

FWC AGM Agenda/Minutes, May 2, 2022

Meeting	FWC AGM	
Date Time Location	May 2, 2022 5:30 pm University Club	
Purpose	Annual General Meeting	
Present (28 in-person and 7 online)	Bonnie Austen, Eunice Barron, Marcia Bercov, Christine Brown, Lorraine Deydey, Karen Doucet, Christine Forth, Donna Gorday, Lorraine Hinch, Joan Hube, Robin Inskip, Allison Jones, Sylvia Kernahan, Lynn Moser, Sarah Nyland, Helen Otto, Pat Petersen, Hannelore Pinnington, Ellen Scho, Ila Scott, Linda Seale, Laura Steadward, Katia Tonkin, Jean Tucker, Linda Weiner, Marilyn Wiens, Ilonka Wormsbecker	Online: Peggi Freguson-Pell, Beverly Kebarle, Norma Gutteridge, Linda Neil, Jane McCreery, Orla Ryan, Tricia Unsworth

Meeting Agenda

- 5:30 PM Cash Bar
- 5:50 PM Welcome and Opening Remarks Donna Gorday
- 6:00 PM Dinner
- 6:30 PM Break
- 7:00 PM Speaker, Katia Tonkin - Medical Cannabis - All you wanted to know

- 7:45 PM Break
- 8:00 PM Business Meeting Agenda

- Call to order Donna Gorday
- Approval of Agenda Vote
- Minutes of 2021 AGM Donna Gorday
- Adoption of Minutes Donna Gorday - Vote
- President's Report Donna Gorday
- Bylaws and Name Changes Bylaw Committee - Vote
- Treasurer's Report Lorraine Deydey
- Adoption of Treasurer's Report Lorraine Deydey - Vote
- Report on Interest Groups Karen Doucet
- Presentation of Executive Nominees Donna Gorday - Vote
- Presentation to the President Karen Doucet
- Passing the Gavel Donna Gorday
- Acceptance Speech Karen Doucet
- Closing Remarks Karen Doucet

Agenda Item # 1. Call to order / Opening remarks (Donna Gorday)

Time: 8:20 pm Delayed start to AGM due to technology challenges of the hybrid meeting format. Brief welcome from Donna to all attending the AGM in person and online.

Agenda Item # 2. Approve Agenda, May 2, 2022 (Donna)

Discussion:

Motion Made by: Pat Petersen moved the agenda be accepted

Seconded By: Robin Inskip

Passed or Failed: Passed

Agenda Item # 3. Adoption of Minutes, AGM 2021 (Donna)

Discussion: Copy sent to members via email, prior to the AGM. Effort made to display the 2021 minutes on the screen.

Motion Made by: Bonnie Austen to adopt the minutes.

Seconded By: Ilonka Wormsbecker

Passed or Failed: Passed

Agenda Item # 4. President's report (Donna Gorday)

Donna summarized this year accomplishments:

- COVID uncertainty led to the cancellation of in-person events including the Wine and Cheese and Spring Luncheon. The speaker for the luncheon presented virtually – Kathleen Kohler discussed Indigenous literature and writers.
- The Spring Tea is scheduled for June 9, 2022, if health guidelines permit.
- Online registration was implemented – a good exercise to confirm member numbers and test technology.
- Executive changes were made. Lorraine Deydey stepped forward to take up the Treasurer position from Newsletter editor. Marilyn Steier moved into the Newsletter editor position from Publicity.
- Guided the process that allowed changes to be made to the FWC bylaws. This included consulting with the special interest group convenors in September, developing a questionnaire in Oct/Nov, surveying the membership in December, compiling the results, and creating a side-by-side document outlining the bylaw changes, notifying the membership of the changes 30 days in advance of the AGM, and accepting feedback for the final minor adjustments.
- Donna thanked the dedicated members who helped including the working group of Peggi Ferguson-Pell, Karen Doucet, Christine Brown, and Bonnie Austen.
- The major changes made to the constitution are: 1. Adding NASA, MAPS and Post Doctoral Fellows to the membership. 2. Changing the name to University of Alberta Women's Club. 3. Adding a quorum for voting. 4. Updated the language.

Agenda Item # 5. Bylaws and name change (Bylaws committee/Donna)

Discussion:

Donna provided two options for passing the bylaws and name change.

1. Go through each item changed, discuss and vote.
 2. Accept all changes with exceptions/changes noted
- It was agreed by the in-person attendees, that the bylaw changes should be accepted as a whole.
 - Eunice Barron didn't disagree with the changes but was concerned that the gender wording was something that was being forced on us by the University.
 - Bonnie Austen offered 'Kudos to the executive - this was a lot of work'

Motion Statement: Karen moved to adopt the new bylaws.

Motion Made by: Karen Doucet

Seconded By: Robin Inskip

Passed or Failed: Passed

Agenda Item # 6. Treasurer's report & adoption (Lorraine Deydey)

Lorraine reviewed the budget, actual expenses and variants for the current year (to Apr 25/22) noting that we underspent in most categories due the lack of events that were held this year. An overspend was noted under the AGM and miscellaneous which included honoraria, gift certificates/flowers to group convenors and retiring executive. A cost saving occurred by holding a convenor's lunch rather than dinner. Also noted was a carry-over expense from 2018, cashed in 2021.

The 2022-2023 budget was developed anticipating a full slate of events for the year. Lorraine highlighted that the projected expenses were adjusted to build in the rising costs of doing business and hosting events. As an example, the budget for the September Wine and Cheese, an important member recruitment event, was adjusted to reflect the increased costs of food and beverage and room rental. Anticipated expenses for the year are \$8,650, membership dues will raise \$5,750, leaving a deficit of \$2,900. Membership fees will be increased to cover rising costs.

There were no concerns voiced by members in attendance. Lorraine was recognized for the work she put into her report.

Motion Statement: Ilonka moved that the report and budget be adopted.

Motion Made by: Ilonka Wormsbecker

Seconded By: Sarah Nyland

Passed or Failed: Passed

Agenda Item # 7. Report on Interest Groups (Karen Doucet)

Karen thanked the convenors for their dedication and recognized members for their willingness to adapt to restrictions and embrace Zoom technology and hoped that other groups on hiatus can start again soon. A complete report on the special interest groups was emailed to the

membership prior to the AGM.

Agenda Item # 8. Presentation of Executive Nominees & Vote (Donna)

Donna presented the slate of current and returning board members and nominees.

President - Karen Doucet
Membership - Pat Petersen,
Newsletter Editor - Marilyn Steier
Treasurer - Lorraine Deydey
Website Editor, Christine Brown
Directory Editor - Tricia Unsworth
Past President and Historian - Donna Gorday
Programs - Vacant
Publicity - Vacant
Vice President nominee - Marilyn Weins
Secretary - Lorraine Hinch

Karen asked for further nominees from the floor, three times.

Motion Statement: Karen Doucet moved to accept Marilyn Weins as Vice President. Christine Brown moved to accept the slate of nominees.

Motion Made by: Karen Doucet & Christine Brown

Seconded By: Donna Gorday & Peggi Ferguson-Pell

Passed or Failed: Passed

Agenda Item # 9. Passing the Gavel (Donna)

Gavel passed from Donna Gorday to Karen Doucet

Agenda Item # 10. Acceptance speech and closing remarks (Karen Doucet)

Karen stated that she is looking forward to the upcoming year. She thanked the executive for their readiness to step up, and to Marilyn Weins for her willingness to take on the role of Vice President. Thanks to everyone for attending the AGM, in-person and online. Thanks especially to Donna Gorday for what she was able to accomplish over the past three years. Karen presented her with a bouquet of flowers.

Agenda Item # 11. Meeting adjournment (Karen Doucet)

Moved by Pat Petersen and seconded by Laura Steadward that the 88th Annual General Meeting of the University of Alberta Women's Club be adjourned. Passed. Meeting ended at 9:08 pm