

The following Motions and Documents were considered by the GFC Academic Planning Committee at its April 11, 2012 meeting:

Agenda Title: Augustana Faculty's Proposed Termination of Augustana University College (AUC) Three-Year Bachelor of Arts (BA) (General) and Bachelor of Science (BSc) (General) Degrees

APPROVED MOTION: THAT the GFC Academic Planning Committee recommend to General Faculties Council the proposal submitted by Augustana Faculty for the termination of the existing three-year Augustana University College (AUC) Bachelor of Arts (General) and Bachelor of Science (General) degrees, as set forth in Attachment 1, to take effect upon final approval.

Final Recommended Item: 4

Agenda Title: University of Alberta (Faculty of Graduate Studies and Research and Faculty of Engineering) and Institut National Polytechnique de Lorraine (INPL) Dual Degree Graduate Program Proposal

APPROVED MOTION: THAT the GFC Academic Planning Committee approve, under delegated authority from General Faculties Council, the proposal for a Dual Degree Graduate Program between the Faculty of Graduate Studies and Research and the Faculty of Engineering, University of Alberta, and Institut National Polytechnique de Lorraine (INPL), as set forth in Attachment 1, to take effect upon final approval.

Final Item: 5

OUTLINE OF ISSUE

Agenda Title: **Augustana Faculty’s Proposed Termination of Augustana University College (AUC) Three-Year Bachelor of Arts (BA) (General) and Bachelor of Science (BSc) (General) Degrees**

Motion: THAT the GFC Academic Planning Committee recommend to General Faculties Council the proposal submitted by Augustana Faculty for the termination of the existing three-year Augustana University College (AUC) Bachelor of Arts (General) and Bachelor of Science (General) degrees, as set forth in Attachment 1, to take effect upon final approval.

Item

Action Requested	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Allen Berger, Dean, Augustana Faculty
Presenters	Harry Prest, Associate Dean (Academic Programs), Augustana Faculty
Subject	To consider the proposed termination of the existing three-year Augustana University College (AUC) Bachelor of Arts (General) and Bachelor of Science (General) degrees

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is (please be specific)	To terminate the existing three-year Augustana University College (AUC) Bachelor of Arts (General) and Bachelor of Science (General) degrees.
The Impact of the Proposal is	None. As part of the official merger agreement between the University of Alberta (UofA) and Augustana University College (AUC), dated July 1, 2004, all baccalaureate degree programs offered by AUC that were not approved by GFC would be phased out over a period of seven years from the effective date of the agreement. The two degrees noted here were the only two programs that came under these criteria. As such, these programs were maintained for the possibility of student completion until June 30, 2011. Effectively, this meant that any student desiring to obtain one of these degrees was required to graduate no later than the Fall, 2011, UofA Convocation ceremonies. Current enrollment is 0.
Replaces/Revises (eg, policies, resolutions)	Termination of existing academic programs.
Timeline/Implementation Date	To take effect upon final approval.
Estimated Cost	N/A
Sources of Funding	N/A
Notes	The deletion of the remaining references to these degrees in the UofA <i>Calendar</i> are set out in the draft <i>University Calendar</i> copy associated with this proposal to terminate the above-noted program of study—this information is described in <i>Appendix 2</i> to the (attached) proposal.

Alignment/Compliance

Alignment with Guiding Documents	<i>Dare to Discover, Dare to Deliver</i>
Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please quote legislation and include identifying section)	<p>1. Post-Secondary Learning Act (PSLA): The <i>PSLA</i> gives General Faculties Council (GFC) responsibility, subject to the authority of the Board of Governors, over "academic affairs" (Section 26(1)).</p> <p>2. GFC Academic Standing Committee Subcommittee on Standards</p>

<p>numbers)</p>	<p>(SOS) Terms of Reference: According to GFC ASC SOS's Terms of Reference (Mandate/Section 3), the Committee is "[t]o review and make recommendations to the GFC Academic Standards Committee (ASC) with respect to a number of issues which affect all students at the University of Alberta. These include, but are not limited to:</p> <ul style="list-style-type: none"> a. examination policy b. academic definitions c. academic standing regulations d. admission/transfer requirements." <p>3. GFC Academic Planning Committee (APC) Terms of Reference: According to GFC APC's Terms of Reference (Section 3.8.b), the Committee is "[t]o recommend to GFC on the termination of academic programs at the University of Alberta or those administered in cooperation with other post-secondary institutions."</p> <p>4. Board Learning and Discovery Committee (BLDC) Terms of Reference:</p> <p style="padding-left: 40px;">"3. MANDATE OF THE COMMITTEE</p> <p style="padding-left: 40px;">Except as provided in paragraph 4 hereof and in the Board's General Committee Terms of Reference, the Committee shall, in accordance with the Committee's responsibilities with powers granted under the <i>Post-Secondary Learning Act</i>, monitor, evaluate, advise and make decisions on behalf of the Board with respect to matters concerning the teaching and research affairs of the University, including proposals coming from the administration and from General Faculties Council (the "GFC"), and shall consider future educational expectations and challenges to be faced by the University. The Committee shall also include any other matter delegated to the Committee by the Board.</p> <p style="padding-left: 40px;">[...]</p> <p style="padding-left: 40px;">The Committee shall review, evaluate, and provide information and recommendations to the Board where the Board is making decisions in areas generally related to areas of responsibility of the Committee.</p> <p style="padding-left: 40px;">4. LIMITATIONS ON DELEGATION BY THE BOARD</p> <p style="padding-left: 40px;">This general delegation of authority by the Board to the Committee shall be limited as set out in this paragraph. Notwithstanding the general delegation of authority to the Committee as set out in paragraph 3, the Board shall make all decisions with respect to:</p> <p style="padding-left: 40px;">[...]</p> <ul style="list-style-type: none"> b. program approvals involving the creation or abolition of a degree program (but not specializations of an existing degree).
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Routing (Include meeting dates)

<p>Consultative Route (parties who have seen the</p>	<p>Vice-Provost (Academic Programs and Instruction); Portfolio Initiatives Manager, Office of the Provost and Vice-President</p>
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proposal and in what capacity)	(Academic); ASC Subcommittee on Standards (SOS) (April 3, 2012) – for discussion
Approval Route (Governance) (including meeting dates)	Augustana Faculty Academic Council and Executive Councils – for recommendation; Augustana Faculty Council (April 2, 2011) – for recommendation; GFC Academic Planning Committee (April 11, 2012) – for recommendation; General Faculties Council (May 28, 2012) – for recommendation; Board Learning and Discovery Committee (June 1, 2012) – for recommendation; Board of Governors (June 15, 2012) – for final approval
Final Approver	Board of Governors

Attachments:

- Attachment 1 (pages 1 – 4): Proposal for the Termination of the Three-Year Augustana University College Bachelor of Arts (General) and Bachelor of Science (General) Degrees

Note: A letter of support from the Dean of Augustana Faculty will be provided prior to the GFC APC meeting of April 11, 2012.

Prepared by: Jonathan Hawkins, Assistant Registrar, Augustana Campus (jh12@ualberta.ca)

Program Approval Template A

Program changes are essential to program viability and maintenance of program quality and service to both the student and society. They flow from institutional vigilance and continued review of the needs of society and students. They are also carefully monitored for quality through established institutional processes (see *Quality Assurance at Alberta's Universities*).

This template is a common form that will be used for central vetting and approval at Alberta's public universities, and then submitted to Alberta Advanced Education for approval, in some cases after consultation with the Campus Alberta Quality Council (CAQC). Both reserve the right to ask for further information or clarification. (Note that individual universities have been permitted to develop their own version of the Template, which may list additional questions after the set of common ones.).

This Template applies to

- Program requirement FLE (full-load equivalents) and load weight changes above 5%
- Major/specialization title changes (eg, History to Historical Studies)
- Minor degree title changes (eg, BSc Nutrition to BSc Nutritional Science)
- Short-term suspensions (note: add an enrolment projection table)
- Terminations** (note: add an enrolment projection table)
- For-credit certificate and diploma changes

Basic Information

1. Title of the program: **Augustana University College (AUC) Bachelor of Arts (General) and Bachelor of Science (General) degrees.**
2. Proposed start date: **NA**
3. Length of the program (years): **3 years**
4. University and academic unit: **University of Alberta, Augustana Faculty (maintaining two AUC programs as mandated by the 2004 merger agreement between the University of Alberta (UofA) and AUC).**
5. Collaborating partners at other institutions: **NA**
6. Contact person, with telephone number and e-mail address: **Harry Prest, Associate Dean – Academic Programs, Augustana Faculty. (780) 679-1520, harry.prest@ualberta.ca.**
7. Completed/proposed approval path: **Augustana Faculty Academic Council, Executive Council, and Faculty Council (anticipated April 2, 2012).**
8. Attach proposed program and course University Calendar changes and other supporting documentation. **Deletion of current section 54.8 from UofA Calendar (see attached Appendix 2).**

Program Impact and Rationale


9. Describe the nature of the change. **Termination of the AUC 3-year BA and BSc degree programs.**
10. What is the rationale for the proposed change? **As part of the official merger agreement between UofA and AUC, dated July 1, 2004, all baccalaureate degree programs offered by AUC that were not approved by GFC would be phased out over a period of seven years from the effective date of the agreement. The two degrees noted here were the only two programs that came under these criteria. As such, these programs were maintained for the possibility of student completion until June 30, 2011. Effectively, this meant that any student desiring to obtain one of these degrees was required to graduate no later than the Fall, 2011, UofA Convocation ceremonies.**
11. Provide the expected enrolment (or other) impact on the academic unit(s) offering the program and other affected units if applicable. Include current enrolment. **Current enrolment is 0. Enrolment over the last few years has been small, as a handful of students attempted to complete the program by the June 30, 2011 deadline (see attached Appendix 1).**
12. Do you anticipate an enrolment (or other) impact on programs at other institutions or regulatory bodies? Describe any consultations that have occurred with other institutions and professional organizations. **NA**
13. Are there any resource implications (budget, information technology (IT), library (Library Impact Statement), laboratory, space, student services, administrative services (eg, Registrar's Office), as applicable) for the proposed change? If so, please provide detail and evidence of consultation with affected unit(s) and/or appropriate University officers/committees. **No**

Appendix 1 – Sample Enrolment Table

Proposed Enrolment	2007-08	2008-09	2009-10	2010-11	Annual Ongoing
• Total Full-Time head count	24	5	4	2	0
• BA (General)	17	5	4	2	
• BSc (General)	7	0	0	0	
• Total Part-Time head count	9	7	6	6	0
• BA (General)	4	4	4	3	
• BSc (General)	5	3	2	3	
• Total enrolled head count	33	12	10	8	
• Anticipated Number of Graduates	17	7	4	10*	0

*:Of the remaining students registered in 3 year degree programs in 2010-2011, all 8 enrolled in courses at UofA successfully completed their programs, and 2 other students completed their programs by meeting degree requirements with credits transferred in from other institutions.



Date: 3 April 2012
To: Carl Amrhein, Provost and Vice President (Academic)
From: Allen Berger, Dean and Executive Officer 
 Augustana Campus
Cc: Harry Prest
Re: **Elimination of Augustana's Three-Year Degrees**

Yesterday, 2 April 2012, the Faculty Council of the Augustana Faculty unanimously passed the following motion:

THAT the Augustana Faculty approve the termination of three-year Bachelor degree programs in accordance with:

1. The overview and strategic plan for the merger distributed to the faculty on December 3, 2003, and
2. The Merger Agreement, dated July 1, 2004.

This motion had previously received support from Augustana's Academic Council (Dean, Vice Dean, Associate Deans, Chairs) and from our Executive Council. It has my full support. I should add that there are no longer any students in the pipeline for the three-year degrees. Our final student graduated at the Fall Convocation.

My understanding is that Academic Planning Committee requires this letter of confirmation from the Dean.

OUTLINE OF ISSUE

Agenda Title: **University of Alberta (Faculty of Graduate Studies and Research and Faculty of Engineering) and Institut National Polytechnique de Lorraine (INPL) Dual Degree Graduate Program Proposal**

Motion: THAT the GFC Academic Planning Committee approve, under delegated authority from General Faculties Council, the proposal for a Dual Degree Graduate Program between the Faculty of Graduate Studies and Research and the Faculty of Engineering, University of Alberta, and Institut National Polytechnique de Lorraine (INPL), as set forth in Attachment 1, to take effect upon final approval.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Faculty of Graduate Studies and Research (FGSR) and Faculty of Engineering
Presenter	Mazi Shirvani, Vice-Provost and Dean, Faculty of Graduate Studies and Research (FGSR); Fraser Forbes, Chair, Department of Chemical and Materials Engineering; Hani Henein, Professor, Department of Chemical and Materials Engineering; Ken Cadien, Graduate Coordinator, Department of Chemical and Materials Engineering; Wayne Renke, Professor, Faculty of Law
Subject	Dual Degree Graduate Program between the University of Alberta's Faculty of Engineering and Institut National Polytechnique de Lorraine (INPL)

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is (please be specific)	For the University of Alberta's Faculty of Engineering to offer a Dual Degree Graduate Program through an agreement with Institut National Polytechnique de Lorraine (INPL).
The Impact of the Proposal is	To contribute to the internationalization of graduate degree programs in Engineering through collaboration with Institut National Polytechnique de Lorraine (INPL) and to recruit strong graduate students.
Replaces/Revises (eg, policies, resolutions)	N/A
Timeline/Implementation Date	Upon final approval.
Estimated Cost	N/A
Sources of Funding	N/A
Notes	N/A

Alignment/Compliance

Alignment with Guiding Documents	<p><i>Dare to Discover:</i> Through the 'Connecting Communities' cornerstone, enhances relationships with an international partner thereby enriching the educational environment; <i>Dare to Deliver's</i> engaging communities near and far: "Increase the number, attractiveness and affordability of genuine joint programs, semesters abroad, bilateral exchange programs...Support new academic programs with a global perspective."</p> <p><i>Dare to Deliver,</i> under Connecting Communities, "...creating international opportunities for University of Alberta students [and ...] collaborating</p>
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<p>Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please <u>quote</u> legislation and include identifying section numbers)</p>	<p>internally and with our partners around the world to create more dual and joint-degrees for both graduate and undergraduate students”</p> <ol style="list-style-type: none"> 1. Post-Secondary Learning Act (PSLA): The <i>PSLA</i> gives GFC responsibility, subject to the authority of the Board of Governors, over academic affairs (Section 26(1)). 2. PSLA: GFC may make recommendations to the Board of Governors on a number of matters including the budget and academic planning (Section 26(1)(o)). GFC delegates its power to recommend to the Board on the budget and on new or revised academic programs to the GFC Academic Planning Committee (APC). 3. PSLA: The <i>PSLA</i> gives Faculty Councils power to “provide for the admission of students to the faculty” (29(1)(c)). 4. PSLA: The <i>PSLA</i> gives Faculty Councils the authority to “determine the programs of study for which the faculty is established” (Section 29(1)(a)); to “provide for the admission of students to the faculty” (Section 29(1)(c)); and to “determine the conditions under which a student must withdraw from or may continue the student’s program of studies in a faculty” (Section 29(1)(d)). 5. UAPPOL Shared Credentials Policy is available for review at: https://www.conman.ualberta.ca/stellent/groups/public/@academic/documents/policy/pp_cmp_071730.hcsp 6. UAPPOL Overlapping Programs Proposal Procedure is available for review at: https://www.conman.ualberta.ca/stellent/groups/public/@academic/documents/procedure/pp_cmp_071731.hcsp 7. GFC APC’s Terms of Reference (Mandate): GFC delegated the following to GFC APC, the Provost and Vice-President (Academic) and the Dean of FGSR: “Existing Undergraduate and Graduate Programs: - Extension and/or Substantive Revision of Existing Programs - Revisions to or Extension of Existing Degree Designations <p>All proposals for major changes to existing undergraduate and graduate programs (eg, new degree designation, new curriculum) shall be submitted to the Provost and Vice-President (Academic). [...] The Provost and Vice-President (Academic), after consultation with relevant Offices, committees or advisors[,] will place the proposal before APC. APC has the final authority to approve such proposals unless, in the opinion of the Provost and Vice-President (Academic), the proposal should be forwarded to GFC with an attendant recommendation from APC. [...].” (3.13.)</p>
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	8. PSLA: "The Campus Alberta Quality Council may inquire into and review any matter relating to a proposal to offer a program of study leading to the granting of an applied, baccalaureate, master's or doctoral degree other than a degree in divinity." (Section 109(1))
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Routing (Include meeting dates)

Consultative Route (parties who have seen the proposal and in what capacity)	Cathy Anne Pachnowski, Information and Privacy Office; Tom Hidson, Assistant Registrar, Office of the Registrar; and Sean Malden, University of Alberta International (UAI)
Approval Route (Governance) (including meeting dates)	Department of Chemical and Materials Engineering Council; Faculty of Engineering Graduate Planning Committee; Council of the Faculty of Graduate Studies and Research (February 29, 2012) – for recommendation; GFC Academic Planning Committee (April 11, 2012) – for final approval
Final Approver	GFC Academic Planning Committee

Attachments:

Attachment 1 (pages 1 – 7): Agreement Pursuant to the Memorandum of Understanding (MoU) for a Dual Degree Graduate Program Between the University of Alberta's Faculty of Engineering and Institut National Polytechnique de Lorraine (INPL)

Prepared by René Poliquin, Vice-Dean, Faculty of Graduate Studies and Research,
rene.poliquin@ualberta.ca

**AGREEMENT PURSUANT TO THE MEMORANDUM OF UNDERSTANDING FOR A
DUAL DEGREE PROGRAM**

BETWEEN: **INSTITUT NATIONAL POLYTECHNIQUE DE LORRAINE**
Located in Nancy, France
("INPL")

AND: **THE GOVERNORS OF THE UNIVERSITY OF ALBERTA**
AS REPRESENTED BY THE FACULTY OF ENGINEERING
Located in Edmonton, Alberta, Canada
(the "U of A")

Collectively referred to as the "Parties"

WHEREAS:

- A. The Parties to this Agreement have entered into a memorandum of understanding (the "MoU") on December 6th 2011, that contemplates various forms of academic cooperation; and
- B. The Parties wish to formalize the terms under which INPL students may obtain an MSc and/or a PhD from the U of A (the "Dual Degree Program").

NOW THEREFORE in consideration of the above and other good and valuable consideration, the Parties agree as follows:

1. DEFINITIONS

1.1. In the Agreement:

- a. "INPL Students" means students in an Engineering program at INPL studying to obtain a Dipl of Ing. Degree;
- b. "MSc Program" means a U of A MSc program in either Chemical Engineering or Materials Engineering or energy process engineering;
- c. "PhD Program" means a U of A PhD program in either Chemical Engineering or Materials Engineering or energy process engineering;
- d. "CME" means the Department of Chemical and Materials Engineering at the U of A;
- e. "MEng" means an INPL Masters of Engineering program or a Dipl of Ing. Degree.

2. COMING INTO FORCE, TERMINATION, AND AMENDMENTS

- 2.1. This Agreement shall come into force and effect from the date on which the document has been endorsed by both Universities, or from the date on which the last University endorses the Agreement, and shall continue in effect for a period of 5 years unless terminated in accordance with the terms of the Agreement (the "Term").
- 2.2. Either party may terminate the Agreement on twelve (12) months written notice to the other party. Upon receipt of such notice, no additional INPL Students will be admitted to the Dual Degree Program. INPL Students already in the Dual Degree Program will be given reasonable time to complete their studies.
- 2.3. The Agreement may be amended or extended by the mutual written consent of the Parties.
- 2.4. In particular, the Parties may, by mutual written consent, extend the definition of "MSc Program" or "PhD Program" to include other programs from departments within the U of A Faculty of Engineering.

3. LIAISON OFFICERS

- 3.1. Each party shall designate a liaison officer (a "Liaison Officer") who will be responsible for coordinating the specific aspects of the Dual Degree Program as well as advising and assisting students.
- 3.2. The designated Liaison Officers for the Agreement are:

For INPL –Academic Administration

Dr Elisabeth GAUTIER
Research Professor CNRS
CNRS IJL UMR 7198 CNRS-Nancy
Université - UPV Metz
Ecole des Mines Parc de Saurupt
CS 14234
54042 NANCY Cedex France
Telephone : 33 3 83 58 42 11
Fax: 33 3 83 58 40 56
e-mail : elisabeth.gautier@mines.inpl-nancy.fr

For INPL- International Office

Nathalie Fick
Head of international Office
Ecole des mines de Nancy
CS14234 Parc de Saurupt
54042 Nancy Cedex France
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e-mail : nathalie.fick@mines.inpl-nancy.fr

For U of A –Academic Administration

Dr. Hani HENEIN
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276B Chemical Materials Engineering
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Fax:

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For U of A – International Office

Doug Weir
Director, International Student Services
172 HUB International
Univeristy of Alberta
Edmonton AB T6G2E1
Telephone: +1-780-492-5396
E-mail:doug.weir@ualberta.ca

3.3. The international offices at both institutions will provide advice and guidance on matters such as immigration, housing, orientation and other matters not related to the academic administration of the Dual Degree Program, that will be managed by the academic liaison officers

4. APPLICATION, SELECTION AND ADMISSION OF STUDENTS FOR THE DUAL DEGREE PROGRAM AT THE U OF A

- 4.1. An INPL Student wishing to enter as a full-time student into an MSc Program must first make a formal application to INPL following procedures in place at INPL. Students shall be notified of the disclosure and use of his/her academic record by both Parties throughout the duration of his or her studies in the MSc Program.
- 4.2. To be eligible to apply for admission to the MSc Program, INPL Students must:
- a. have completed the second (2nd) year of the three year Dipl of Ing. Degree at INPL;
 - b. be in good academic standing at INPL; and
 - c. have a GPA of 3.0 out of 4.0 or greater and possess an English language proficiency of either 95 on the TOEFL IBT, or 6.5 on the IELTS exam with a minimum of 5.5 in each band. Students who do not meet the English language proficiency requirement may be able to pursue additional English as a Second Language courses at the U of A (students will be responsible for any costs associated with these courses).
- 4.3. In their application materials, INPL Students must identify areas of research interest and identify a Research Supervisor at the U of A.
- 4.4. A preliminary list of INPL Students screened and proposed for admission to the MSc Program will be sent by the INPL International Office to the Associate Chair (Graduate Studies) of CME at the University of Alberta by February 20 each year of the Term.
- 4.5. The complete set of application materials for the INPL Students proposed for admission to the MSc Program will be provided to the appropriate offices at the U of A by March 20 each year of the Term.
- 4.6. The U of A will determine whether to admit an applicant to the MSc Program in its sole discretion.
- 4.7. The U of A will provide a *Conditional Acceptance* to the MSc Program for a maximum of 10 INPL Students each year (5 maximum in Chemical Engineering and 5 maximum in Materials Engineering). This maximum number of students and the fields of study may be changed from time to time by mutual agreement of INPL and the U of A and expressed in writing.

- 4.8. Should CME wish to amend the application deadlines as noted above, it shall advise INPL in writing of the new deadline and shall provide at least 3 months notice of such change.
- 4.9. The Chair of CME shall appoint a Research Supervisor for each INPL Student accepted into an MSc Program.
- 4.10. CME and University of Alberta International shall endeavour to provide an orientation and ongoing advice and support to INPL Students.

5. MSc PROGRAM REQUIREMENTS UNDER THE DUAL DEGREE PROGRAM

- 5.1. INPL Students accepted as full-time students into an MSc Program shall:
 - a. four months after arrival at the U of A, provide the Academic Advisor at INPL with a summary of his or her research project;
 - b. at the end of the 1st year of studies at the U of A, submit to the Academic Advisor at the INPL a report on the research completed to date at the U of A.
- 5.2. In accordance with the notification provided to INPL students during the application process, at the end of the 1st year of studies at the U of A, the Faculty of Graduate Studies of the U of A shall send a copy of the transcript of each INPL Student to the INPL.
- 5.3. The INPL will advise the Faculty of Graduate Studies of the U of A whether the INPL Student has met the requirements for the Dipl of Ing. Degree.
- 5.4. If the INPL Student has met the requirements for the Dipl of Ing. Degree, then the Faculty of Graduate Studies of the U of A will remove the Conditional status from the acceptance of the Dual Degree Student into the MSc Program.
- 5.5. If the INPL Student has not met the requirements for the Dipl of Ing. Degree, the INPL shall outline to the INPL Student and the Associate Chair of CME at the U of A what requirements remain for the INPL Student to complete the Dipl of Ing. Degree.
- 5.6. The MSc Program thesis shall be written both in English and French.
- 5.7. The INPL Academic Advisor shall be invited to attend the MSc Defense of the INPL Student. The INPL shall bear all costs related to travel and accommodations for the Academic Advisor.
- 5.8. Upon successful completion of all requirements for the MSc Program Degree:
 - a. the U of A shall confer on the INPL Student the U of A MSc Degree and shall inform the INPL of this award; and
 - b. the INPL shall confer on the Dual Degree Student the Dipl of Ing. Degree.

6. PhD COURSE OF STUDY AT THE U OF A

- 6.1. INPL Students will follow the MSc Program full-time course of study until the end of the 1st year of study in the MSc Program.
- 6.2. Following the removal of the Conditional status, the U of A Research Supervisor, CME Associate Chair Graduate Studies and INPL Academic Advisor may invite the student to transfer to a PhD Program following all U of A requirements.
- 6.3. If accepted into the PhD Program, students shall then follow U of A PhD requirements.

7. FEES AND FINANCIAL MATTERS

- 7.1. INPL students shall be required to pay the following while at the UofA:

Students pay their fees at the rates that are in effect for international students at the time of payment. Fees are approved by the University of Alberta Board of Governors and may change without notice. University policy regarding fees regulations, fee rates, and fee deadlines is established by the Board of Governors and is final. Current fees information for the MSc or PhD program at the University of Alberta can be found at <http://www.gradstudies.ualberta.ca/regfees/>. INPL Students may be required to pay applicable tuition to the INPL to maintain their registration at the INPL.

- 7.2. INPL Students shall have sufficient personal funds to cover any and all expenses not covered by the U of A as detailed in this Agreement. Expenses which the INPL Student must cover include, but are not limited to:
 - a. Cost of living (including rent, food and health care costs);
 - b. Recreation;
 - c. Travel and transportation, including travel insurance;
 - d. Text books and school supplies;
 - e. All necessary visas; and
 - f. And any other expenses not specifically noted.
- 7.3. INPL Students who are admitted into the MSc or PhD programs at the U of A shall be guaranteed a stipend equivalent to what a foreign student would receive from CME.

8. REGULATIONS GOVERNING STUDENTS

- 8.1. 8.1 INPL Students shall be bound by the rules, regulations and codes of conduct of the U of A and the laws of Canada while in an MSc or PhD Program.

- 8.2. In particular, INPL Students will be subject to the Code of Applicant Behaviour and Code of Student Behaviour governing students at the U of A.
- 8.3. The U of A shall have the authority to discipline INPL Students (up to and including dismissal or expulsion) as provided under the Code of Student Behavior. If an INPL Student's participation in an MSc Program or PhD Program is terminated, U of A will work with the INPL Student to transition back into the INPL's regular degree program.

9. GENERAL CLAUSES

9.1. INTELLECTUAL PROPERTY

The following guidelines and policies of the U of A as set forth here, which may be amended from time to time related to intellectual property and copyright, shall apply to INPL Students registered in an MSc or PhD Program:

- a. Patent Policy as set out in https://conman.ualberta.ca/stellent/groups/public/@research/documents/policy/pp_cmp_062494.hcsp;
- b. Graduate Program Manual as set out in <http://www.gradstudies.ualberta.ca/gradmanual/index.htm>; and
- c. GFC Policy 120.7 as set out in http://www.uofaweb.ualberta.ca/gfcpolicymanual/print/?ID_page=39337&CFNoCache=TRUE

9.2. ACCESS TO INFORMATION AND PRIVACY LEGISLATION

INPL acknowledges that the U of A is a public body subject to the Freedom Of Information and Protection of Privacy Act of Alberta ("FOIPP Act"), and that access to information in respect of this Agreement will be provided in accordance with the FOIPP Act. The records transferred to or collected, created, maintained or stored under this Agreement for the U of A are subject to the access provisions of the FOIPP Act. If the U of A receives a request for any of the records that are in INPL's custody or control, it will be INPL's responsibility to provide copies of the records, at INPL's expense. INPL must provide such copies to the U of A's Information and Privacy Office within 30 calendar days from notification by the U of A's Information and Privacy Office.

For further information about FOIP see <http://www.ipo.ualberta.ca>.

9.3. CONFIDENTIALITY

Each party acknowledges that it may come into possession of confidential information of the other party. Accordingly, each party agrees that it will only use such confidential information for the purposes contemplated in this Agreement and that it will not, without the prior, written consent of the other party, disclose to any third party such confidential information. For the purposes of this Agreement, "confidential information" shall not include

information that was already in the public domain, information that comes into the public domain through no act of the receiving party or information that is required to be disclosed under any applicable law or by order of a court.

9.4. GOVERNING LAW

This Agreement shall be interpreted and construed in accordance with the laws of Alberta and Canada, and the Parties hereby submit to the exclusive jurisdiction of the Courts of Alberta.

9.5. LIABILITY AND INDEMNIFICATION

Each party shall:

- a. be liable to the other party for; and
- b. indemnify and hold harmless the other party from and against;

any and all liabilities, damages, costs, claims, suits or actions (whether in relation to third parties or direct liabilities, damages or costs, including reasonable solicitor and his own client costs) resulting from any injury to persons, damage to property, or claims made by students, occasioned by or as a result of the negligent acts, wilful misconduct or breach of obligations assumed under this contract by their students, employees, officers, agents and contractors.

9.6. SURVIVAL

All provisions relating to the nature of the relationship, indemnity, insurance, payment, confidentiality, and other obligations and provisions, the performance of which by their nature extends beyond the termination of this Agreement, shall continue in full force and effect following the effective date of such termination.

IN WITNESS WHEREOF the duly authorized officers of the Parties have executed and delivered this Agreement on the dates indicated below.

Signed for and on behalf of
**INSTITUT NATIONAL POLYTECHNIQUE
DE LORRAINE**

by its duly authorized officer on

the 06 day of December 2011.

Signed for and on behalf of
**THE GOVERNORS OF THE
UNIVERSITY OF ALBERTA**

by its duly authorized officer on

the 06 day of December 2011.

François LAURENT
President

Dr. Carl G. AMRHEIN
Provost and Vice-President (Academic)