



The following Motions and Documents were considered by the Board Finance and Property Committee at its November 24, 2015 meeting:

Agenda Title: **University of Alberta 2016-17 Tuition Fees**

APPROVED MOTION: THAT the Board Finance and Property Committee recommend that the Board of Governors approve that tuition that falls within the tuition fee regulation for 2016-17 be set at the 2014-15 rates, as directed by the Government of Alberta.

Final Item: 4d.

Agenda Title: **University of Alberta International Tuition Fee Proposal**

APPROVED MOTION: THAT the Board Finance and Property Committee recommend that the Board of Governors approve the proposal from University Administration to increase international tuition fees by 1.6%, effective September 1, 2016, as illustrated in the table below:

Undergraduate ^a	2015-16 ^d	2016-17 ^e	Change	
			\$	%
Arts and Science	\$20,076.00	\$20,397.22	\$321.22	1.6%
Business	\$26,407.52	\$26,830.04	\$422.52	1.6%
Engineering	\$24,091.20	\$24,476.66	\$385.46	1.6%
Juris Doctor (JD) Program	\$43,544.64	\$44,241.34	\$696.70	1.6%
Pharmacy	\$35,538.42	\$36,107.02	\$568.60	1.6%
Economics Course	\$2,561.42	\$2,602.40	\$40.98	1.6%
Graduate	2015-16 ^d	2016-17 ^e	Change	
			(\$)	(%)
Course Based Masters	\$7,817.04	\$7,942.10	\$125.06	1.6%
Thesis 919 ^b	\$4,877.24	\$4,978.30	\$101.06	1.6%
Thesis Based Masters /PhD ^c	\$6,743.28	\$6,851.16	\$107.88	1.6%
Master's in Business Administration	\$25,509.60	\$25,917.74	\$408.14	1.6%

Notes:

- (a) Values are based on a full-time per term and full-time per year unless otherwise stated.
- (b) Tuition applies to thesis students who were admitted to the program of study beginning in Fall 2011 or later; this is based on an annual fee assessment (including spring/summer).
- (c) Tuition applies to thesis students who were admitted to the program of study prior to Fall 2011 and are assessed the reduced thesis rate.
- (d) As approved by the board July 29, 2015.
- (e) Figures may be rounded downwards at fee index level for administrative purposes, thus lowering the effective year over year percentage increase below 1.6 percent.
- (f) Values represent total international tuition fees including base tuition, market modifiers, program differentials and international differentials.

Final Item: 5.

Agenda Title: **2016-2017 Residence Rental Rate Proposal**

APPROVED MOTION: THAT the Board Finance and Property Committee recommend that the Board of Governors approve the 2016-2017 Residence Rental Rate as set forth in Attachment 1, effective May 1, 2016.

Final Item: 6.

Agenda Title: **Identification of Possible Land Titles to Transfer to UA Properties Trust Inc.**

APPROVED MOTION: THAT the Board Finance and Property Committee, acting with delegated authority of the Board of Governors, and subject to the approval of the Lieutenant Governor in Council, under section 67 of the Postsecondary Learning Act:

a) authorize and approve the sale and/or lease to University of Alberta Properties Trust Inc. of all or portions of:

1. Plan 4971AJ, Block A (114.55 acres) – South Campus, West 240
2. Plan 4971AJ, Block B (30.80 acres) – South Campus, West 240
3. Plan 4971AJ, Block C (4.75 acres) – South Campus, West 240
4. Plan 3347EO, Parcel A (81.2 acres) – South Campus, West 240
5. Plan 9624107, Lot 3 (7.63 acres) – Michener Park
6. Plan 9624107, Lot 1 (up to 24.34 acres) – Michener Park
7. Plan I23A, Block 159, Lots 18 to 22 (.56 acres) – North Campus, Lot 84
8. Plan 9222506, Block B, Lot 2A (15.47 acres) – North Campus, Corbett Hall

and

b) authorize the President and Vice-President (Facilities and Operations) to negotiate and enter into sale agreements, or lease agreements of up to 99 years, along with any other necessary supporting agreements, with the University of Alberta Properties Trust Inc., subject to the terms and conditions returning to the Committee for approval and to the Board of Governors for final review.

Final Item: 8.

In accordance with the Board Finance and Property Committee's delegated authority, as defined in the Committee's Terms of Reference, this item is approved pending review by the Board of Governors at its December 11, 2015 meeting

Agenda Title: **ICE Core Research Lab and Archive – Supplemental Capital Expenditure Authorization Request (CEAR)**

APPROVED MOTION: THAT the Board Finance and Property Committee, acting with delegated authority of the Board of Governors, approve the additional expenditure of two million four hundred thirty-two thousand dollars (\$2,432,000.00) in Canadian funds for transfer of the ICE cores and construction of the ICE Core research/storage facility in the South Academic Building for a total approved project budget of four million four hundred thousand dollars (\$4,400,000.00).

Final Item: 9.

OUTLINE OF ISSUE

 Agenda Title: **University of Alberta 2016-17 Tuition Fees**

Motion: THAT the Board Finance and Property Committee recommend that the Board of Governors approve that tuition that falls within the tuition fee regulation for 2016-17 be set at the 2014-15 rates, as directed by the Government of Alberta.

Item

Action Requested	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Provost and Vice-President (Academic) and Vice-President (Finance and Administration)
Presenter	Steven Dew, Provost and Vice-President (Academic) Phyllis Clark, Vice-President (Finance and Administration)
Subject	University of Alberta 2016-17 Regulated Tuition Fees

Details

Responsibility	Provost and Vice-President (Academic) and Vice-President (Finance and Administration)
The Purpose of the Proposal is (please be specific)	To approve that the tuition and fees amounts be set at the amounts directed by the Government of Alberta for 2016-2017.
The Impact of the Proposal is	To comply with the directives below as announced by the Government of Alberta on June 18, 2015: 1. An immediate tuition freeze for the next two years (remain at the 2014-2015 level). Institutions will receive offset one-time operating funding for 2015-16 only.
Replaces/Revises (eg, policies, resolutions)	Tuition proposal approved by the Board of Governors on July 29, 2015.
Timeline/Implementation Date	Effective September 1, 2016.
Estimated Cost	n/a
Sources of Funding	n/a
Notes	In addition, as directed by Government, Administration will not be applying the increases to the Mandatory Non-Instructional Fees.

Alignment/Compliance

Alignment with Guiding Documents	Comprehensive Institutional Plan, 2015-2016 Dare to Discover: A Vision for a Great University Dare to Deliver: The University of Alberta Academic Plan 2011-2015
Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please quote legislation and include identifying section numbers)	1. July 2, 2015 Letter from the Minister: A letter to the Board Chair, University of Alberta, dated July 2, 2015, from the Ministry of Innovation and Advanced Education states that: "Effective immediately, tuition is frozen at 2014/15 levels and amendments to the Public Post-secondary Institution's Tuition Fees Regulation are planned. Institutions are expected to ensure all mandatory non-instructional fees will also remain at 2014/15 levels. However, institutions will be compensated for the additional tuition revenue that has been budgeted for 2015/16. As a part of the freeze, the previously approved market modifiers will also be rolled back, and impacted institutions will again receive funding to offset the difference." This letter supersedes a letter to the President, University of Alberta, dated September 10, 2014, from the Ministry of Innovation and Advanced



Education states that: "In accordance with the Public Post-secondary Institutions' Tuition Fee Regulation, the maximum allowable weighted average tuition fee increase across the entire institution for 2015/16 shall not exceed 2.2 per cent."

2. Post-Secondary Learning Act (PSLA), Sections 61(1) and 61(2)(a):

61(1) The board of a public post-secondary institution shall set the tuition fees to be paid by students of the public post-secondary institution.

61(2) The tuition fees under subsection (1) for all public post-secondary institutions other than Banff Centre

(a) must be set in accordance with the regulations[.] [...]"

3. Public Post-Secondary Institution's Tuition Fees Regulation, Alberta Regulation 273/2006):

"Definition of tuition fees for Act purposes, etc.

2. For the purposes of the Act and this Regulation, "tuition fees" in respect of an institution means the following:

(a) fees identified in the institution's calendar or in a supplement to its calendar as tuition fees or fees for instruction for courses that are part of programs approved by the Minister under the Programs of Study Regulation (AR 91/2009) or for the purposes of the Student Financial Assistance Act, excluding the following: [...]

(v) any differential or surcharge in fees that the board of the institution may set for courses taken by individuals who are not Canadian citizens or permanent residents of Canada[.]"

4. PSLA Section 26(1)(o) states:

"Powers of general faculties council

26(1) Subject to the authority of the board, a general faculties council is responsible for the academic affairs of the university and, without restricting the generality of the foregoing, has the authority to

(o) make recommendations to the board with respect to affiliation with other institutions, academic planning, campus planning, a building program, the budget, the regulation of residences and dining halls, procedures in respect of appointments, promotions, salaries, tenure and dismissals, and any other matters considered by the general faculties council to be of interest to the university [...]"

On the line-by-line budget, including consideration of matters related to tuition, GFC has delegated this responsibility to its senior standing committee, the GFC Academic Planning Committee (APC), as noted in the following.

	<p>5. GFC Academic Planning Committee (APC) Terms of Reference (Mandate - Section 3.4(b)):</p> <p>“APC is responsible for making recommendations to GFC and/or to the Board of Governors concerning policy matters and action matters with respect to the following: [. . .]</p> <p>4. Budget Matters To recommend to the Board of Governors on the annual budget, excluding budgets for ancillary units. [...].”</p> <p>6. Board Finance and Property (BFPC) Terms of Reference (Section 3(d)):</p> <p>“3. Without limiting the generality of the foregoing, the Committee shall: [...]</p> <p>d) review and recommend to the Board tuition and other like fees[.]”</p>
--	---

Routing (Include meeting dates)

Consultative Route (parties who have seen the proposal and in what capacity)	President’s Executive Committee – Strategic (23 July 2015)
Approval Route (Governance) (including meeting dates)	General Faculties Council Academic Planning Committee – 18 November 2015 (for recommendation) Board Finance and Property Committee - 24 November 2015 (for recommendation) Board of Governors – 11 December 2015 (for approval)
Final Approver	Board of Governors (11 December 2015)

Attachments:

1. July 2, 2015 Letter to the Board Chair from the Minister of Innovation and Advanced Education (2 pages)

Prepared by: Sandra Kereliuk, Senior Administrative Officer, Finance & Administration
sandra.kereliuk@ualberta.ca



ALBERTA
INNOVATION AND ADVANCED EDUCATION

Office of the Minister
MLA, Edmonton - Riverview

FI04-BUD-15-16
x 9002-CHR-16
BC Report

c DG
JZ

July 2, 2015

47695

Mr. Douglas O. Goss, QC
Chair, Board of Governors
University of Alberta
3-04 South Academic Building (SAB)
Edmonton, AB T6G 2G7



Dear Mr. Goss:

Our government is committed to helping students develop the skills they need to enter our diverse workforce, and we are working to provide predictable and stable funding for post-secondary institutions. That is why we have announced restoration of operating funding to publicly funded post-secondary institutions. This includes a reversal of the 1.4 per cent cuts that were proposed in the previously tabled spring budget, and instituting a 2 per cent operating grant increase for two years. Additional funding for Targeted Enrolment Expansion and apprenticeship will also be provided.

On June 23, 2015, Bill 3 was passed, enabling my ministry to fund your institution from now to the end of November. The additional funding commitments our government has made for 2015/2016 will be further reflected in the fall budget.

Effective immediately, tuition is frozen at 2014/2015 levels and amendments to the Public Post-secondary Institution's Tuition Fees Regulation are planned. Institutions are expected to ensure all mandatory non-instructional fees will also remain at 2014/2015 levels. However, institutions will be compensated for the additional tuition revenue that had been budgeted for 2015/2016. As a part of the freeze, the previously approved market modifiers will also be rolled back, and impacted institutions will again receive funding to offset the difference.

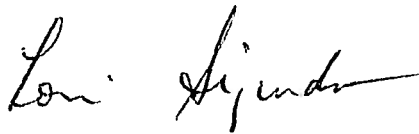
.../2

Details on the above noted grants, including purpose, conditions for receipt of funding, and expected cash flow, will be provided in a separate letter to your President from the Deputy Minister of Innovation and Advanced Education. These investments reflect the government's commitment to ensuring that our post-secondary system is able to meet our province's needs.

Our government will collaborate and work directly with our post-secondary stakeholders as we move forward with this review to ensure that post-secondary education is affordable and accessible for Albertans, and that institutions have the supports they need to deliver on this commitment.

i look forward to working with you as we shape a new future for Campus Alberta.

Sincerely,

A handwritten signature in black ink, appearing to read "Lori Sigurdson". The signature is written in a cursive style with a long horizontal flourish at the end.

Lori Sigurdson
Minister of Innovation and Advanced Education
Minister of Jobs, Skills, Training and Labour

OUTLINE OF ISSUE

 Agenda Title: **University of Alberta International Tuition Fee Proposal**

Motion: THAT the Board Finance and Property Committee recommend that the Board of Governors approve the proposal from University Administration to increase international tuition fees by 1.6%, effective September 1, 2016, as illustrated in the table below:

Undergraduate ^a	2015-16 ^d	2016-17 ^e	Change	
			\$	%
Arts and Science	\$20,076.00	\$20,397.22	\$321.22	1.6%
Business	\$26,407.52	\$26,830.04	\$422.52	1.6%
Engineering	\$24,091.20	\$24,476.66	\$385.46	1.6%
Juris Doctor (JD) Program	\$43,544.64	\$44,241.34	\$696.70	1.6%
Pharmacy	\$35,538.42	\$36,107.02	\$568.60	1.6%
Economics Course	\$2,561.42	\$2,602.40	\$40.98	1.6%
Graduate	2015-16 ^d	2016-17 ^e	Change	
			(\$)	(%)
Course Based Masters	\$7,817.04	\$7,942.10	\$125.06	1.6%
Thesis 919 ^b	\$4,877.24	\$4,978.30	\$101.06	1.6%
Thesis Based Masters /PhD ^c	\$6,743.28	\$6,851.16	\$107.88	1.6%
Master's in Business Administration	\$25,509.60	\$25,917.74	\$408.14	1.6%

Notes:

- (a) Values are based on a full-time per term and full-time per year unless otherwise stated.
- (b) Tuition applies to thesis students who were admitted to the program of study beginning in Fall 2011 or later; this is based on an annual fee assessment (including spring/summer).
- (c) Tuition applies to thesis students who were admitted to the program of study prior to Fall 2011 and are assessed the reduced thesis rate.
- (d) As approved by the board July 29, 2015.
- (e) Figures may be rounded downwards at fee index level for administrative purposes, thus lowering the effective year over year percentage increase below 1.6 percent.
- (f) Values represent total international tuition fees including base tuition, market modifiers, program differentials and international differentials.

Item

Action Requested	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Provost and Vice-President (Academic) and Vice-President (Finance and Administration)
Presenter	Steven Dew, Provost and Vice-President (Academic) Phyllis Clark, Vice-President (Finance and Administration)
Subject	International Tuition for 2016-17

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is (please be specific)	To set international tuition fees for the 2016-17 academic year.
The Impact of the Proposal is	Under the provincial Public Post-Secondary Institutions' Tuition Fees Regulation, annual tuition increases are tied to the Alberta Consumer Price Index (CPI) based on average monthly increases from July to June.

Item No. 5

	<p>The maximum allowable increase for 2016-17, based on the year over year average increase in the Alberta Consumer Price Index (July 1 – June 30) is 1.6%.</p> <p>For 2016-17, Alberta Ministry of Enterprise and Advanced Education announced a freeze to regulated tuition. The regulation does not apply to international differential fees or surcharges assessed to individuals who are not Canadian citizens or permanent residents of Canada. The University is seeking Board approval to implement a 1.6% increase to international tuition fees. This will be applied to all international instructional tuition fees, including program differentials, international differentials and market modifiers.</p> <p>Grandfathering and/or the freezing of fees was considered but ultimately rejected as grandfathering does not occur when domestic fees are increased and the University did not receive funding from the Province to make up for any freeze in international fees as it did with domestic fees.</p>
Replaces/Revises (eg, policies, resolutions)	Tuition proposal set by the Board of Governors on July 29, 2015 for September 2015.
Timeline/Implementation Date	Effective September 1, 2016.
Estimated Cost	n/a
Sources of Funding	n/a
Notes	

Alignment/Compliance

Alignment with Guiding Documents	<p>Comprehensive Institutional Plan, 2015-2016 Dare to Discover: A Vision for a Great University Dare to Deliver: The University of Alberta Academic Plan 2011-2015</p>
Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please quote legislation and include identifying section numbers)	<p>1. July 2, 2015 Letter from the Minister: A letter to the Board Chair, University of Alberta, dated July 2, 2015, from the Ministry of Innovation and Advanced Education stated that tuition for regulated fees would be frozen at 2014-15 levels for the years 2015-16 and 2016-17. In conversations with the Ministry it was confirmed that the freeze did not apply to international tuition fees.</p> <p>1. Post-Secondary Learning Act (PSLA), Sections 61(1) and 61(2)(a):</p> <p>“61(1) The board of a public post-secondary institution shall set the tuition fees to be paid by students of the public post-secondary institution.</p> <p>61(2) The tuition fees under subsection (1) for all public post-secondary institutions other than Banff Centre (a) must be set in accordance with the regulations[.] [...]”</p> <p>2. PSLA - (Section 26(1)(o)) states: “Powers of general faculties council 26(1) Subject to the authority of the board, a general faculties council is responsible for the academic affairs of the university and, without restricting the generality of the foregoing, has the authority to (o) make recommendations to the board with respect to affiliation with</p>

Item No. 5

	<p>other institutions, academic planning, campus planning, a building program, the budget, the regulation of residences and dining halls, procedures in respect of appointments, promotions, salaries, tenure and dismissals, and any other matters considered by the general faculties council to be of interest to the university [...].”</p> <p>On the line-by-line <u>budget</u>, including consideration of matters related to tuition, GFC has delegated this responsibility to its senior standing committee, the GFC Academic Planning Committee (APC), as noted in the following.</p> <p>3. GFC Academic Planning Committee (APC) Terms of Reference (Mandate-Section 3.4(b)):</p> <p>“APC is responsible for making recommendations to GFC and/or to the Board of Governors concerning policy matters and action matters with respect to the following: [. . .]</p> <p>4. Budget Matters To recommend to the Board of Governors on the annual budget, excluding budgets for ancillary units. [...]. ”</p> <p>4. Board Finance and Property (BFPC) Terms of Reference (Section 3(d)):</p> <p>“3. Without limiting the generality of the foregoing, the Committee shall: [...]</p> <p>d) review and recommend to the Board tuition and other like fees[.]”</p>
--	---

Routing (Include meeting dates)

Consultative Route (parties who have seen the proposal and in what capacity)	President’s Executive Committee (Operations) – October 29, 2015 (for endorsement)
Approval Route (Governance) (including meeting dates)	General Faculties Council Academic Planning Committee – 18 November 2015 (for recommendation) Board Finance and Property Committee - 24 November 2015 (for recommendation) Board of Governors – 11 December 2015 (for approval)
Final Approver	Board of Governors (11 December 2015)

OUTLINE OF ISSUE

Agenda Title: **2016-2017 Residence Rental Rate Proposal**

Motion: THAT the Board Finance and Property Committee recommend that the Board of Governors approve the 2016-2017 Residence Rental Rate as set forth in Attachment 1, effective May 1, 2016.

Item

Action Requested	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Don Hickey, Vice-President (Facilities and Operations)
Presenter	Don Hickey, Vice-President (Facilities and Operations); Doug Dawson, Associate Vice-President, Ancillary Services (Facilities and Operations)
Subject	2016-2017 Residence Rental Rate

Details

Responsibility	Facilities and Operations
The Purpose of the Proposal is (please be specific)	To present the 2016-2017 residence rental rate increases.
The Impact of the Proposal is	Ancillary Services do not receive base operating or capital dollars to build and maintain the student residences. As per Board of Governors direction, Ancillary Services must operate the student residences as self-sustaining operations. As such, the financial proforma must reflect the full and true cost of replacement and renewal of their capital assets through operations and reserves, including the repayment of debt and related interest. In addition, the residences are subject to municipal property taxation.
Replaces/Revises (eg, policies, resolutions)	NA
Timeline/Implementation Date	May 1, 2016
Estimated Cost	NA
Sources of Funding	NA
Notes	<p>Seeking approval of base rent increases of 1.70%, and differentiated increases to select properties. Differentiated increases are due to:</p> <ul style="list-style-type: none"> • The installation and ongoing operation of University Wireless Services (UWS) at Augustana residences. It is proposed that a \$19.95 monthly fee be included in the monthly rent for these properties. • An increase of \$37 per month to the Board Plan at Augustana. • A 5.0% premium on 4-month term contracts at HUB, Maple and Aspen Houses. <p>NOTE: UWS fees were undertaken at Lister Centre and I-House in 2014-2015, and at HUB in 2015-2016. The 5% 4-month premium is the second of two increases proposed over a two-year period for HUB and Aspen/Maple Houses. Ten percent 4-month premiums were undertaken over two years in Lister Centre, Residence Saint-Jean, and I-House in 2013-2014 and 2014-2015.</p> <ul style="list-style-type: none"> • A 25% premium for newly-renovated, fully furnished suites at Aspen and Maple Houses. <p>NOTE: 25% premiums for renovated and furnished suites were undertaken in HUB in 2015-2016.</p> <p>Base increases are required in order to address operating costs and ongoing deferred maintenance.</p>

Alignment/Compliance

Alignment with Guiding Documents	<ul style="list-style-type: none"> • Facilities and Operations' Business Plan and Budget
----------------------------------	---

Item No. 6

	<ul style="list-style-type: none"> Ancillary Services' Business Plan and Budget, Residence Services Capital Reserve Strategy University Academic Plan (Dare to Deliver)
<p>Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please <u>quote</u> legislation and include identifying section numbers)</p>	<p>Board Finance and Property Committee (BFPC) Terms of Reference</p> <p><i>Except as provided in paragraph 4 and in the Board's General Committee Terms of Reference, the Committee shall monitor, evaluate, advise and make decisions on behalf of the Board with respect to all strategic and significant financial and property matters and policies of the University. The Committee shall also consider any other matter delegated to the Committee by the Board.</i></p> <p>3. <u>MANDATE OF THE COMMITTEE</u> <i>Without limiting the generality of the foregoing, the Committee shall:</i></p> <p style="padding-left: 40px;">(d) review and recommend to the Board tuition and other like fees;</p> <p>4. <u>LIMITATIONS ON DELEGATION BY THE BOARD</u> <i>The general delegation of authority by the Board to the Committee shall be limited as set out in this paragraph. Notwithstanding the general delegation of authority to the Committee set out in paragraph 3, the Board shall:</i></p> <p style="padding-left: 40px;">(e) approve tuition and other like fees;</p>

Routing (Include meeting dates)

<p>Participation: (parties who have seen the proposal and in what capacity)</p> <ul style="list-style-type: none"> Those who have been informed Those who have been consulted Those who are actively participating 	<p>Residence Budget Advisory Committee (RBAC)</p> <ul style="list-style-type: none"> August 25, 2015 September 8, 2015 September 22, 2015 October 13, 2015 October 20, 2015 <p>President's Executive Committee – Operations (PEC-O)</p> <ul style="list-style-type: none"> October 22, 2015
<p>Approval Route (Governance) (including meeting dates)</p>	<p>Board Finance and Property Committee (BFPC) (recommendation)</p> <ul style="list-style-type: none"> November 24, 2015 <p>Board of Governors (BG) (approval)</p> <ul style="list-style-type: none"> December 11, 2015
<p>Final Approver</p>	<p>Board of Governors</p>

Attachments

- Ancillary Services 2016-2017 Residence Rates (2 pages)

Prepared by:

Doug Dawson
Associate Vice-President
Ancillary Services
1-050 Lister Centre
Phone: 780.492.1421
Email: doug.dawson@ualberta.ca

Ancillary Services 2016-2017 Residence Rates

		2015-2016 Rent	Proposed Rent 2016-2017	% Rent Incr	% Board Incr	% UWS Incr	Tot Incr
Campus Saint-Jean							
Single	8 mos	\$646	\$657	1.70%			1.70%
Single	4 mos	\$682	\$694	1.70%			1.70%
Maple and Aspen Houses (formerly ECV Apts)							
1 Bedroom	8 mos	\$1013	\$1030	1.70%			1.70%
1 Bedroom	4 mos	\$1039	\$1091	5.00%			5.00% ¹
1 Bdrm furn/reno	8 mos	\$1013	\$1283	26.70%			26.70% ³
1 Bdrm furn/reno	4 mos	\$1039	\$1351	30.00%			30.00% ⁴
2 Bedroom	8 mos	\$682	\$694	1.70%			1.20%
2 Bedroom	4 mos	\$699	\$734	5.00%			5.00% ¹
2 Bdrm furn/reno	8 mos	\$682	\$864	26.70%			26.70% ³
2 Bdrm furn/reno	4 mos	\$699	\$909	30.00%			30.00% ⁴
4 Bedroom	8 mos	\$532	\$541	1.70%			1.70%
4 Bedroom	4 mos	\$546	\$573	5.00%			5.00% ¹
4 Bdrm furn/reno	8 mos	\$532	\$674	26.70%			26.70% ³
4 Bdrm furn/reno	4 mos	\$546	\$710	30.00%			30.00% ⁴
IHouse							
Single/bath	8 mos	\$739	\$752	1.70%			1.70%
Single/bath	4 mos	\$781	\$794	1.70%			1.70%
HUB							
Bachelor	8 mos	\$775	\$788	1.70%			1.70%
Bachelor	4 mos	\$795	\$835	5.00%			5.00% ¹
Furnished Bach	8 mos	\$840	\$854	1.70%			1.70%
Furnished Bach	4 mos	\$862	\$905	5.00%			5.00% ¹
Bach furn/reno	8 mos	\$1041	\$1059	1.70%			1.70%
1 Bedroom	8 mos	\$1013	\$1030	1.70%			1.70%
1 Bedroom	4 mos	\$1039	\$1091	5.00%			5.00% ¹
1 Bedroom furn/reno	8 mos	\$1311	\$1333	1.70%			1.70%
2 Bedroom/person	8 mos	\$637	\$648	1.70%			1.70%
2 Bedroom/person	4 mos	\$653	\$688	5.00%			5.00% ¹
4 Bedroom/person	8 mos	\$468	\$476	1.70%			1.70%
4 Bedroom/person	4 mos	\$480	\$504	5.00%			5.00% ¹
2 Bdrm furn/reno	8 mos	\$788	\$801	1.70%			1.70%
2 Bdrm furn/reno	4 mos	\$804	\$844	5.00%			5.00% ¹
4 Bdrm furn/reno	8 mos	\$578	\$588	1.70%			1.70%
4 Bdrm furn/reno	4 mos	\$589	\$618	5.00%			5.00% ¹
Lister							
Single	8 mos	\$606	\$616	1.70%			1.70%
Single	4 mos	\$692	\$702	1.70%			1.70%
Double	8 mos	\$393	\$400	1.70%			1.70%
Double	4 mos	\$432	\$439	1.70%			1.70%
Single/bath	8 mos	\$720	\$732	1.70%			1.70%
Single/bath	4 mos	\$763	\$776	1.70%			1.70%
Michener Park							
Row House 2 Bdrm		\$856-\$930	\$871-\$946	1.70%			1.70%
Row House 3 Bdrm		\$1072-\$1130	\$1090-\$1149	1.70%			1.70%
2 Bdrm Walk-up		\$822-\$858	\$836-\$873	1.70%			1.70%
Vanier House		\$873-\$926	\$888-\$942	1.70%			1.70%

¹Increase includes 5% premium for 4-month term.

²Increase includes \$19.95 monthly charge for in-room wireless service, and a \$37 monthly increase in Board fees.

³Increase includes 25% reno/furnishing fee.

⁴Increase includes 5% premium for 4-month term and 25% reno/furnishing fee.

***NOTE:** Reno/furn fees were adjusted for HUB properties in the 2015-16 proposal. Reno/furn fees for Maple and Aspen Houses are proposed for 2016-17.

Ancillary Services 2016-2017 Residence Rates

Newton Place							
Bachelor		\$844-\$914	\$858-\$930	1.70%			1.70%
1 Bedroom		\$1052-\$1132	\$1070-\$1151	1.70%			1.70%
2 Bedroom		\$1354-\$1453	\$1377-\$1478	1.70%			1.70%
ECV Houses							
Houses		\$441-\$1083	\$448-\$1101	1.70%			1.70%
Graduate Student Residence							
Studio Suites		\$1018	\$1049	3.00%			3.00%
2 Bedroom		\$833	\$856	3.00%			3.00%
Pinecrest and Tamarack Houses							
2 Bedroom/person		\$899	\$921	2.50%			2.50%
4 Bedroom/person		\$803	\$823	2.50%			2.50%
Alder and Linden Houses							
1 Bedroom		\$873	\$895	2.50%			2.50%
Augustana (Room & Board)							
		Rm & Board					
Single Rm 8 month		\$959	\$1032	1.70%	3.86%	2.08%	7.64% ²
Double Rm 8 month		\$813	\$884	1.70%	4.55%	2.45%	8.70% ²
Single Rm 4 month		\$1006	\$1080	1.70%	3.68%	1.98%	7.36% ²
Double Rm 4 month		\$854	\$925	1.70%	4.33%	2.34%	8.37% ²

¹Increase includes 5% premium for 4-month term.

²Increase includes \$19.95 monthly charge for in-room wireless service, and a \$37 monthly increase in Board fees.

³Increase includes 25% reno/furnishing fee.

⁴Increase includes 5% premium for 4-month term and 25% reno/furnishing fee.

***NOTE:** Reno/furn fees were adjusted for HUB properties in the 2015-16 proposal. Reno/furn fees for Maple and Aspen Houses are proposed for 2016-17.

OUTLINE OF ISSUE

Agenda Title: **Identification of Possible Land Titles to Transfer to UA Properties Trust Inc.**

Motion: THAT the Board Finance and Property Committee, acting with delegated authority of the Board of Governors, and subject to the approval of the Lieutenant Governor in Council, under section 67 of the Post-secondary Learning Act:

- a) authorize and approve the sale and/or lease to University of Alberta Properties Trust Inc. of all or portions of:
 - 1. Plan 4971AJ, Block A (114.55 acres) – South Campus, West 240
 - 2. Plan 4971AJ, Block B (30.80 acres) – South Campus, West 240
 - 3. Plan 4971AJ, Block C (4.75 acres) – South Campus, West 240
 - 4. Plan 3347EO, Parcel A (81.2 acres) – South Campus, West 240
 - 5. Plan 9624107, Lot 3 (7.63 acres) – Michener Park
 - 6. Plan 9624107, Lot 1 (up to 24.34 acres) – Michener Park
 - 7. Plan I23A, Block 159, Lots 18 to 22 (.56 acres) – North Campus, Lot 84
 - 8. Plan 9222506, Block B, Lot 2A (15.47 acres) – North Campus, Corbett Hall

and

- b) authorize the President and Vice-President (Facilities and Operations) to negotiate and enter into sale agreements, or lease agreements of up to 99 years, along with any other necessary supporting agreements, with the University of Alberta Properties Trust Inc., subject to the terms and conditions returning to the Committee for approval and to the Board of Governors for final review.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Facilities and Operations
Presenter	Don Hickey, Vice-President (Facilities and Operations)
Subject	Transfer lands as designated under the Long Range Development Plan (see attachment 1 for land maps)

Details

Responsibility	Vice-President (Facilities and Operations)
The Purpose of the Proposal is (please be specific)	<p>The first step is to identify through an omnibus motion, the proposed lands available to be transferred to UAPT, as Trustee for the Trust, for future development. The approach using an omnibus motion provides an efficient and timely approach for the transfer of the University of Alberta lands to UAPT.</p> <p>Once the Order in Council is received, the Vice-President (Facilities and Operations) will return to the University of Alberta Governors to seek final approval on the particular sections of lands and the terms of agreement with the Trust. This may be repeated several times over the next decade.</p>
The Impact of the Proposal is	<p>Until the previous steps are conducted, the Board of Directors will be limited in their activities, such as recruiting a CEO.</p> <p>Given the timing of the provincial election, senior administration determined that it must make every effort to meet with key government officials to ensure there is an understanding of the intent of the Trust.</p>
Replaces/Revises	n/a

Timeline/Implementation Date	2016 – 2018
Estimated Cost	Less than \$100,000 for survey and legal fees
Sources of Funding	Institutional funds
Notes	The transfer of University lands to the wholly owned subsidiary, University of Alberta Properties Trust Inc., as Trustee, is considered a land disposition by the Minister of Infrastructure and, therefore, requires the approval of the Lieutenant Governor in Council.

Alignment/Compliance

Alignment with Guiding Documents	Long Range Development Plan
Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please quote legislation and include identifying section numbers)	<p><u>Post-secondary Learning Act</u></p> <p><i>Post-secondary Learning Act (PSLA), Section 67(1.1) A board shall not, without the prior approval of the Lieutenant Governor in Council,</i></p> <p><i>(a) sell or exchange any interest in land, other than donated land, held by and being used for the purposes of the board, or</i></p> <p><i>(b) lease for a term that exceeds five years any land held by the board unless the lease is to a person that will use the land for the purpose of providing support services to the students, faculty or staff of the public post-secondary institution.</i></p> <p><u>BFPC Terms of Reference – Sections 3 and 4 state:</u></p> <p>3. <u>MANDATE OF THE COMMITTEE</u></p> <p><i>Except as provided in paragraph 4 and in the Board’s General Committee Terms of Reference, the Committee shall monitor, evaluate, advise and make decisions on behalf of the Board with respect to all strategic and significant financial and property matters and policies of the University. The Committee shall also consider any other matter delegated to the Committee by the Board.</i></p> <p><i>Without limiting the generality of the foregoing, the Committee shall:</i></p> <p><i>g) approve the acquisition or disposal of real property, provided always that any such decision of the Committee shall be reported to the Board and shall only be effective or implemented a minimum of 24 hours following the conclusion of the Board meeting at which the decision of the Committee is reported, and provided the Board has not resolved otherwise</i></p> <p>4. <u>LIMITATIONS ON DELEGATION BY THE BOARD</u></p> <p><i>The general delegation of authority by the Board to the Committee shall be limited as set out in this paragraph. Notwithstanding the general delegation of authority to the Committee set out in paragraph 3, the Board shall:</i></p> <p><i>g) review all decisions of the Committee with respect to the acquisition or disposal of real property; after any such review the Board may resolve to overturn or vary any such decision.</i></p> <p>UAPPOL: Real Property Compliance Policy, Real Property Acquisition Procedure, Real Property Disposition Procedure: https://policiesonline.ualberta.ca/PoliciesProcedures/Policies/Real-Property-Compliance-Policy.pdf</p>

Routing (Include meeting dates)

<p>Consultative Route (parties who have seen the proposal and in what capacity)</p>	<p>South Campus Consultation Group – May 21, 2014 South Campus Consultation Group – September 29, 2014 South Campus Consultation Group – May 27, 2015 Government of Alberta – August 2015 University of Alberta General Counsel Office – August 2015 Vice-Provosts’ Council Meeting – October 26, 2015 South Campus Consultation Group – October 27, 2015 Internal Communications – The Quad – October 27, 2015 President’s Executive Committee – Operational – October 29 (for information) and November 5, 2015 (for approval)</p>
<p>Approval Route (Governance) (including meeting dates)</p>	<p>Board University Relations Committee – November 19, 2015 (for information) Board Finance and Property Committee – November 24, 2015 (for approval, pending review by the Board of Governors, per BFPC Terms of Reference) Board of Governors – December 11, 2015 (for review, per BFPC Terms of Reference)</p>
<p>Final Approver</p>	<p>Board Finance and Property Committee – November 24, 2015</p>

Attachments

1. Briefing Note (3 pages)
2. Land Maps (4 pages)
3. Board Resolution (1 page)

Prepared by:

R. Craig Moore, Director
 Real Estate Services
 University of Alberta
 Email: craig.moore@ualberta.ca

LAND TRANSFER – UNIVERSITY TO UNIVERSITY OF ALBERTA PROPERTIES TRUST INC.

Background

A proven strategy for many highly regarded post-secondary institutions throughout North America has been the development of institutional land assets. These institutions have been able to turn land assets into long term financial assets, generating a sustainable, long term revenue source to support their core missions and that provide benefits to society at-large.

At the University of Alberta, the primary goal of developing institutional land assets is to grow the University Endowment, which, in turn, supports student scholarships, enhances the university's ability to attract and support talented faculty and students to undertake cutting-edge research, and is a key part of the University's long-term financial stability.

Due to the charitable and not for profit status of post-secondary institutions, it is mandatory to form independent subsidiary corporations to carry out for-profit activities. Canadian institutions, such as Guelph University and York University in the east and University of British Columbia and Simon Fraser University in the west, as well as the University of Calgary here in Alberta, have created subsidiary corporations for land development.

On June 20th, 2014 the University Board of Governors approved the incorporation of a wholly owned subsidiary land development company.

On October 24, 2014 the University Board of Governors approved the governance model for the University of Alberta Trust Inc.

On February 20th, 2015 the Lieutenant Governor in Council approved the incorporation of a subsidiary Provincial corporation, to be a wholly owned subsidiary of the Governors of the University of Alberta, to act as trustee for the purpose of holding and developing lands – University of Alberta Properties Trust Inc. (UAPTI).

UAPTI became the Trustee under a Trust Agreement dated October 6, 2014, the beneficiaries of which are the University and the University Properties General Endowment.

UAPTI is now operational, with a board of directors in place, and is in the process of staff recruitment. The next phase is the identification of potential lands to be transferred to UAPTI for development over the next several years.

Land development is a time sensitive business requiring considerable advance planning, and it is important that approvals be in place so that UAPTl can plan for the lands that may be transferred.

Issues

Over its 100+ year history, the University of Alberta has acquired substantial land holdings in the City of Edmonton (the City) and throughout the Province of Alberta (the Province). As a requirement of the Post-secondary Learning Act, the University carried out an in-depth consultation with our many internal and external stakeholders over the years, including the Provincial government, in order to develop long range development plans for its land assets. The lands being considered for transfer will be developed in accordance with the City of Edmonton's development process and, for land use, in general alignment with the university's long range development plan. The requested lands for transfer include:

South Campus - West 240

These lands were purchased by the University in 1930 and 1941 and have remained a greenfield site for agricultural activities since that time. The government accepted long range development plan calls for various residential density development, as well as potential research partnership opportunities that benefit the University.

As shown in Attachment 1, the land title areas of the West 240 have not changed since 1930. Once a concept plan for the whole area has been developed for the City, the area will be subdivided into smaller parcels of various shapes and sizes to fit the concept plan. The transfer to UAPTl of the smaller parcels will occur after subdivision and after University Board of Governors approval of the transfer agreements between the University and UAPTl.

Michener Park

The Michener lands (42 acres) were part of the 379-acre Ross farm purchased by the University in 1920 with several acres added in 1957 as the result of a land transfer from the Province. Part of the Michener lands, were leased for 99 years to 3rd parties for residential development, including 4 acres leased in 1996 and 6 acres leased in 2005. Available for transfer would be the remaining 32 acres containing the University's married student housing, which is due for redevelopment along with other potential residential development, in the near future.

North Campus – Lot 84

Lot 84, currently a surface parking lot, was purchased by the University in two transactions in 1989 and 1996 because of its strategic location. Due to its size, about ½ acre, it is ideally suited for residential development.

North Campus – Corbett Hall

The Corbett site is part of the original River Lot 5, purchased by the Province in 1907 and transferred to the University in 1912. While Corbett Hall itself is an iconic university building and will be retained by the university, there are substantial lands south of the building that the University's Long Range Development Plan has identified for future development.

Recommendation

The transfer of University land, by sale or long term lease, requires both Board of Governors approval and Lieutenant Governor in Council approval – a process that can take eight to 12 months. Achieving advance Lieutenant Governor in Council approvals will contribute to the success of UAPTI in the fast-paced real estate development business.

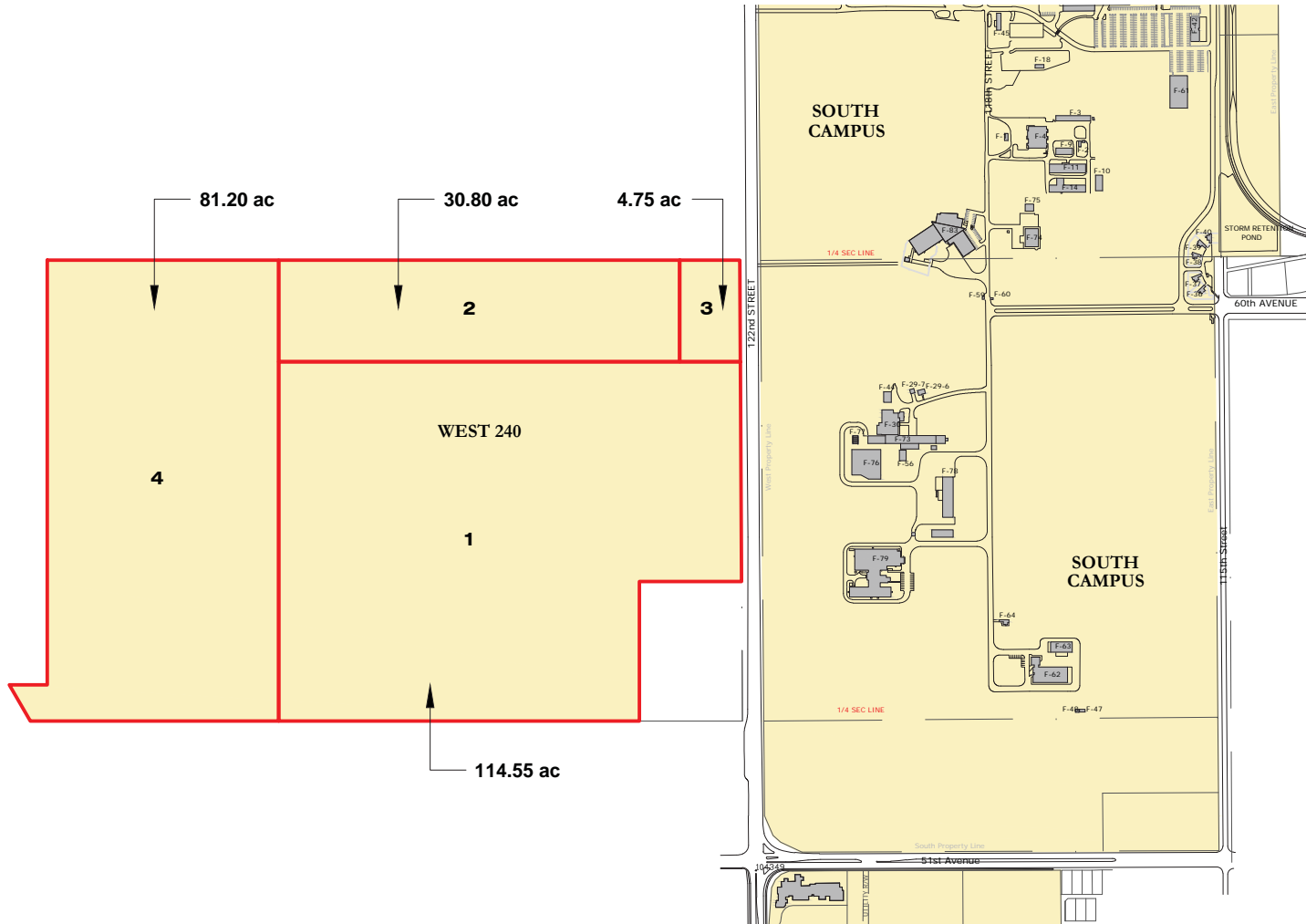
The University has identified the above lands as candidates for transfer to UAPTI and is seeking permission for government approval for the transfer of all or portions of the above-mentioned lands with the understanding that the lands may be transferred at different times, with the terms and conditions of each individual transfer being approved by the Board of Governors.



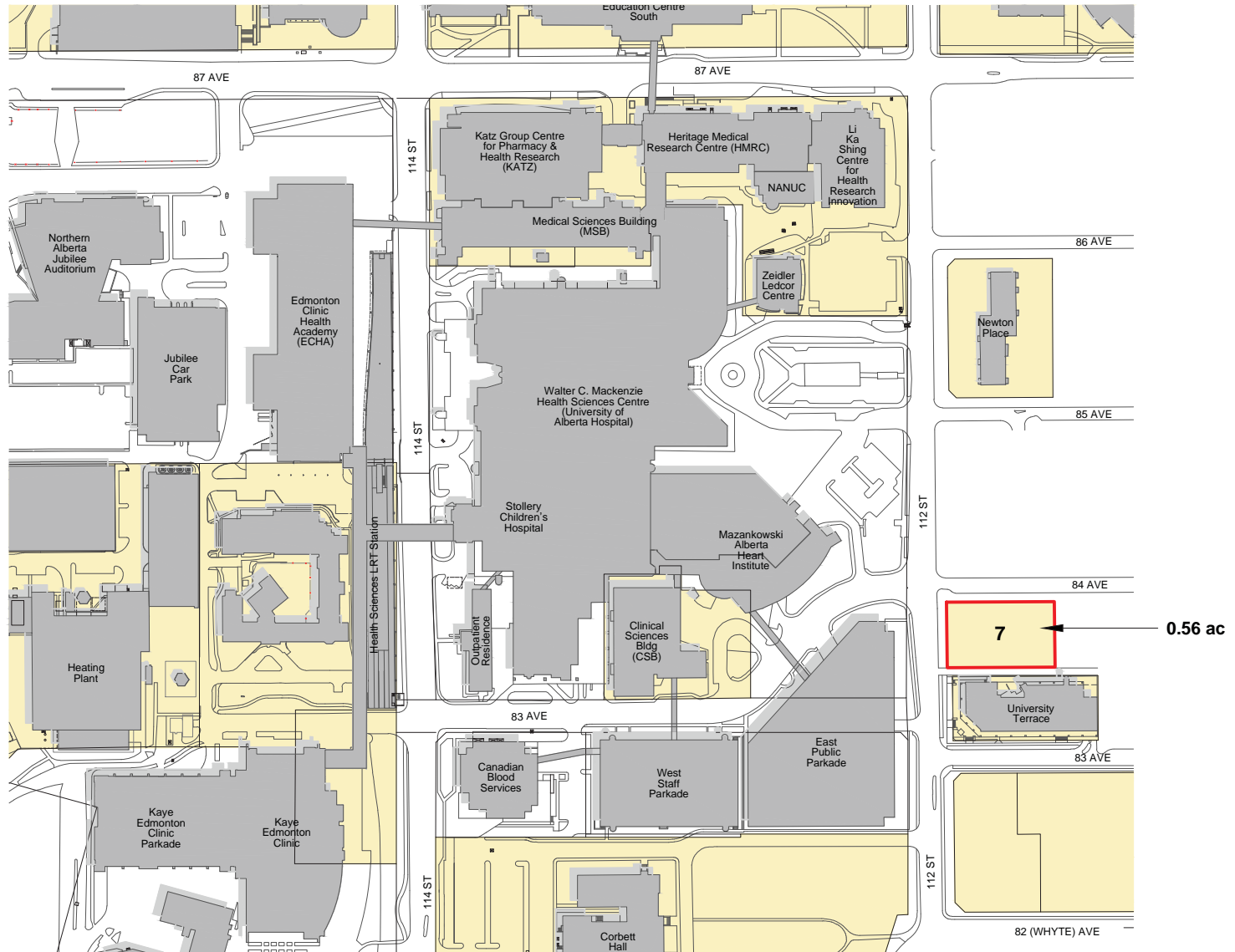
South Campus, West 240

SCALE: 1:1000m

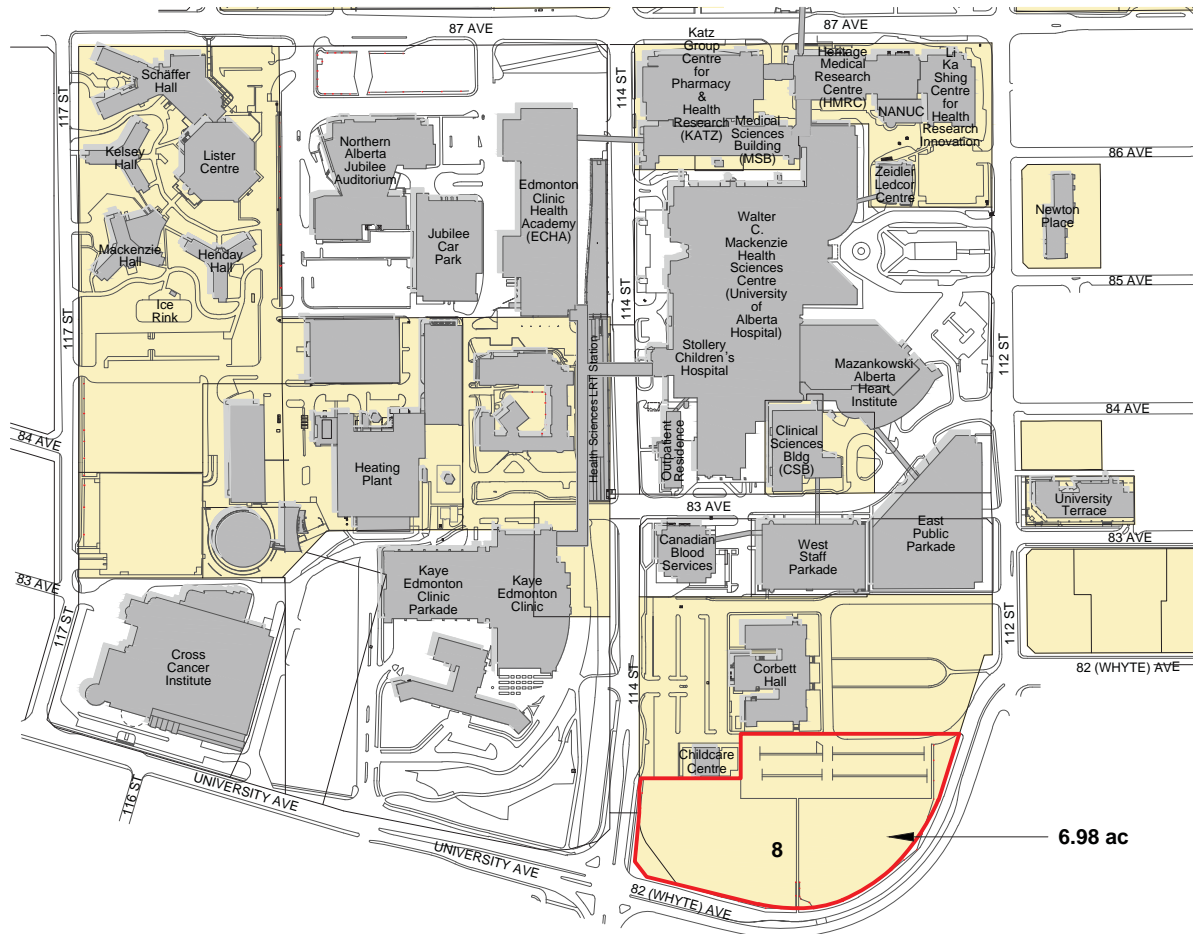
- 1. Plan 4971AJ, Block A (114.55 ac / 46.36 ha) (All or portions of 114.55 acres, location outlined in red)
- 2. Plan 4971AJ, Block B (30.80 ac / 12.46 ha) (All or portions of 30.80 acres, location outlined in red)
- 3. Plan 4971AJ, Block C (4.75 ac / 1.92 ha) (All or portions of 4.75 acres, location outlined in red)
- 4. Plan 3347EO, Parcel A (81.20 ac / 32.86 ha) (All or portions of 81.20 acres, location outlined in red)



7. Plan I23A, Block 159, Lots 18 to 22 (0.56 ac / 0.23 ha) (All or portions of 0.56 acres, location outlined in red)



8. Plan 9222506, Block B, Lot 2A (15.47 ac / 6.26 ha) (Portions of 15.47 acres, approximate location outlined in red)



RESOLUTION OF The Governors of The University of Alberta
("Board of Governors")

IT IS HEREBY RESOLVED:

THAT, subject to the prior approval of the Lieutenant Governor in Council, under section 67 of the Post-secondary Learning Act, the Board of Governors authorizes and approves the sale and/or lease to University of Alberta Properties Trust Inc. of:

- all or portions of:
 1. Plan 4971AJ, Block A (114..55 acres) – South Campus, West 240
 2. Plan 4971AJ, Block B (30.80 acres) – South Campus, West 240
 3. Plan 4971AJ, Block C (4.75 acres) – South Campus, West 240
 4. Plan 3347EO, Parcel A (81.2 acres) – South Campus, West 240
 5. Plan 9624107, Lot 3 (7.63 acres) – Michener Park
 6. Plan 9624107, Lot 1 (up to 24.34 acres) – Michener Park
 7. Plan I23A, Block 159, Lots 18 to 22 (.56 acres) – North Campus, Lot 84
 8. Plan 9222506, Block B, Lot 2A (15.47 acres) – North Campus, Corbett Hall

- and authorizes the President and Vice President (Facilities and Operations) to negotiate and enter into sale agreements or lease agreements up to 99 years, with the University of Alberta Properties Trust Inc., subject to the terms and conditions returning to the Board Finance and Property Committee for approval and to the Board of Governors for final review.

I hereby certify that this resolution has full force and effect on the _____ day of
_____ 2015.

Chair, The Governors of The University of Alberta.

OUTLINE OF ISSUE

Agenda Title: **ICE Core Research Lab and Archive – Supplemental Capital Expenditure Authorization Request (CEAR)**

Motion: THAT the Board Finance and Property Committee, acting with delegated authority of the Board of Governors, approve the additional expenditure of two million four hundred thirty-two thousand dollars (\$2,432,000.00) in Canadian funds for transfer of the ICE cores and construction of the ICE Core research/storage facility in the South Academic Building for a total approved project budget of four million four hundred thousand dollars (\$4,400,000.00).

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Vice-President, Facilities and Operations
Presenter	Don Hickey, Vice-President, Facilities and Operations
Subject	ICE Core Research Lab and Archive – Supplemental Capital Expenditure Authorization Request (CEAR) construction in SAB

Details

Responsibility	Vice-President Facilities and Operations																		
The Purpose of the Proposal is (please be specific)	To obtain approval for a Supplemental CEAR in the amount of \$2,432,000.00 for the transfer of ICE Core assets and construction of a research lab/storage facility in South Academic Building.																		
The Impact of the Proposal is	Transfer of the Federal ICE Core archive and research equipment from Ottawa to the University of Alberta. Construction of a specialized research lab/storage facility in the South Academic Building. Use of University funding made available from Vice-President, Research, for the full project while applying for a Canadian Foundation for Innovation (CFI) grant. If successful on the CFI grant, these funds would be credited back through a Supplemental CEAR against the original funding source.																		
Replaces/Revises	N/A																		
Timeline/Implementation Date	CEAR 14-077 – to arrange for interim storage and acquisition/move of research equipment March 2015. CEAR 14-077 (S1) – for design services and construction management estimating services July 2015. CEAR 14-077 (S2) – credit start-up funding back to source. CEAR 14-077 (S3) – for construction services October 2015. Construction activities are planned to commence on site in December of 2015 with a construction completion in August/September of 2016.																		
Sources of Funding	<p style="text-align: center;">CEAR Funding Information</p> <table border="1" style="width: 100%;"> <thead> <tr> <th style="text-align: left;">Number</th> <th style="text-align: left;">Funding Source</th> <th style="text-align: right;">Amount</th> </tr> </thead> <tbody> <tr> <td>14-077</td> <td>Facilities and Operations</td> <td style="text-align: right;">\$300,000.00</td> </tr> <tr> <td>14-077 (S1)</td> <td>VP Research</td> <td style="text-align: right;">\$1,968,000.00</td> </tr> <tr> <td>14-077 (S2)</td> <td>Facilities and Operations</td> <td style="text-align: right;">(\$300,000.00)</td> </tr> <tr> <td>14-077 (S3)</td> <td>VP Research</td> <td style="text-align: right;">\$2,432,000.00</td> </tr> <tr> <td colspan="2" style="text-align: right;">TOTAL</td> <td style="text-align: right;">\$4,400,000.00</td> </tr> </tbody> </table> <p><i>Potential CEAR 14-077 (S4) – Future credit to VP Research from CFI application – value unknown.</i></p>	Number	Funding Source	Amount	14-077	Facilities and Operations	\$300,000.00	14-077 (S1)	VP Research	\$1,968,000.00	14-077 (S2)	Facilities and Operations	(\$300,000.00)	14-077 (S3)	VP Research	\$2,432,000.00	TOTAL		\$4,400,000.00
Number	Funding Source	Amount																	
14-077	Facilities and Operations	\$300,000.00																	
14-077 (S1)	VP Research	\$1,968,000.00																	
14-077 (S2)	Facilities and Operations	(\$300,000.00)																	
14-077 (S3)	VP Research	\$2,432,000.00																	
TOTAL		\$4,400,000.00																	
Notes	n/a																		

Alignment/Compliance

Alignment with Guiding Documents	Dare to Discover, Dare to Deliver, Budget, Business Plan, CFI Grant application, PSLA, Mandate, University Policy and Procedure, Board, GFC, Committee Terms of Reference, UAPPOL, University Calendar, Long Range Development Plan (LRDP)
Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please <u>quote</u> legislation and include identifying section numbers)	<p>PSLA Act, Section 60 (1) (b) refers: <i>The Board of a public post-secondary institution shall develop, manage, and operate, alone or in co-operation with any person or organization, programs, services and facilities for the educational or cultural advancement of the people of Alberta.</i></p> <p>BFPC Terms of Reference, Section 3) states: 3. MANDATE OF THE COMMITTEE <i>Except as provided in paragraph 4 and in the Board's General Committee Terms of Reference, the Committee shall monitor, evaluate, advise and make decisions on behalf of the Board with respect to all strategic and significant financial and property matters and policies of the University. The Committee shall also consider any other matter delegated to the Committee by the Board.</i></p> <p><i>Without limiting the generality of the foregoing, the Committee shall:</i></p> <p><i>f) review, recommend to the Board or approve original Capital Expenditure Authorization Requests (CEARs) or individual Supplemental CEARs as determined by the Board-approved University of Alberta Capital Expenditure Authorization Request (CEAR) Policy;</i></p> <p>4. LIMITATIONS ON DELEGATION BY THE BOARD <i>The general delegation of authority by the Board to the Committee shall be limited as set out in this paragraph. Notwithstanding the general delegation of authority to the Committee set out in paragraph 3, the Board shall:</i></p> <p><i>(c) approve capital expenditures as determined by the Board-approved University of Alberta Capital Expenditure Authorization Request (CEAR) Policy;</i></p>

Routing (Include meeting dates)

Consultative Route (parties who have seen the proposal and in what capacity)	Dr. Roger Epp, Provost and Vice-President Academic Dr. Lorne Babiuk, Vice-President, Research Don Hickey, Vice-President, Facilities and Operations Hugh Warren, Associate Vice-President, Operations and Maintenance, Facilities and Operations Martin Sharp, Professor, Earth and Atmospheric Sciences William Shotyk, Professor and Bocock Chair
Approval Route (Governance)	Board Finance Property Committee (BFPC) – November 24, 2015 (for approval)
Final Approver	Board Finance and Property Committee (BFPC)

Attachments

1. Briefing Note (2 pages)

Prepared by:

Hugh F Warren, AVP, Operations and Maintenance
Facilities and Operations

hugh.warren@ualberta.ca

**ICE Core Research Lab and Archive
Supplemental Capital Expenditure Authorization Request (CEAR)****Background**

The University of Alberta has worked with the National Research Council to transfer the Federal ICE Core archive from Ottawa to the University of Alberta. The transfer of the ICE cores involves three distinct project elements. First an arrangement was made to store the ICE cores in Ottawa while preparations for the move are completed. Second a specialized research/storage lab is required to be constructed to support the transfer of the ICE cores and the third element required the acquisition of the specialized coring equipment and select lab equipment.

In preparation for the move, a space in South Academic Building (SAB) has been defined for the research/storage lab (space layout attached), the necessary arrangements for long term storage of ICE Cores has been made, and the research equipment has been acquired and transferred to the University of Alberta.

As part of the preparation for the transfer of the ICE Core asset to the University of Alberta, the Vice-President, Research, set aside \$4,400,000 to cover the costs associated with the project.

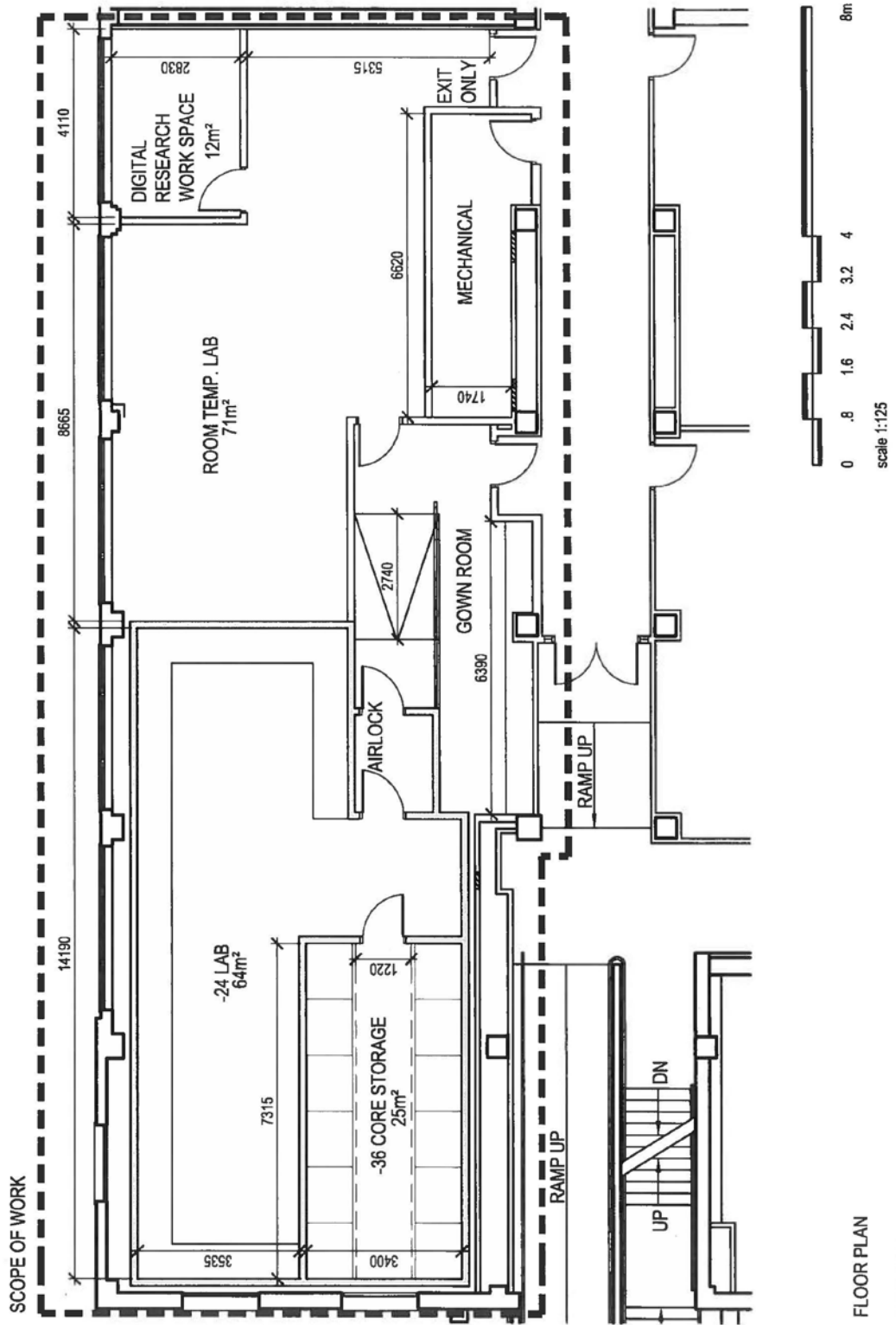
Issues

While the University has funding set aside for the project, we have also applied for a Canadian Foundation for Innovation (CFI) grant as funding assistance (relief to University costs) for the project. As an interim step in July 2015, while waiting for CFI approval, the University needed to show progress on the project (hiring of a design firm) and putting the storage contract in place. To meet the initial requirements, an initial CEAR funded through Facilities and Operations – operational budget followed by a supplemental with partial funding from the Vice-President, Research, funds was put in place. The intent has been to wait for the CFI grant approval before submitting the final paper CEAR for approval.

As we are now in a position that we need to move forward with the construction phase for the research lab, a supplementary CEAR has been prepared to access the full value for funding set aside by the Vice-President, Research, for this project.

Should the CFI be approved, a supplementary credit CEAR for the value of the approved CFI would be prepared at that time.

CANADIAN ICE CORE ARCHIVE



FLOOR PLAN
07.20.2015