Pathologists

In the Name of: Aponb Anovi Yettiww

Sample Parchments

FACULTY OF ARTS

Certifies by this document to all whom it may concern that

STUDENT NAME

*having completed all the statutory requirements of the
Office of Interdisciplinary Studies
has been granted the*

CERTIFICATE IN PEACE AND POST-CONFLICT STUDIES

*Given at this university on the eighth day of June, two thousand and eleven
in the one hundred and fourth year of the University of Alberta.*

CHANCELLOR

PRESIDENT

CHAIR OF THE BOARD

REGISTRAR

FACULTY OF GRADUATE STUDIES AND RESEARCH

Certifies by this document to all whom it may concern that

STUDENT NAME

*having completed all the statutory requirements
has been granted the*

POST-BACCALAUREATE CERTIFICATE

in Francophone Practice for Speech-Language Pathologists
Rehabilitation Medicine

and awarded all the rights and privileges pertaining to this certificate.

*Given at this university on the eighteenth day of November, two thousand and ten
in the one hundred and fourth year of the University of Alberta.*

CHANCELLOR

PRESIDENT

CHAIR OF THE BOARD

REGISTRAR

